Minutes
Board of Commissioners Work Session
7 p.m. June 23, 2025
Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Mark Bell and commissioners Kathleen Ferguson, Matt Hughes, and Evelyn Lloyd

Absent: Commissioners Meaghun Darab and Robb English

Staff: Assistant Town Manager and Community Services Director Matt Efird, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Communications Specialist JC Leser-McMinn, Town Manager Eric Peterson and Interim Police Chief Jason Winn

1. Opening of the work session
Mayor Mark Bell called the meeting to order at 7 p.m.

2. Agenda changes and approval

Motion: Commissioner Matt Hughes moved to approve the agenda as presented. Commissioner Kathleen Ferguson seconded.
Vote: 3-0.

3. Items for decision - consent agenda
A. Miscellaneous budget amendments and transfers
B. Ordinance Amending Section 5-10 – No Trespassing Regulations
C. Ordinance Amending Section 14-71(a)(1) – Payment of System Development and Capital Facilities Fee
D. Lawndale Basin Sewer Rehabilitation and Replacement project award
E. Proclamation Recognizing the 35th Anniversary of the Americans with Disabilities Act
F. Classification and Pay: Fiscal Year 2026 Pay Schedule
G. Fiscal Year 2025-26 HOME Annual Action Plan and Program Design for Orange County, North Carolina and the 2025-2029 Orange County Consolidated Plan

Motion: Ferguson moved to approve all items on the consent agenda. Hughes seconded.
Vote: 3-0. Nays: 0.

4. In-depth discussion and topics
A. Unified Development Ordinance Rewrite Project update from project consultant

Senior Planner Tom King introduced Project Manager Jay McLeod and Planner and Engagement Specialist Erin Anderson from Inspire Placemaking Collective for a presentation on the town’s unified development ordinance rewrite project. King shared that the first public engagement meeting was held earlier that day with about 10 attendees.

McLeod introduced the firm, which focuses on comprehensive plan updates and ordinance rewrites for local governments. He explained that the goal of the Unified Development Ordinance rewrite is to align the ordinance with the town's comprehensive sustainability plan, make the ordinance more user-friendly and remove inconsistencies. He also outlined the timeline for the project, which is expected to be completed by August 2026.

Anderson discussed community engagement opportunities planned for the project. These include meetings with a technical advisory committee, interviews with members of the development community, listening sessions with planning staff, public open houses, informational booths at community events and formal presentations to the town's elected board and planning board.

B. Discussion of Planning for 2026 America 250 Event

Assistant Town Manager Matt Efird raised several questions to the board about the planning of the 2026 America 250 event. He requested feedback on whether the town should host the event during the day or at night, the involvement and responsibilities of various organizations, and the possibility of establishing a steering committee.

The board discussed various options, with a consensus forming around an evening event featuring a drone show. Commissioners also expressed interest in incorporating a pedestrian parade or community walk leading up to the main event.

Suggested locations for the event included River Park, Gold Park and Cates Creek Park. The board discussed the advantages and challenges of each location, including parking considerations.

The board expressed general support for integrating with existing groups rather than establishing a new committee. They highlighted the significance of involving the Tourism Board and the Tourism Development Authority, while ensuring that the town retains overall control and ownership of the event.

The board also discussed the possibility of creating commemorative items or keepsakes for the event, potentially as a fundraising opportunity.

Efird said he would secure a vendor for the drone show and continue developing plans that align with the board's feedback.

C. Resolution Reaffirming the Town of Hillsborough's Commitment to Democratic Self-Government

Hughes introduced a resolution reaffirming the town's commitment to democratic self-government. He explained that given the current political climate and the upcoming America 250 celebrations, it felt appropriate to go on the record supporting constitutional government and Hillsborough's historical significance in democracy and freedom.

Bell expressed support for the resolution, noting the importance of reaffirming the board's oath to uphold the constitutions of the United States and North Carolina, especially considering current events at the federal and state levels.

Motion: Hughes moved to adopt the resolution with an edit to exchange Governor Edmund Burke for Governor Thomas Burke. Ferguson seconded.
Vote: 3-0.

5. Committee updates and reports

Board members gave updates on the committees and boards on which they serve.

6. Adjournment

The mayor adjourned the meeting at 8:19 p.m.

Respectfully submitted,

Sarah Kimrey
Town Clerk
Staff support to the Board of Commissioners

June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Budget Adjustment Report
Adjustment Detail

Town of Hillsborough, NC

For Date Range: 06/23/2025 - 06/25/2025

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025	**Fiscal: 2024-2025**					
Fund: 10 - GENERAL						
Revenue						
Department: 3200 - 3200						
10-00-3200-3210001	LOCAL OPTION SALES TAX (39)			-1,175,000.00	75,000.00	-1,100,000.00
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		75,000.00	
10-00-3200-3210003	LOCAL OPTION SALES TAX (42)			-590,000.00	90,000.00	-500,000.00
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		90,000.00	
		Department 3200 Total:		**-1,765,000.00**	**165,000.00**	**-1,600,000.00**
Department: 3300 - 3300						
10-30-3300-3301000	POWELL BILL TAX			-306,000.00	-29,881.00	-335,881.00
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		-29,881.00	
		Department 3300 Total:		**-306,000.00**	**-29,881.00**	**-335,881.00**
Department: 3400 - 3400						
10-10-3400-3403000	PARK USAGE FEES			-6,500.00	1,000.00	-5,500.00
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		1,000.00	
		Department 3400 Total:		**-6,500.00**	**1,000.00**	**-5,500.00**
Department: 3800 - 3800						
10-00-3800-3800350	MISCELLANEOUS			-20,000.00	-463.25	-20,463.25
BA0000026	Plaque Donation Adjustment (2/18 per Publi...	GLPKT00187	06/23/2025		-463.25	
		Department 3800 Total:		**-20,000.00**	**-463.25**	**-20,463.25**
Department: 3870 - 3870						
10-71-3870-3870002	TRANSFER FROM FUND 60 GEN CAP IMPRO			0.00	-1,200,668.00	-1,200,668.00
BA0000067	Finance NC86 Reno	GLPKT00326	06/24/2025		-1,200,668.00	
10-71-3870-3870150	TRANSFER FROM GENERAL CRF			-80,000.00	-149,822.00	-229,822.00
BA0000068	Yr-end Adjustment	GLPKT00327	06/24/2025		-149,822.00	
10-71-3870-3870900	TRANSFER FROM FUND 78 GF COMMITTED			-644,500.00	167,231.00	-477,269.00
BA0000068	Yr-end Adjustment	GLPKT00327	06/24/2025		167,231.00	
		Department 3870 Total:		**-724,500.00**	**-1,183,259.00**	**-1,907,759.00**

