



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	June 9, 2025
Department:	Community Services
Agenda Section:	Appointments
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Senior Planner/Secretary to the Board of Adjustment, Tom King
Planning & Economic Development Division Manager, Shannan Campbell

ITEM TO BE CONSIDERED

Subject: Board of Adjustment – Appointment of Garret Sparks for a term expiring July 31, 2028

Attachments:

Volunteer application

Summary:

Board of Adjustment members are appointed for three-year terms and may be appointed for two successive terms. Members continue to serve until their replacements are appointed. The town currently has two openings for in-town, regular members resulting from board member second-term expirations.

Garret Sparks, a resident of Collins Ridge, was referred to staff by another volunteer applicant. Staff spoke with Sparks by phone about serving on the Board of Adjustment on April 22, 2025. Sparks attended the May 14, 2025, meeting to gain better insight into matters the board must hear and decide. Staff received Sparks' volunteer application on May 20, 2025.

Since there are two openings and only one volunteer, staff contacted the two board members who've reached their two-term limit to ask who would like to concede their seat on the board to a new volunteer. Sean Kehoe (first appointed in 2019) agreed to concede his seat to Sparks.

Financial impacts:

None beyond funds necessary for occasional training opportunities.

Staff recommendation and comments:

Appoint Sparks to fill Kehoe's expired term.

Action requested:

Consider appointing Sparks as an in-town regular Board of Adjustment member with a term beginning July 1, 2025, and ending July 31, 2028.