



Minutes

Board of Commissioners Work Session

7 p.m. Feb. 27, 2023

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Jenn Weaver and commissioners Mark Bell, Robb English, Kathleen Ferguson, Matt Hughes, and Evelyn Lloyd

Staff: Planning and Economic Development Manager Shannan Campbell, Assistant Town Manager and Community Services Director Matt Efird, Town Manager and Community Services Director Margaret Hauth, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Town Manager Eric Peterson, Senior Communications Specialist Cheryl Sadgrove and Utilities Director Marie Strandwitz

1. Opening of the work session

Mayor Jenn Weaver called the meeting to order at 7 p.m.

2. Agenda changes and approval

Addition of Uproar Festival of Public Art Presentation

Motion: Commissioner Mark Bell moved to approve agenda as amended. Commissioner Kathleen Ferguson seconded.

Vote: 5-0.

3. Presentation

Uproar Festival of Public Art Presentation (added)

Presenter: Katie Murray, Orange County Arts Commission

Murray gave the board some details about Uproar, which will take place from July 14 to Aug. 12. Public art will be displayed in the downtown areas of Hillsborough, Carrboro and Chapel Hill.

3. Appointments

A. Tourism Board – Appointment of Scott Czechlewski with a term ending Feb. 27, 2025

Motion: Ferguson moved to approve appointment. Commissioner Matt Hughes seconded.

Vote: 5-0.

4. Items for decision – consent agenda

A. Miscellaneous budget amendments and transfers

B. Special Event Permit – Kevin Dendy Memorial 5K

C. Authorization to request rezoning of Cates Creek Park to OI (Office Institutional)

Motion: Ferguson moved to approve all items on the consent agenda. Bell seconded.

Vote: 5-0. Nays: None.

5. In-depth discussion and topics

A. Self-service kayak rentals in Kings Highway Park pilot program

Planning and Economic Development Manager Shannan Campbell presented information about an opportunity to allow kayaks to be rented at Kings Highway Park. Traditionally, the town has not allowed commercial sales in its parks.

The board was receptive to the idea. It was noted that there is not a lot of parking space at the park and there are no warning signs or ropes to help people avoid the dam. It was also noted that people regularly put their own kayaks in the water without issue.

The town manager suggested checking with the North Carolina League of Municipalities regarding the liability coverage of offering kayaks on site.

B. Allocation of \$43,300 identified in the Fiscal Year 2023 budget for affordable housing
The board continued a discussion from months ago about the possibility of allocating additional affordable housing funds to Inter-Faith Council and the Partnership to End Homelessness.

Jackie Jenks of Inter-Faith Council and Rachel Waltz of the Partnership to End Homelessness spoke in support of funding their respective organizations.

The board discussed the possibility of partially funding both requests or funding only one. It was noted that if the town gives more money to either organization for affordable housing then the board would be giving more than the percentage agreed upon by the other towns in Orange County and Orange County. The mayor said the board should decide what it is comfortable with and proceed without expecting that the mayors and chairs will sort out a new formula for contributions.

Several commissioners expressed the thought that social services should be provided by Orange County.

No action was taken.

6. Committee updates and reports

Board members gave updates on the committees and boards on which they serve.

Motion: Ferguson moved to go into closed session. Hughes seconded.

Vote: 5-0.

7. Closed session

A. Closed Session as authorized by North Carolina General Statute Section 143-318.11 (a)(4) regarding economic development

Motion: Hughes moved to return to open session at 9 p.m. Ferguson seconded.

Vote: 5-0.

8. Adjournment

Mayor Weaver adjourned the meeting at 9 p.m.

Respectfully submitted,

Sarah Kimrey
Town Clerk
Staff support to the Board of Commissioners

FY 2022-2023

TOWN OF HILLSBOROUGH
BUDGET CHANGES REPORT
DATES: 02/27/2023 TO 02/27/2023

	<u>REFERENCE</u>	<u>CHANGE NUMBER</u>	<u>DATE</u>	<u>USER</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET CHANGE</u>	<u>AMENDED BUDGET</u>
Facility Management	10-10-5000-5300-145 MAINTENANCE - BUILDINGS To cover PD ATS	34220	02/27/2023	EBRADFORI	201,896.00	-11,066.00	188,287.00
Facility Management	10-10-5000-5300-158 MAINTENANCE - EQUIPMENT To cover PD ATS	34221	02/27/2023	EBRADFORI	0.00	11,066.00	13,609.00
Safety & Risk Mgmt	10-10-6600-5300-330 SUPPLIES - DEPARTMENTAL For 12 AEDs in Safety & Risk Mgmt.	34200	02/27/2023	JFernandez	6,000.00	13,000.00	24,377.07
Police	10-20-5100-5300-330 SUPPLIES - DEPARTMENTAL For 12 AEDs in Safety & Risk Mgmt.	34199	02/27/2023	JFernandez	54,100.00	-13,000.00	41,100.00
WTP	30-80-8120-5700-741 CAPITAL - EQUIPMENT To cover automatic transfer switch.	34212	02/27/2023	JFernandez	0.00	52,200.00	52,200.00
Water Dist.	30-80-8140-5300-330 SUPPLIES - DEPARTMENTAL For purchase of Locator LOGiX utility so	34216	02/27/2023	JFernandez	102,000.00	-980.00	109,490.92
Water Dist.	30-80-8140-5300-458 DATA PROCESSING SERVICES For purchase of Locator LOGiX utility so	34217	02/27/2023	JFernandez	8,500.00	980.00	9,480.00
WW Collect.	30-80-8200-5300-330 SUPPLIES - DEPARTMENTAL For purchase of Locator LOGiX utility so	34218	02/27/2023	JFernandez	60,000.00	-980.00	56,610.00
WW Collect.	30-80-8200-5300-458 DATA PROCESSING SERVICES For purchase of Locator LOGiX utility so	34219	02/27/2023	JFernandez	7,800.00	980.00	8,780.00
WWTP	30-80-8220-5300-323 SUPPLIES - CHEMICALS To cover uniform costs.	34201	02/27/2023	JFernandez	92,500.00	-300.00	89,950.00
WWTP	30-80-8220-5300-350 UNIFORMS To cover uniform costs.	34202	02/27/2023	JFernandez	600.00	300.00	900.00
W&S Contingency	30-80-9990-5300-000 CONTINGENCY To cover automatic transfer switch.	34211	02/27/2023	JFernandez	400,000.00	-52,200.00	217,178.79
						<u>0.00</u>	

APPROVED: 5/0

DATE: 2/27/23

VERIFIED: *Sarah E. Kimrey*