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 3900 - 3900						
10-00-3900-3900000	FUND BALANCE APPROPRIATION			-3,260,960.00	796,674.65	-2,464,285.35
BA0000020	Yr-end Adjustments	GLPKT00141	06/23/2025		-3,000.00	
BA0000049	Yr-end Adjustments	GLPKT00278	06/23/2025		-3,224.00	
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		-164,500.00	
BA0000067	Finance NC86 Reno	GLPKT00326	06/24/2025		1,200,668.00	
BA0000068	Yr-end Adjustment	GLPKT00327	06/24/2025		-17,409.00	
BA0000069	Yr-end Adjustment	GLPKT00328	06/24/2025		-30,000.00	
BA0000070	Yr-end Adjustment	GLPKT00329	06/24/2025		15,600.00	
BA0000071	Yr-end Adjustment	GLPKT00330	06/24/2025		-32,940.00	
BA0000072	Yr-end Adjustment	GLPKT00331	06/24/2025		17,129.00	
BA0000073	Yr-end Adjustment	GLPKT00333	06/24/2025		-42,862.00	
BA0000074	Yr-end Adjustment	GLPKT00335	06/24/2025		30,546.00	
BA0000075	Yr-end Adjustment	GLPKT00337	06/24/2025		-21,080.00	
BA0000077	Yr-end Adjustment	GLPKT00343	06/24/2025		10,962.00	
BA0000078	Yr-end Adjustment	GLPKT00344	06/24/2025		-100,000.00	
BA0000079	FY25 Year-End Adjustments	GLPKT00345	06/24/2025		59,998.65	
BA0000081	Yr-End Adjustment	GLPKT00349	06/24/2025		-20,000.00	
BA0000082	Yr-end Adjustment	GLPKT00350	06/24/2025		7,000.00	
BA0000084	Yr-end Adjustment	GLPKT00352	06/24/2025		1,112.00	
BA0000085	Yr-end Adjustment	GLPKT00353	06/24/2025		-21,438.00	
BA0000086	Yr-end Adjustment	GLPKT00354	06/24/2025		29,823.00	
BA0000088	Yr-end Adjustment	GLPKT00355	06/24/2025		-23,803.00	
BA0000089	Yr-end Adjustment	GLPKT00356	06/24/2025		-32,500.00	
BA0000090	Yr-end Adjustment	GLPKT00357	06/24/2025		-22,228.00	
BA0000091	Yr-end Adjustment	GLPKT00358	06/24/2025		-32,142.00	
BA0000092	Yr-end Adjustment	GLPKT00359	06/24/2025		16,714.00	
BA0000093	Yr-end Adjustment	GLPKT00360	06/24/2025		-26,000.00	
BA0000100	Yr-end Adjustment	GLPKT00373	06/24/2025		248.00	
		Department 3900 Total:		**-3,260,960.00**	**796,674.65**	**-2,464,285.35**
Department: 3980 - 3980						
10-30-3980-3900100	POWELL BILL FUND BALANCE APPROPRIATE			-266,050.00	28,381.00	-237,669.00
BA0000066	Yr-end Adjustment	GLPKT00324	06/24/2025		28,381.00	
		Department 3980 Total:		**-266,050.00**	**28,381.00**	**-237,669.00**
		Revenue Total:		**-6,349,010.00**	**-222,547.60**	**-6,571,557.60**
Expense						
Department: 4100 - GOVERNING BODY						
10-10-4100-5100031	SALARIES - MAYOR			8,400.00	500.00	8,900.00
BA0000048	Yr-end Adjustments	GLPKT00276	06/23/2025		500.00	
10-10-4100-5110010	SALARIES - COMMISSIONERS			36,000.00	500.00	36,500.00
BA0000048	Yr-end Adjustments	GLPKT00276	06/23/2025		500.00	
10-10-4100-5120061	FICA			3,397.00	200.00	3,597.00
BA0000048	Yr-end Adjustments	GLPKT00276	06/23/2025		200.00	
10-10-4100-5300570	MISCELLANEOUS			4,500.00	5,000.00	9,500.00
BA0000048	Yr-end Adjustments	GLPKT00276	06/23/2025		5,000.00	
10-10-4100-5500970	SERVICE CHARGE - W&S FUND			-146,370.00	-3,100.00	-149,470.00
BA0000049	Yr-end Adjustments	GLPKT00278	06/23/2025		-3,100.00	
10-10-4100-5500980	SERVICE CHARGE - STORMWATER FUND			-5,849.00	-124.00	-5,973.00
BA0000049	Yr-end Adjustments	GLPKT00278	06/23/2025		-124.00	
		Department 4100 Total:		**-99,922.00**	**2,976.00**	**-96,946.00**
Department: 4200 - ADMINISTRATION						
10-10-4200-5100020	SALARIES			578,949.00	30,000.00	608,949.00
BA0000069	Yr-end Adjustment	GLPKT00328	06/24/2025		30,000.00	
10-10-4200-5500970	SERVICE CHARGE - W&S FUND			-459,439.00	-15,000.00	-474,439.00
BA0000070	Yr-end Adjustment	GLPKT00329	06/24/2025		-15,000.00	

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Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments / Amount	Current Budget
10-10-4200-5500980	SERVICE CHARGE - STORMWATER FUND			-18,377.00	-600.00	-18,977.00
BA0000070	Yr-end Adjustment	GLPKT00329	06/24/2025		-600.00	
		Department 4200 Total:		**101,133.00**	**14,400.00**	**115,533.00**
Department: 4400 - ACCOUNTING						
10-10-4400-5100020	SALARIES			458,234.00	30,000.00	488,234.00
BA0000071	Yr-end Adjustment	GLPKT00330	06/24/2025		30,000.00	
10-10-4400-5125060	HOSPITALIZATION			41,345.00	2,300.00	43,645.00
BA0000071	Yr-end Adjustment	GLPKT00330	06/24/2025		2,300.00	
10-10-4400-5127071	401(K) RETIREMENT SUPP			21,496.00	100.00	21,596.00
BA0000071	Yr-end Adjustment	GLPKT00330	06/24/2025		100.00	
10-10-4400-5300110	TELEPHONE/INTERNET			2,760.00	540.00	3,300.00
BA0000071	Yr-end Adjustment	GLPKT00330	06/24/2025		540.00	
10-10-4400-5500970	SERVICE CHARGE - W&S FUND			-483,008.00	-16,470.00	-499,478.00
BA0000072	Yr-end Adjustment	GLPKT00331	06/24/2025		-16,470.00	
10-10-4400-5500980	SERVICE CHARGE - STORMWATER FUND			-19,320.00	-659.00	-19,979.00
BA0000072	Yr-end Adjustment	GLPKT00331	06/24/2025		-659.00	
		Department 4400 Total:		**21,507.00**	**15,811.00**	**37,318.00**
Department: 4500 - HUMAN RESOURCES						
10-10-4500-5100020	SALARIES			231,346.00	40,000.00	271,346.00
BA0000073	Yr-end Adjustment	GLPKT00333	06/24/2025		40,000.00	
10-10-4500-5125060	HOSPITALIZATION			24,289.00	211.00	24,500.00
BA0000073	Yr-end Adjustment	GLPKT00333	06/24/2025		211.00	
10-10-4500-5300454	CONTRACT SERVICES			0.00	2,651.00	2,651.00
BA0000073	Yr-end Adjustment	GLPKT00333	06/24/2025		2,651.00	
10-10-4500-5500970	COST ALLOCATION - W&S FUND			-253,165.00	-29,371.00	-282,536.00
BA0000074	Yr-end Adjustment	GLPKT00335	06/24/2025		-29,371.00	
10-10-4500-5500980	COST ALLOCATION - STORMWATER FUND			-10,126.00	-1,175.00	-11,301.00
BA0000074	Yr-end Adjustment	GLPKT00335	06/24/2025		-1,175.00	
		Department 4500 Total:		**-7,656.00**	**12,316.00**	**4,660.00**
Department: 4600 - COMMUNICATIONS						
10-10-4600-5100020	SALARIES			270,585.00	20,000.00	290,585.00
BA0000075	Yr-end Adjustment	GLPKT00337	06/24/2025		20,000.00	
10-10-4600-5125060	HOSPITALIZATION			10,121.00	900.00	11,021.00
BA0000075	Yr-end Adjustment	GLPKT00337	06/24/2025		900.00	
10-10-4600-5125062	INSURANCE - DENTAL			348.00	30.00	378.00
BA0000075	Yr-end Adjustment	GLPKT00337	06/24/2025		30.00	
10-10-4600-5127071	401(K) RETIREMENT SUPP			12,993.00	150.00	13,143.00
BA0000075	Yr-end Adjustment	GLPKT00337	06/24/2025		150.00	
10-10-4600-5300458	DATA PROCESSING SERVICES			0.00	-462.00	-462.00
BA0000028	To cover bill inserts for May	GLPKT00203	06/23/2025		-462.00	
10-10-4600-5300476	CS - PRINTING			2,900.00	462.00	3,362.00
BA0000028	To cover bill inserts for May	GLPKT00203	06/23/2025		462.00	
10-10-4600-5500970	COST ALLOCATION - W&S FUND			-192,361.00	-10,540.00	-202,901.00
BA0000077	Yr-end Adjustment	GLPKT00343	06/24/2025		-10,540.00	
10-10-4600-5500980	COST ALLOCATION - STORMWATER FUND			-7,694.00	-422.00	-8,116.00
BA0000077	Yr-end Adjustment	GLPKT00343	06/24/2025		-422.00	
		Department 4600 Total:		**96,892.00**	**10,118.00**	**107,010.00**
Department: 4900 - PLANNING						
10-10-4900-5100020	SALARIES			552,033.00	20,000.00	572,033.00
BA0000078	Yr-end Adjustment	GLPKT00344	06/24/2025		20,000.00	
10-10-4900-5300001	PAYMENTS - TOURISM BOARD			485,000.00	55,000.00	540,000.00

