



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Jan. 9 2023
Department:	Community Services
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Margaret Hauth, Assistant Town Manager

ITEM TO BE CONSIDERED

Subject: Town code amendments related to appointed board procedures – adoption and discussion

Attachments:

1. Additional amendments and rules of procedure review
2. Ordinance amending Town Code (with revised article 8 included)

Summary:

In December, we reviewed the amendments related to appointed boards. The majority simply rearranged language for clarity and consolidation. Language was added about recruiting, appointment, and orientation. Some language across all boards was consolidated as applying to all volunteers.

During that discussion, the board asked for additional amendments that have been added to the ordinance:

- Add language that appointees serve at the pleasure of the Board of Commissioners and can be removed with a formal vote.
- Add a requirement for residency within a park district for Parks and Recreation Board appointees.
- Review which boards have members from the board of commissioners and determine if term limits apply to board members serving on appointed boards.
- Review defining language on boards to determine what should be included in the code.

I have reviewed the existing rules of procedure/by-laws for the existing boards. Please refer to the email with packet publication for a link to the site where the documents are shared. Rather than rewrite the documents simply for organizational consistency, I identified the primary items that needed to be included and checked for inclusion of those topics. A table showing this review is attached. I will be working with the staff support for each board to process the needed amendments.

Financial impacts:

Staff recommendation and comments:

Action requested:

Adopt the ordinance amending the town code.