



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Aug. 24, 2026
Department: Planning and Economic Development
Agenda Section: Regular
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Planning and Economic Development Manager Shannan Campbell
Code Enforcement Officer - Min. Housing, Eric Clem

ITEM TO BE CONSIDERED

Subject: Demolition ordinances for 613 Buttonwood Drive and 380 Cornelius Street

Attachments:

1. Demolition ordinance for 613 Buttonwood Drive (OC PIN 9875417807)
2. Demolition ordinance for 380 Cornelius Street (OC PIN 9865801551)

Summary:

The town started doing more proactive code enforcement, including addressing abandoned, dilapidated, and degraded structures, in early 2025. Many cases and situations have resolved themselves through cooperation with property owners, however, after providing legal mailed notifications, holding hearings, and posting the properties, there are still property owners that are unable or unwilling to resolve the condition of their properties.

Example Photo(s) of 613 Buttonwood:



Example Photos of 380 Cornelius Street:



More photos are available on request and/or town board members and the general public can drive past the properties to see their condition from the right of way. Folks are encouraged **not to enter** the property, trespass, or get near the unsecured structures.

Financial impacts:

The costs of demolishing the dilapidated structures, clearing the properties of debris, and seeding/straw for grass regrowth is estimated to be approximately \$17,000 for both. Town staff is still reviewing bid proposals for the best pricing. The costs of demolition will attempt to be collected and if it cannot be collected a lien will be assessed against the property, to be paid back to the town at the time the property is sold.

Staff recommendation and comments:

Staff recommends approval of the demolition ordinances and moving forward with demolishing/removing the structures. They are non-habitable and pose public health, safety, and welfare dangers to the general public.

Action requested:

Approve, approve with conditions, or deny the demolition ordinances with additional direction to staff.