June 23, 2025
Board of Commissioners Work Session
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Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000078	Yr-end Adjustment	GLPKT00344	06/24/2025		55,000.00	
10-10-4900-5300002	PAYMENTS - TDA			100,000.00	25,000.00	125,000.00
BA0000078	Yr-end Adjustment	GLPKT00344	06/24/2025		25,000.00	
		Department 4900 Total:		**1,137,033.00**	**100,000.00**	**1,237,033.00**
Department: 5000 - FACILITY MANAGEMENT						
10-10-5000-5100020	SALARIES			83,850.00	20,000.00	103,850.00
BA0000081	Yr-End Adjustment	GLPKT00349	06/24/2025		20,000.00	
10-10-5000-5300145	MAINT - BUILDINGS			384,174.00	-21,000.00	363,174.00
BA0000038	Move Town Hall Painting to Capital Acct	GLPKT00261	06/23/2025		-21,000.00	
10-10-5000-5500970	SERVICE CHARGE - W&S FUND			-194,563.00	-4,400.00	-198,963.00
BA0000082	Yr-end Adjustment	GLPKT00350	06/24/2025		-4,400.00	
10-10-5000-5500980	SERVICE CHARGE - STORMWATER FUND			-114,969.00	-2,600.00	-117,569.00
BA0000082	Yr-end Adjustment	GLPKT00350	06/24/2025		-2,600.00	
10-10-5000-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			125,000.00	21,000.00	146,000.00
BA0000038	Move Town Hall Painting to Capital Acct	GLPKT00261	06/23/2025		21,000.00	
		Department 5000 Total:		**283,492.00**	**13,000.00**	**296,492.00**
Department: 5100 - POLICE						
10-20-5100-5100030	BONUS PAY			5,000.00	320.00	5,320.00
BA0000033	Additional FTO bonus payment	GLPKT00237	06/23/2025		320.00	
10-20-5100-5127070	RETIREMENT			387,382.00	-1,930.00	385,452.00
BA0000083	Yr-end Adjustment	GLPKT00351	06/24/2025		-1,930.00	
10-20-5100-5127071	401(K) RETIREMENT SUPP			131,141.00	1,930.00	133,071.00
BA0000083	Yr-end Adjustment	GLPKT00351	06/24/2025		1,930.00	
10-20-5100-5300140	TRAVEL/VEHICLE ALLOTMENT			2,000.00	-1,320.00	680.00
BA0000032	LIND adaptors and lapel microphones	GLPKT00236	06/23/2025		-1,000.00	
BA0000033	Additional FTO bonus payment	GLPKT00237	06/23/2025		-320.00	
10-20-5100-5300158	MAINT - EQUIPMENT			34,000.00	-3,881.29	30,118.71
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		-3,881.29	
10-20-5100-5300320	SUPPLIES - OFFICE			11,400.00	-1,000.00	10,400.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		-1,000.00	
10-20-5100-5300321	SUPPLIES - COMMUNITY POLICING			2,000.00	1,000.00	3,000.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		1,000.00	
10-20-5100-5300330	SUPPLIES - DEPARTMENTAL			57,375.00	2,200.00	59,575.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		1,200.00	
BA0000032	LIND adaptors and lapel microphones	GLPKT00236	06/23/2025		1,000.00	
10-20-5100-5300350	UNIFORMS			21,840.00	3,881.29	25,721.29
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		3,881.29	
10-20-5100-5300470	HIRING SELECTION PROCESS			3,400.00	700.00	4,100.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		700.00	
10-20-5100-5300570	MISCELLANEOUS			4,000.00	-1,200.00	2,800.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		-1,200.00	
10-20-5100-5300574	MISC - POLICE DOG			4,100.00	-700.00	3,400.00
BA0000023	Various yr end for vests, mics, FMRT, comm ...	GLPKT00162	06/23/2025		-700.00	
		Department 5100 Total:		**663,638.00**	**0.00**	**663,638.00**
Department: 5400 - ENGINEERING SERVICES						
10-30-5400-5300080	TRAINING/CONF./CONV.			0.00	-1,300.00	-1,300.00
BA0000022	Yr-end Adj	GLPKT00150	06/23/2025		-1,300.00	
10-30-5400-5300320	SUPPLIES - OFFICE			0.00	-700.00	-700.00
BA0000022	Yr-end Adj	GLPKT00150	06/23/2025		-700.00	
10-30-5400-5300330	SUPPLIES - DEPARTMENTAL			0.00	2,000.00	2,000.00
BA0000022	Yr-end Adj	GLPKT00150	06/23/2025		2,000.00	

June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Budget Adjustment Report — **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
10-30-5400-5500970	SERVICE CHARGE- WATER & SEWER FUND			0.00	-794.00	-794.00
BA0000084	Yr-end Adjustment	GLPKT00352	06/24/2025		-794.00	
10-30-5400-5500980	SERVICE CHARGE- STORMWATER FUND			0.00	-318.00	-318.00
BA0000084	Yr-end Adjustment	GLPKT00352	06/24/2025		-318.00	
		Department 5400 Total:		**0.00**	**-1,112.00**	**-1,112.00**
Department: 5550 - MOTOR POOL/WATER						
10-30-5550-5100010	OVERTIME COMPENSATION			500.00	1,000.00	1,500.00
BA0000085	Yr-end Adjustment	GLPKT00353	06/24/2025		1,000.00	
10-30-5550-5100020	SALARIES			262,688.00	20,000.00	282,688.00
BA0000085	Yr-end Adjustment	GLPKT00353	06/24/2025		20,000.00	
10-30-5550-5125060	HOSPITALIZATION			30,662.00	438.00	31,100.00
BA0000085	Yr-end Adjustment	GLPKT00353	06/24/2025		438.00	
10-30-5550-5300201	VEHICLE REPAIR - WATER & SEWER			35,000.00	3,000.00	38,000.00
BA0000020	Yr-end Adjustments	GLPKT00141	06/23/2025		3,000.00	
10-30-5550-5500970	SERVICE CHARGE - W&S FUND			-243,475.00	-29,632.00	-273,107.00
BA0000086	Yr-end Adjustment	GLPKT00354	06/24/2025		-29,632.00	
10-30-5550-5500980	SERVICE CHARGE - STORMWATER FUND			-5,367.00	-191.00	-5,558.00
BA0000086	Yr-end Adjustment	GLPKT00354	06/24/2025		-191.00	
		Department 5550 Total:		**80,008.00**	**-5,385.00**	**74,623.00**
Department: 5600 - STREETS						
10-30-5600-5100020	SALARIES			227,252.00	20,000.00	247,252.00
BA0000088	Yr-end Adjustment	GLPKT00355	06/24/2025		20,000.00	
10-30-5600-5125060	HOSPITALIZATION			37,327.00	3,803.00	41,130.00
BA0000088	Yr-end Adjustment	GLPKT00355	06/24/2025		3,803.00	
10-30-5600-5300130	UTILITIES			156,380.00	-1,500.00	154,880.00
BA0000027	To cover Powell Bill map update	GLPKT00202	06/23/2025		-1,500.00	
10-30-5600-5300330	SUPPLIES - DEPARTMENTAL			32,000.00	-157.00	31,843.00
BA0000088	Yr-end Adjustment	GLPKT00355	06/24/2025		-157.00	
10-30-5600-5300570	MISCELLANEOUS			1,500.00	157.00	1,657.00
BA0000088	Yr-end Adjustment	GLPKT00355	06/24/2025		157.00	
10-30-5600-5300760	POWELL BILL			572,050.00	1,500.00	573,550.00
BA0000027	To cover Powell Bill map update	GLPKT00202	06/23/2025		1,500.00	
		Department 5600 Total:		**1,026,509.00**	**23,803.00**	**1,050,312.00**
Department: 5800 - SOLID WASTE / STORMWATER						
10-30-5800-5100010	OVERTIME COMPENSATION			4,000.00	2,500.00	6,500.00
BA0000089	Yr-end Adjustment	GLPKT00356	06/24/2025		2,500.00	
10-30-5800-5100020	SALARIES			283,538.00	30,000.00	313,538.00
BA0000089	Yr-end Adjustment	GLPKT00356	06/24/2025		30,000.00	
		Department 5800 Total:		**287,538.00**	**32,500.00**	**320,038.00**
Department: 6300 - PUBLIC SPACE						
10-10-6300-5100020	SALARIES			168,072.00	20,000.00	188,072.00
BA0000090	Yr-end Adjustment	GLPKT00357	06/24/2025		20,000.00	
10-10-6300-5300110	TELEPHONE/INTERNET			1,452.00	228.00	1,680.00
BA0000090	Yr-end Adjustment	GLPKT00357	06/24/2025		228.00	
10-10-6300-5300130	UTILITIES			10,814.00	2,000.00	12,814.00
BA0000090	Yr-end Adjustment	GLPKT00357	06/24/2025		2,000.00	
10-10-6300-5300154	MAINT - GROUNDS			253,556.00	3,463.25	257,019.25
BA0000025	To replace dog park mulch	GLPKT00165	06/23/2025		3,000.00	
BA0000026	Plaque Donation Adjustment (2/18 per Publi...	GLPKT00187	06/23/2025		463.25	
10-10-6300-5300155	MAINT - PARKS			30,000.00	-3,000.00	27,000.00

