



Minutes

Board of Commissioners Budget Workshop

7 p.m. June 3, 2024

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Kathleen Ferguson, Matt Hughes and Evelyn Lloyd

Staff: Budget Director Emily Bradford, Planning and Economic Development Manager Shannan Campbell, Administrative Services Director Jen Della Valle, Assistant Town Manager and Community Services Director Matt Efird, Budget and Management Analyst Josh Fernandez, Stormwater and Environmental Services Manager Terry Hackett, Police Chief Duane Hampton, Public Works Manager Dustin Hill, Town Clerk and Human Resources Technician Sarah Kimrey, Finance Director Dave McCole, Town Manager Eric Peterson, Human Resources Manager Haley Thore, Public Space and Sustainability Manager Stephanie Trueblood and Communications Manager Catherine Wright

1. Opening of the work session

Mayor Mark Bell called the meeting to order at 7 p.m.

2. Agenda changes and approval

Item 3B was added to call a special meeting.

Motion: Commissioner Kathleen Ferguson moved to approve the amended agenda. Commissioner Meaghun Darab seconded.

Vote: 3-0. Absent: Commissioners Robb English and Matt Hughes.

3. Audience comments related to budget work session

Orange Congregations in Mission representatives Kay Stagner and Margaret Hauth noted they were in attendance to answer any questions on a funding request from the mission.

4. In-depth discussion and topics

- A. Fiscal Year 2025 budget work session – general and stormwater funds
Budget Director Emily Bradford opened the work session.

English joined the meeting at 7:03 p.m.

The board discussed the draft budget proposal's funded and unfunded requests for the General Fund. There was discussion on cybersecurity and a proposal for an asset management system for the organization.

Hughes joined the meeting at 7:12 p.m. Discussion continued on both topics before moving on to other General Fund items. The board asked for more information on several items, including a proposal to contract for code enforcement services.

Members assessed funding requests from Exchange Club, Hillsborough Arts Council and Orange Congregations in Mission. They received information from representatives of the Arts Council and mission and discussed the town's nonprofit partnerships program. The board directed staff to include requested funding for the three organizations, with funding for the mission depending on the legality of the town providing funds to help with water assistance.

The board continued discussion on General Fund items. Members directed staff to:

- Delay decisions on affordable housing funding requests until further affordable housing discussions after the new fiscal year starts.
- Increase the shelter reservation fee for out-of-town residents at Gold Park to match the ratio of fees between in-town and out-of-town residents to reserve fields.

The board discussed a funding request from the Hillsborough/Orange County Chamber of Commerce that was received after the draft budget was presented in May. Members received information from the chamber's executive director and town staff. They directed staff to include a two-year public-private partnership with the chamber to establish a merchants association.

There were no questions regarding the Stormwater Fund proposals.

The board returned to the cybersecurity and asset management system discussion. Staff will provide more information at a later time on both.

B. Special meeting (added item)

The mayor called a special meeting of the Board of Commissioners for 5 p.m. July 15 to discuss affordable housing.

5. Committee updates and reports

Board members gave updates on the committees and boards on which they serve.

6. Adjournment

The mayor adjourned the meeting at 9:59 p.m.

Respectfully submitted,

Sarah Kimrey
Town Clerk
Staff support to the Board of Commissioners