



## Agenda Abstract

### BOARD OF COMMISSIONERS

|                         |                                   |
|-------------------------|-----------------------------------|
| Meeting Date:           | Sept. 9, 2024                     |
| Department:             | Planning and Economic Development |
| Agenda Section:         | Consent                           |
| Public hearing:         | No                                |
| Date of public hearing: | N/A                               |

#### PRESENTER/INFORMATION CONTACT

Shannan Campbell, Planning and Economic Development Manager

#### ITEM TO BE CONSIDERED

**Subject:** Special Event Permit – Hog Day 2024

##### Attachments:

1. Special Event Permit Application: Hog Day Event Application
2. Event layout for River Park and 5K route Map
3. Event Insurance Certificate

##### Summary:

Hog Day is an annual event that brings a large crowd to town. The event will span two days, Friday night to Saturday evening. Portions of South Cameron Street and East Margaret Lane are requesting to be closed to through traffic. A 5K on Saturday morning will limit the ability of the general public to use the greenway as they normally would.

##### Financial impacts:

Low; however, sponsorship is being requested for town services, so department-level costs are associated with Public Works and Police event assistance.

##### Staff recommendation and comments:

Staff has the following concerns that are expected to be resolved before the event permit will be issued:

- Staff have concerns about safely getting people across South Churton Street at the Nash & Kollocks intersection. A condition that a volunteer be there to help people cross the street is going to be included.
- Staff received special event permit materials very late this year and HPD may have a hard time assisting the event because of this. Event organizers are going to be advised that next year they need to have materials to staff at least 90 days in advance of the event.

##### Action requested:

Approve, approve with conditions, or deny the permit and subsequent road closures/greenway use/sponsorship of police and trash assistance.