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000025	To replace dog park mulch	GLPKT00165	06/23/2025		-3,000.00	
		Department 6300 Total:		**463,894.00**	**22,691.25**	**486,585.25**
Department: 6600 - SAFETY & RISK MANAGEMENT						
10-10-6600-5100020	SALARIES			103,941.00	10,000.00	113,941.00
BA0000091	Yr-end Adjustment	GLPKT00358	06/24/2025		10,000.00	
10-10-6600-5125060	HOSPITALIZATION			10,121.00	142.00	10,263.00
BA0000091	Yr-end Adjustment	GLPKT00358	06/24/2025		142.00	
10-10-6600-5127070	RETIREMENT			13,973.00	2,000.00	15,973.00
BA0000091	Yr-end Adjustment	GLPKT00358	06/24/2025		2,000.00	
10-10-6600-5300080	TRAINING/CONF/CONV			10,500.00	-500.00	10,000.00
BA0000034	NC Interlocal Risk Management Invoice	GLPKT00241	06/23/2025		-500.00	
10-10-6600-5300540	INSURANCE			327,500.00	20,500.00	348,000.00
BA0000034	NC Interlocal Risk Management Invoice	GLPKT00241	06/23/2025		500.00	
BA0000091	Yr-end Adjustment	GLPKT00358	06/24/2025		20,000.00	
10-10-6600-5500970	SERVICE CHARGE - W&S FUND			-289,533.00	-16,071.00	-305,604.00
BA0000092	Yr-end Adjustment	GLPKT00359	06/24/2025		-16,071.00	
10-10-6600-5500980	SERVICE CHARGE - STORMWATER FUND			-11,581.00	-643.00	-12,224.00
BA0000092	Yr-end Adjustment	GLPKT00359	06/24/2025		-643.00	
		Department 6600 Total:		**164,921.00**	**15,428.00**	**180,349.00**
Department: 6610 - INFORMATION TECHNOLOGY						
10-10-6610-5500970	SERVICE CHARGE - W&S FUND			-614,530.00	25,000.00	-589,530.00
BA0000093	Yr-end Adjustment	GLPKT00360	06/24/2025		25,000.00	
10-10-6610-5500980	SERVICE CHARGE - STORMWATER FUND			-24,581.00	1,000.00	-23,581.00
BA0000093	Yr-end Adjustment	GLPKT00360	06/24/2025		1,000.00	
		Department 6610 Total:		**-639,111.00**	**26,000.00**	**-613,111.00**
Department: 6900 - SPECIAL APPROPRIATIONS						
10-60-6900-5350621	SERVICE CHARGE - UTILITIES ADMIN			150,000.00	-59,998.65	90,001.35
BA0000079	FY25 Year-End Adjustments	GLPKT00345	06/24/2025		-59,998.65	
		Department 6900 Total:		**150,000.00**	**-59,998.65**	**90,001.35**
		Expense Total:		**3,729,876.00**	**222,547.60**	**3,952,423.60**
		Fund 10 Total:		**-2,619,134.00**	**0.00**	**-2,619,134.00**
Fund: 30 - WATER/SEWER						
Revenue						
Department: 3500 - 3500						
30-80-3500-3523002	WATER SYSTEM DEVELOPMENT FEES			0.00	-652,896.50	-652,896.50
BA0000055	FY25 Year-End Adjustments	GLPKT00307	06/24/2025		-18,737.50	
BA0000080	FY25 Year-End Adjustments	GLPKT00348	06/24/2025		-634,159.00	
30-80-3500-3525002	SEWER SYSTEM DEVELOPMENT FEES			0.00	-682,201.00	-682,201.00
BA0000055	FY25 Year-End Adjustments	GLPKT00307	06/24/2025		-13,691.00	
BA0000080	FY25 Year-End Adjustments	GLPKT00348	06/24/2025		-668,510.00	
		Department 3500 Total:		**0.00**	**-1,335,097.50**	**-1,335,097.50**
Department: 3850 - 3850						
30-00-3850-3850000	INTEREST EARNED			-385,500.00	-51,133.00	-436,633.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		-51,133.00	
		Department 3850 Total:		**-385,500.00**	**-51,133.00**	**-436,633.00**
Department: 3870 - 3870						
30-71-3870-3870066	TRANSFER FROM FUND 66 WFER			-474,468.00	474,468.00	0.00
BA0000096	Yr-end Adjustment	GLPKT00363	06/24/2025		474,468.00	
		Department 3870 Total:		**-474,468.00**	**474,468.00**	**0.00**

Budget Adjustment Report — **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 3900 - 3900						
30-80-3900-3900000	FUND BALANCE APPROPRIATION			-406,244.00	-928,973.65	-1,335,217.65
BA0000035	Move Facility Expenses to Appropriate Depar..	GLPKT00246	06/23/2025		-58,965.00	
BA0000039	WTP Control Panel Replacement	GLPKT00262	06/23/2025		-65,138.00	
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-17,120.00	
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		-1,125.00	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		-40,565.00	
BA0000054	Restore funds for influent grinder	GLPKT00300	06/24/2025		-10,000.00	
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		-32,000.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		-30,000.00	
BA0000063	Yr-end Adjustment	GLPKT00321	06/24/2025		-30,213.00	
BA0000064	Yr-end Adjustment	GLPKT00322	06/24/2025		-30,000.00	
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		-30,136.00	
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		-12,808.00	
BA0000079	FY25 Year-End Adjustments	GLPKT00345	06/24/2025		-59,998.65	
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		-36,437.00	
BA0000096	Yr-end Adjustment	GLPKT00363	06/24/2025		-474,468.00	
30-80-3900-3900150	FUND BALANCE APPROP - PERP MAINT			-66,192.00	66,192.00	0.00
BA0000056	Adj per actual	GLPKT00313	06/23/2025		66,192.00	
			Department 3900 Total:	**-472,436.00**	**-862,781.65**	**-1,335,217.65**
			Revenue Total:	**-1,332,404.00**	**-1,774,544.15**	**-3,106,948.15**
Expense						
Department: 5972 - TRANFER TO WATER/SEWER						
30-71-5972-5972002	TRANSFER TO WATER SDF RES'V FUND			0.00	652,896.50	652,896.50
BA0000055	FY25 Year-End Adjustments	GLPKT00307	06/24/2025		18,737.50	
BA0000080	FY25 Year-End Adjustments	GLPKT00348	06/24/2025		634,159.00	
30-71-5972-5972003	TRANSFER TO SEWER SDF RES'V FUND			0.00	682,201.00	682,201.00
BA0000055	FY25 Year-End Adjustments	GLPKT00307	06/24/2025		13,691.00	
BA0000080	FY25 Year-End Adjustments	GLPKT00348	06/24/2025		668,510.00	
			Department 5972 Total:	**0.00**	**1,335,097.50**	**1,335,097.50**
Department: 7200 - ADMINISTRATION OF ENTERPRISE						
30-80-7200-5127070	RETIREMENT			0.00	1,100.00	1,100.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		1,100.00	
30-80-7200-5300041	ATTORNEY FEES			17,000.00	-175.00	16,825.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-175.00	
30-80-7200-5300475	CS - UTILITY ANALYSIS			0.00	100.00	100.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		100.00	
30-80-7200-5300572	SAFETY AWARDS PROGRAM			0.00	75.00	75.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		75.00	
30-80-7200-5320050	FICA			0.00	610.00	610.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		610.00	
30-80-7200-5350610	SERVICE CHARGE - GOVERNING BODY			146,370.00	3,100.00	149,470.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		3,100.00	
30-80-7200-5350611	SERVICE CHARGE - ADMINISTRATION			459,440.00	15,000.00	474,440.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		15,000.00	
30-80-7200-5350612	SERVICE CHARGE - ACCOUNTING			483,009.00	16,470.00	499,479.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		16,470.00	
30-80-7200-5350613	SERVICE CHARGE - FLEET MAINTENANCE			243,476.00	29,632.00	273,108.00
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		29,632.00	
30-80-7200-5350614	SERVICE CHARGE - FACILITY MGMT			194,564.00	4,400.00	198,964.00
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		4,400.00	
30-80-7200-5350615	SERVICE CHARGE - SAFETY & RISK MGMT			289,534.00	16,071.00	305,605.00
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		16,071.00	
30-80-7200-5350616	SERVICE CHARGE - INFORMATION TECH			614,531.00	-25,000.00	589,531.00

June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		-25,000.00	
30-80-7200-5350622	SERVICE CHARGE - HUMAN RESOURCES			253,166.00	29,371.00	282,537.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		29,371.00	
30-80-7200-5350623	SERVICE CHARGE - COMMUNICATIONS			192,361.00	10,540.00	202,901.00
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		10,540.00	
30-80-7200-5350624	SERVICE CHARGE- ENGINEERING SERVICE			0.00	794.00	794.00
BA0000094	Yr-end Adjustment	GLPKT00361	06/24/2025		794.00	
		Department 7200 Total:		**2,893,451.00**	**102,088.00**	**2,995,539.00**
Department: 7220 - UTILITIES ADMINISTRATION						
30-80-7220-5100020	SALARIES			444,524.00	-43,395.00	401,129.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-1,920.00	
BA0000057	Yr-end Adjustment	GLPKT00317	06/24/2025		-41,475.00	
30-80-7220-5300140	TRAVEL/VEHICLE ALLOTMENT			3,120.00	210.00	3,330.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		210.00	
30-80-7220-5300479	CS - UTILITY LOCATES			200,000.00	41,475.00	241,475.00
BA0000057	Yr-end Adjustment	GLPKT00317	06/24/2025		41,475.00	
30-80-7220-5500990	SERVICE CHARGE - GENERAL FUND			-150,000.00	59,998.65	-90,001.35
BA0000079	FY25 Year-End Adjustments	GLPKT00345	06/24/2025		59,998.65	
		Department 7220 Total:		**497,644.00**	**58,288.65**	**555,932.65**
Department: 7240 - BILLING AND COLLECTIONS						
30-80-7240-5100010	OVERTIME COMPENSATION			3,000.00	500.00	3,500.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		450.00	
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		50.00	
30-80-7240-5100020	SALARIES			315,440.00	19,550.00	334,990.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-450.00	
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		20,000.00	
30-80-7240-5300080	TRAINING/CONF/CONV			2,000.00	-700.00	1,300.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-700.00	
30-80-7240-5300145	MAINT - BUILDINGS			0.00	332.00	332.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		175.00	
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		157.00	
30-80-7240-5300330	SUPPLIES - DEPARTMENTAL			0.00	25.00	25.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		25.00	
30-80-7240-5300334	DEPT SUPP - METER READING			125,000.00	-1,673.00	123,327.00
BA0000037	To cover South Data invoice	GLPKT00258	06/23/2025		-1,673.00	
30-80-7240-5300411	CS - SOUTH DATA			40,000.00	1,674.00	41,674.00
BA0000037	To cover South Data invoice	GLPKT00258	06/23/2025		1,673.00	
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		1.00	
30-80-7240-5300458	DATA PROCESSING SERVICES			33,775.00	500.00	34,275.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		500.00	
30-80-7240-5300585	ELECTRONIC PAYMENT FEES			188,000.00	12,000.00	200,000.00
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		12,000.00	
30-80-7240-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			20,880.00	-208.00	20,672.00
BA0000058	Yr-end Adjustment	GLPKT00318	06/24/2025		-208.00	
		Department 7240 Total:		**728,095.00**	**32,000.00**	**760,095.00**
Department: 8120 - WATER TREATMENT PLANT						
30-80-8120-5100010	OVERTIME COMPENSATION			25,000.00	-3,225.00	21,775.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-3,225.00	
30-80-8120-5100020	SALARIES			546,307.00	32,575.00	578,882.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		2,575.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		30,000.00	
30-80-8120-5127070	RETIREMENT			66,565.00	650.00	67,215.00

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		650.00	
30-80-8120-5300080	TRAINING/CONF/CONV			1,500.00	-400.00	1,100.00
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		-400.00	
30-80-8120-5300112	POSTAGE			100.00	125.00	225.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		125.00	
30-80-8120-5300130	UTILITIES			100,000.00	-6,800.00	93,200.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-5,000.00	
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		-1,800.00	
30-80-8120-5300145	MAINT - BUILDINGS			6,000.00	-825.00	5,175.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-1,000.00	
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		175.00	
30-80-8120-5300158	MAINT - EQUIPMENT			163,450.00	34,770.00	198,220.00
BA0000029	To cover WTP equipment maintenance thro...	GLPKT00206	06/23/2025		8,000.00	
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		15,000.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		11,770.00	
30-80-8120-5300310	GASOLINE			2,625.00	500.00	3,125.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		500.00	
30-80-8120-5300323	SUPPLIES - CHEMICALS			219,700.00	-9,952.00	209,748.00
BA0000029	To cover WTP equipment maintenance thro...	GLPKT00206	06/23/2025		-8,000.00	
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		10,000.00	
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		-1,000.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		-10,952.00	
30-80-8120-5300327	SUPPLIES - LAB			40,000.00	1,800.00	41,800.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-1,000.00	
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		2,800.00	
30-80-8120-5300331	SUPPLIES - SAFETY			500.00	-400.00	100.00
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		-400.00	
30-80-8120-5300340	OUTSIDE LAB SERVICES			14,500.00	1,300.00	15,800.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		1,300.00	
30-80-8120-5300441	CS - ENGINEERING			0.00	2,000.00	2,000.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		2,000.00	
30-80-8120-5300443	CS - GENERATOR LOAD TESTING			19,090.00	-6,000.00	13,090.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		-6,000.00	
30-80-8120-5300473	MAINT - CONTRACTS			6,340.00	900.00	7,240.00
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		900.00	
30-80-8120-5300485	CS - INSTRUMENT MAINT			6,000.00	-48.00	5,952.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		550.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		-598.00	
30-80-8120-5300494	CS - PUMP STA MONITORING			1,650.00	0.00	1,650.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		220.00	
BA0000059	Yr-end Adjustment	GLPKT00319	06/24/2025		-220.00	
30-80-8120-5300530	DUES & SUBSCRIPTIONS			3,800.00	425.00	4,225.00
BA0000042	FY25 Year-End Adjustments	GLPKT00265	06/23/2025		425.00	
30-80-8120-5300570	MISCELLANEOUS			1,000.00	-275.00	725.00
BA0000050	FY25 Year-End Adjustments	GLPKT00282	06/23/2025		-275.00	
30-80-8120-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			0.00	28,065.00	28,065.00
BA0000035	Concrete Roof Repair	GLPKT00246	06/23/2025		28,065.00	
30-80-8120-5700741	CAPITAL - EQUIPMENT			100,000.00	65,138.00	165,138.00
BA0000039	WTP Control Panel Replacement	GLPKT00262	06/23/2025		65,138.00	
			Department 8120 Total:	**1,324,127.00**	**140,323.00**	**1,464,450.00**

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June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 8130 - WEST FORK ENO RESERVOIR						
30-80-8130-5300152	AQUATIC WEED CONTROL			4,500.00	750.00	5,250.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		750.00	
30-80-8130-5300154	MAINT - GROUNDS			16,000.00	-800.00	15,200.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		-800.00	
30-80-8130-5300330	SUPPLIES - DEPARTMENTAL			2,500.00	-2,000.00	500.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		-2,000.00	
30-80-8130-5300412	CS - MONITORING MISSION UNIT			660.00	75.00	735.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		75.00	
30-80-8130-5300570	MISCELLANOUS			2,600.00	600.00	3,200.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		600.00	
30-80-8130-5300921	WATER QUALITY MONITORING			25,000.00	2,500.00	27,500.00
BA0000043	FY25 Year-End Adjustments	GLPKT00266	06/23/2025		2,500.00	
		Department 8130 Total:		**51,260.00**	**1,125.00**	**52,385.00**
Department: 8140 - WATER DISTRIBUTION						
30-80-8140-5100010	OVERTIME COMPENSATION			20,000.00	-625.00	19,375.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-625.00	
30-80-8140-5100020	SALARIES			483,455.00	30,625.00	514,080.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		625.00	
BA0000063	Yr-end Adjustment	GLPKT00321	06/24/2025		30,000.00	
30-80-8140-5125060	HOSPITALIZATION			100,987.00	213.00	101,200.00
BA0000063	Yr-end Adjustment	GLPKT00321	06/24/2025		213.00	
30-80-8140-5300080	TRAINING/CONF/CONV			4,000.00	69.00	4,069.00
BA0000099	FY25 Year-End Adjustments	GLPKT00372	06/24/2025		69.00	
30-80-8140-5300145	MAINT - BUILDINGS			2,000.00	175.00	2,175.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		175.00	
30-80-8140-5300154	MAINT - GROUNDS			27,000.00	3,250.00	30,250.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		3,250.00	
30-80-8140-5300158	MAINT - EQUIPMENT			21,000.00	-13,978.05	7,021.95
BA0000030	To cover two hatch replacements at HWY 70...	GLPKT00209	06/23/2025		-7,200.00	
BA0000036	To cover materials and stock inventory	GLPKT00250	06/23/2025		-7,253.05	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		475.00	
30-80-8140-5300165	MAINT - INFRASTRUCTURE			50,000.00	11,690.00	61,690.00
BA0000030	To cover two hatch replacements at HWY 70...	GLPKT00209	06/23/2025		7,200.00	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		5,250.00	
BA0000099	FY25 Year-End Adjustments	GLPKT00372	06/24/2025		-760.00	
30-80-8140-5300310	GASOLINE			23,730.00	1,152.32	24,882.32
BA0000031	To cover purchase of materials and stock inv...	GLPKT00230	06/23/2025		-1,147.68	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		2,300.00	
30-80-8140-5300320	SUPPLIES - OFFICE			2,000.00	100.00	2,100.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		100.00	
30-80-8140-5300326	SUPPLIES - PATCH			4,000.00	1,800.00	5,800.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		1,800.00	
30-80-8140-5300330	SUPPLIES - DEPARTMENTAL			120,000.00	17,979.33	137,979.33
BA0000031	To cover purchase of materials and stock inv...	GLPKT00230	06/23/2025		1,726.28	
BA0000036	To cover materials and stock inventory	GLPKT00250	06/23/2025		7,253.05	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		9,000.00	
30-80-8140-5300331	SUPPLIES - SAFETY			1,500.00	30.00	1,530.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		30.00	
30-80-8140-5300350	UNIFORMS			6,500.00	675.00	7,175.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		675.00	
30-80-8140-5300351	RENTAL - EQUIPMENT			2,000.00	1,550.00	3,550.00

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		1,550.00	
30-80-8140-5300441	CS - ENGINEERING			0.00	7,750.00	7,750.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		7,750.00	
30-80-8140-5300444	CS - TANK MAINT PROGRAM			48,000.00	4,500.00	52,500.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		4,500.00	
30-80-8140-5300450	CS - INMATES			3,000.00	-3,000.00	0.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		-3,000.00	
30-80-8140-5300457	CS - NC ONE CALL CENTER			3,000.00	400.00	3,400.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		400.00	
30-80-8140-5300458	DATA PROCESSING SERVICES			10,250.00	1,300.00	11,550.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		1,300.00	
30-80-8140-5300478	CS - PUMP STA MONITORING			5,000.00	-58.00	4,942.00
BA0000031	To cover purchase of materials and stock inv...	GLPKT00230	06/23/2025		-558.00	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		500.00	
30-80-8140-5300490	CS - ALARM			500.00	39.40	539.40
BA0000031	To cover purchase of materials and stock inv...	GLPKT00230	06/23/2025		-20.60	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		60.00	
30-80-8140-5300505	CS - PLUMBING			0.00	4,200.00	4,200.00
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		4,200.00	
30-80-8140-5300530	DUES & SUBSCRIPTIONS			2,500.00	-190.00	2,310.00
BA0000024	Move Conex/storage container from motor ...	GLPKT00164	06/23/2025		-440.00	
BA0000044	FY25 Year-End Adjustments	GLPKT00267	06/23/2025		250.00	
30-80-8140-5300570	MISCELLANEOUS			3,000.00	440.00	3,440.00
BA0000024	Move Conex/storage container from motor ...	GLPKT00164	06/23/2025		440.00	
		Department 8140 Total:		**943,422.00**	**70,087.00**	**1,013,509.00**
Department: 8200 - WASTEWATER COLLECTION						
30-71-8200-5982001	TRANSFER TO UTIL CAP IMPROV FUND			114,432.00	-66,192.00	48,240.00
BA0000056	Adj per actual	GLPKT00313	06/23/2025		-66,192.00	
30-80-8200-5100020	SALARIES			538,023.00	29,660.00	567,683.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-340.00	
BA0000064	Yr-end Adjustment	GLPKT00322	06/24/2025		30,000.00	
30-80-8200-5300080	TRAINING/CONF/CONV			5,000.00	125.00	5,125.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		125.00	
30-80-8200-5300110	TELEPHONE/INTERNET			4,080.00	340.00	4,420.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		340.00	
30-80-8200-5300113	LICENSE FEES			15,200.00	1,575.00	16,775.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		1,575.00	
30-80-8200-5300130	UTILITIES			56,000.00	-3,575.00	52,425.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		-3,575.00	
30-80-8200-5300151	FOG PROGRAM			7,000.00	691.00	7,691.00
BA0000099	FY25 Year-End Adjustments	GLPKT00372	06/24/2025		691.00	
30-80-8200-5300154	MAINT - GROUNDS			35,000.00	3,750.00	38,750.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		3,750.00	
30-80-8200-5300165	MAINT - INFRASTRUCTURE			137,000.00	-41,336.00	95,664.00
BA0000041	Pump Station Base Plates	GLPKT00264	06/23/2025		-41,336.00	
30-80-8200-5300310	GASOLINE			24,990.00	2,375.00	27,365.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		2,375.00	
30-80-8200-5300322	SUPPLIES - LIFT STATION PUMPS			40,000.00	-3,250.00	36,750.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		-3,250.00	
30-80-8200-5300331	SUPPLIES - SAFETY			1,500.00	-800.00	700.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		-800.00	
30-80-8200-5300351	RENTAL - EQUIPMENT			5,000.00	-2,000.00	3,000.00

June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Budget Adjustment Report | **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		-2,000.00	
30-80-8200-5300450	CS - INMATES			3,000.00	-3,000.00	0.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		-3,000.00	
30-80-8200-5300458	DATA PROCESSING SERVICES			0.00	100.00	100.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		100.00	
30-80-8200-5300494	CS - PUMP STA MONITORING			11,000.00	700.00	11,700.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		700.00	
30-80-8200-5300505	CS - PLUMBING			0.00	4,000.00	4,000.00
BA0000045	FY25 Year-End Adjustments	GLPKT00269	06/23/2025		4,000.00	
30-80-8200-5700741	CAPITAL - EQUIPMENT			0.00	41,336.00	41,336.00
BA0000041	Pump Station Base Plates	GLPKT00264	06/23/2025		41,336.00	
		Department 8200 Total:		**997,225.00**	**-35,501.00**	**961,724.00**
Department: 8220 - WASTEWATER TREATMENT PLANT						
30-80-8220-5100010	OVERTIME COMPENSATION			5,000.00	-750.00	4,250.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-750.00	
30-80-8220-5100020	SALARIES			548,755.00	32,500.00	581,255.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		2,500.00	
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		30,000.00	
30-80-8220-5120050	FICA			41,980.00	-625.00	41,355.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-625.00	
30-80-8220-5125060	HOSPITALIZATION			70,864.00	136.00	71,000.00
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		136.00	
30-80-8220-5127070	RETIREMENT			72,547.00	-500.00	72,047.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-500.00	
30-80-8220-5127071	401(K) RETIREMENT SUPP			27,036.00	-625.00	26,411.00
BA0000040	FY25 Year-End Adjustments	GLPKT00263	06/23/2025		-625.00	
30-80-8220-5300130	UTILITIES			170,000.00	1,000.00	171,000.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		-2,525.00	
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		3,525.00	
30-80-8220-5300145	MAINT - BUILDINGS			4,140.00	214.00	4,354.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		100.00	
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		114.00	
30-80-8220-5300158	MAINT - EQUIPMENT			103,700.00	2,200.00	105,900.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		-10,000.00	
BA0000053	Replace influent grinder	GLPKT00299	06/24/2025		2,200.00	
BA0000054	Restore funds for influent grinder	GLPKT00300	06/24/2025		10,000.00	
30-80-8220-5300165	MAINT - INFRASTRUCTURE			9,000.00	-2,000.00	7,000.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		-2,000.00	
30-80-8220-5300310	GASOLINE			5,775.00	500.00	6,275.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		500.00	
30-80-8220-5300320	SUPPLIES - OFFICE			500.00	150.00	650.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		150.00	
30-80-8220-5300323	SUPPLIES - CHEMICALS			65,000.00	-750.00	64,250.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		1,450.00	
BA0000053	Replace influent grinder	GLPKT00299	06/24/2025		-2,200.00	
30-80-8220-5300327	SUPPLIES - LAB			14,000.00	2,550.00	16,550.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		1,750.00	
BA0000052	Restock lab supplies for ammonia tests	GLPKT00295	06/24/2025		800.00	
30-80-8220-5300330	SUPPLIES - DEPARTMENTAL			4,000.00	-800.00	3,200.00
BA0000052	Restock lab supplies for ammonia tests	GLPKT00295	06/24/2025		-800.00	
30-80-8220-5300338	SUPPLIES - DATA PROCESSING			250.00	50.00	300.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		50.00	

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
30-80-8220-5300340	OUTSIDE LAB SERVICES			29,530.00	1,475.00	31,005.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		1,475.00	
30-80-8220-5300413	CS - DI WATER SYSTEM SERVICE			4,300.00	525.00	4,825.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		525.00	
30-80-8220-5300441	CS - ENGINEERING			0.00	2,500.00	2,500.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		7,750.00	
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		-5,250.00	
30-80-8220-5300445	CS - DUMPSTER SERVICE			1,600.00	300.00	1,900.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		300.00	
30-80-8220-5300458	DATA PROCESSING SERVICES			1,000.00	200.00	1,200.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		200.00	
30-80-8220-5300490	CS - ALARM MONITORING			2,160.00	275.00	2,435.00
BA0000046	FY25 Year-End Adjustments	GLPKT00270	06/23/2025		275.00	
30-80-8220-5300550	SLUDGE REMOVAL			100,000.00	1,611.00	101,611.00
BA0000065	Yr-end Adjustment	GLPKT00323	06/24/2025		1,611.00	
30-80-8220-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			0.00	30,900.00	30,900.00
BA0000035	Epoxy Floor Project	GLPKT00246	06/23/2025		30,900.00	
		Department 8220 Total:		**1,281,137.00**	**71,036.00**	**1,352,173.00**
		Expense Total:		**8,716,361.00**	**1,774,544.15**	**10,490,905.15**
		Fund 30 Total:		**7,383,957.00**	**0.00**	**7,383,957.00**

Fund: 35 - STORMWATER FUND

Revenue

Department: 3850 - 3850

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
35-00-3850-3850000	INTEREST EARNED			-25,000.00	-2,558.00	-27,558.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		-2,558.00	
		Department 3850 Total:		**-25,000.00**	**-2,558.00**	**-27,558.00**

Department: 3900 - 3900

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
35-80-3900-3900050	FUND BALANCE APPROPRIATED			-268,561.00	-15,374.00	-283,935.00
BA0000062	HVAC Replacement	GLPKT00283	06/24/2025		-12,200.00	
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		-3,174.00	
		Department 3900 Total:		**-268,561.00**	**-15,374.00**	**-283,935.00**
		Revenue Total:		**-293,561.00**	**-17,932.00**	**-311,493.00**

Expense

Department: 5900 - 5900

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
35-30-5900-5300041	ATTORNEY FEES			10,000.00	1,200.00	11,200.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		1,200.00	
35-30-5900-5300080	TRAINING/CONF/CONV			3,000.00	275.00	3,275.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		275.00	
35-30-5900-5300165	MAINT - INFRASTRUCTURE			184,000.00	-4,650.00	179,350.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		-4,650.00	
35-30-5900-5300310	GASOLINE			665.00	125.00	790.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		125.00	
35-30-5900-5300495	COLLECTION EXPENSE			26,000.00	2,750.00	28,750.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		2,750.00	
35-30-5900-5300572	SAFETY AWARDS PROGRAM			0.00	100.00	100.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		100.00	
35-30-5900-5300589	CLEAN WATER EDUCATION PARTNERSHIP			2,500.00	200.00	2,700.00
BA0000047	FY25 Year-End Adjustments	GLPKT00275	06/23/2025		200.00	
35-30-5900-5350610	SERVICE CHARGE - GOVERNING BODY			5,850.00	124.00	5,974.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		124.00	
35-30-5900-5350611	SERVICE CHARGE - ADMINISTRATION			18,378.00	600.00	18,978.00

June 23, 2025
Board of Commissioners Work Session
Approved: ____________________

Budget Adjustment Report — **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		600.00	
35-30-5900-5350612	SERVICE CHARGE - ACCOUNTING			19,321.00	659.00	19,980.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		659.00	
35-30-5900-5350613	SERVICE CHARGE - FLEET MAINTENANCE			5,368.00	191.00	5,559.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		191.00	
35-30-5900-5350614	SERVICE CHARGE - FACILITY MGMT			114,970.00	2,600.00	117,570.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		2,600.00	
35-30-5900-5350615	SERVICE CHARGE - SAFETY & RISK MGMT			11,582.00	643.00	12,225.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		643.00	
35-30-5900-5350616	SERVICE CHARGE - INFORMATION TECH			24,582.00	-1,000.00	23,582.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		-1,000.00	
35-30-5900-5350622	SERVICE CHARGE - HUMAN RESOURCES			10,127.00	1,175.00	11,302.00
BA0000076	FY25 Year-End Adjustments	GLPKT00342	06/24/2025		1,175.00	
35-30-5900-5350623	SERVICE CHARGE - COMMUNICATIONS			7,695.00	422.00	8,117.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		422.00	
35-30-5900-5350624	SERVICE CHARGE- ENGINEERING SERVICE			0.00	318.00	318.00
BA0000095	Yr-end Adjustment	GLPKT00362	06/24/2025		318.00	
35-30-5900-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			0.00	12,200.00	12,200.00
BA0000062	HVAC Replacement	GLPKT00283	06/24/2025		12,200.00	
		Department 5900 Total:		**444,038.00**	**17,932.00**	**461,970.00**
		Expense Total:		**444,038.00**	**17,932.00**	**461,970.00**
		Fund 35 Total:		**150,477.00**	**0.00**	**150,477.00**
Fund: 66 - WFER-WEST FORK ENO RESERVOIR						
Revenue						
Department: 3850 - 3850						
66-00-3850-3850000	INTEREST EARNED			0.00	-272,252.87	-272,252.87
BA0000097	Adj per actual	GLPKT00365	06/24/2025		-272,252.87	
		Department 3850 Total:		**0.00**	**-272,252.87**	**-272,252.87**
Department: 3870 - 3870						
66-71-3870-3870300	TRANSFER FROM WATER/SEWER FUND			0.00	-521,941.00	-521,941.00
BA0000097	Adj per actual	GLPKT00365	06/24/2025		-521,941.00	
		Department 3870 Total:		**0.00**	**-521,941.00**	**-521,941.00**
Department: 3900 - 3900						
66-00-3900-3900000	FUND BALANCE APPROPRIATION			-222,609.38	222,609.38	0.00
BA0000060	Apply Bond Proceeds to WFER Debt Payment	GLPKT00320	06/24/2025		-474,469.00	
BA0000097	Adj per actual	GLPKT00365	06/24/2025		697,078.38	
		Department 3900 Total:		**-222,609.38**	**222,609.38**	**0.00**
		Revenue Total:		**-222,609.38**	**-571,584.49**	**-794,193.87**
Expense						
Department: 8130 - WEST FORK ENO RESERVOIR						
66-71-8130-5970910	DEBT SERVICE - PRINCIPAL			0.00	30,000.00	30,000.00
BA0000060	Apply Bond Proceeds to WFER Debt Payment	GLPKT00320	06/24/2025		30,000.00	
66-71-8130-5970920	INTEREST PAYMENT			222,609.38	541,584.49	764,193.87
BA0000060	Apply Bond Proceeds to WFER Debt Payment	GLPKT00320	06/24/2025		444,469.00	
BA0000097	Adj per actual	GLPKT00365	06/24/2025		97,115.49	
		Department 8130 Total:		**222,609.38**	**571,584.49**	**794,193.87**
		Expense Total:		**222,609.38**	**571,584.49**	**794,193.87**
		Fund 66 Total:		**0.00**	**0.00**	**0.00**

Budget Adjustment Report — **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Fund: 67 - WFER-CARRSTORE/MILL CREEK ROAD PROJECT						
Revenue						
Department: 3850 - 3850						
67-00-3850-3850000	INTEREST EARNED			0.00	-83,628.36	-83,628.36
BA0000098	Adj per actual	GLPKT00369	06/24/2025		-83,628.36	
		Department 3850 Total:		**0.00**	**-83,628.36**	**-83,628.36**
Department: 3980 - 3980						
67-70-3980-3980300	DEBT ISSUANCE PROCEEDS			0.00	-3,271,000.00	-3,271,000.00
BA0000098	Adj per actual	GLPKT00369	06/24/2025		-3,271,000.00	
		Department 3980 Total:		**0.00**	**-3,271,000.00**	**-3,271,000.00**
		Revenue Total:		**0.00**	**-3,354,628.36**	**-3,354,628.36**
Expense						
Department: 8130 - WEST FORK ENO RESERVOIR						
67-80-8130-5700570	MISCELLANEOUS			0.00	200,571.86	200,571.86
BA0000098	Adj per actual	GLPKT00369	06/24/2025		200,571.86	
67-80-8130-5700719	CONSTRUCTION ADMINISTRATION			0.00	295,330.38	295,330.38
BA0000098	Adj per actual	GLPKT00369	06/24/2025		295,330.38	
67-80-8130-5700720	CONSTRUCTION			0.00	2,433,605.69	2,433,605.69
BA0000098	Adj per actual	GLPKT00369	06/24/2025		2,433,605.69	
67-80-8130-5700745	DESIGN			0.00	120,689.77	120,689.77
BA0000098	Adj per actual	GLPKT00369	06/24/2025		120,689.77	
67-80-8130-5700746	LAND ACQUISITION			0.00	5,202.00	5,202.00
BA0000098	Adj per actual	GLPKT00369	06/24/2025		5,202.00	
		Department 8130 Total:		**0.00**	**3,055,399.70**	**3,055,399.70**
Department: 8280 - CATES CREEK SEWER PROJECT						
67-71-8280-5970920	PRINCIPAL PAYMENT			0.00	299,228.66	299,228.66
BA0000098	Adj per actual	GLPKT00369	06/24/2025		299,228.66	
		Department 8280 Total:		**0.00**	**299,228.66**	**299,228.66**
		Expense Total:		**0.00**	**3,354,628.36**	**3,354,628.36**
		Fund 67 Total:		**0.00**	**0.00**	**0.00**
Fund: 70 - CRF- WATER & SEWER						
Revenue						
Department: 3850 - 3850						
70-00-3850-3850000	INTEREST EARNED			-937,524.75	-120,792.18	-1,058,316.93
BA0000101	Adj per actual	GLPKT00375	06/24/2025		-120,792.18	
		Department 3850 Total:		**-937,524.75**	**-120,792.18**	**-1,058,316.93**
		Revenue Total:		**-937,524.75**	**-120,792.18**	**-1,058,316.93**
Expense						
Department: 6900 - SPECIAL APPROPRIATIONS						
70-71-6900-5970001	TRANSFER TO UTILITY CAP IMPROV FUND			4,680,469.75	120,792.18	4,801,261.93
BA0000101	Adj per actual	GLPKT00375	06/24/2025		120,792.18	
		Department 6900 Total:		**4,680,469.75**	**120,792.18**	**4,801,261.93**
		Expense Total:		**4,680,469.75**	**120,792.18**	**4,801,261.93**
		Fund 70 Total:		**3,742,945.00**	**0.00**	**3,742,945.00**
Fund: 71 - CAPITAL RESERVE FUND - GENERAL FUND						
Expense						
Department: 5100 - POLICE						
71-20-5100-5700924	POLICE STATION			50,000.00	-50,000.00	0.00
BA0000102	PD Elevator	GLPKT00377	06/24/2025		-50,000.00	
		Department 5100 Total:		**50,000.00**	**-50,000.00**	**0.00**

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 5800 - SOLID WASTE / STORMWATER						
71-30-5800-5700951	VEHICLES - SOLID WASTE			144,822.00	-144,822.00	0.00
BA0000102	Leaf Truck	GLPKT00377	06/24/2025		-144,822.00	
		Department 5800 Total:		**144,822.00**	**-144,822.00**	**0.00**
Department: 6300 - PUBLIC SPACE						
71-10-6300-5700851	SUSTAINABILITY			600,000.00	-35,000.00	565,000.00
BA0000102	Energy Mgmt Software	GLPKT00377	06/24/2025		-20,000.00	
BA0000102	LED Street Lights	GLPKT00377	06/24/2025		-15,000.00	
		Department 6300 Total:		**600,000.00**	**-35,000.00**	**565,000.00**
Department: 6900 - SPECIAL APPROPRIATIONS						
71-71-6900-5970910	TRANSFER TO GENERAL FUND			100,148.00	229,822.00	329,970.00
BA0000102	PD Elevator, Energy Mgmt Soft, Street Lights,..	GLPKT00377	06/24/2025		229,822.00	
		Department 6900 Total:		**100,148.00**	**229,822.00**	**329,970.00**
		Expense Total:		**894,970.00**	**0.00**	**894,970.00**
		Fund 71 Total:		**894,970.00**	**0.00**	**894,970.00**
Fund: 78 - COMMITTED FUNDS - GENERAL FUND						
Revenue						
Department: 3870 - 3870						
78-71-3870-3870402	TRANSFER FROM GF - CONNECTIVITY			-20,000.00	-20,000.00	-40,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		-20,000.00	
78-71-3870-3870410	TRANSFER FROM GF - SUSTAINABILITY			-327,000.00	-320,000.00	-647,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		-320,000.00	
78-71-3870-3870413	TRANFSER FROM GF-AFFORDABLE HOUSING			-32,884.00	-114,309.00	-147,193.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		-114,309.00	
78-71-3870-3870420	TRANSFER FROM GF - VEH-STREETS			-81,000.00	-13,648.00	-94,648.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		-13,648.00	
78-71-3870-3870421	TRANSFER FROM GF - VEH-SOLID WASTE			-145,000.00	-335,000.00	-480,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		-335,000.00	
		Department 3870 Total:		**-605,884.00**	**-802,957.00**	**-1,408,841.00**
		Revenue Total:		**-605,884.00**	**-802,957.00**	**-1,408,841.00**
Expense						
Department: 5600 - STREETS						
78-71-5600-5970912	TRANSFER TO GF - VEH-STREETS			81,000.00	13,648.00	94,648.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		13,648.00	
		Department 5600 Total:		**81,000.00**	**13,648.00**	**94,648.00**
Department: 5800 - SOLID WASTE / STORMWATER						
78-71-5800-5970913	TRANSFER TO GF - VEH-SOLID WASTE			145,000.00	335,000.00	480,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		335,000.00	
		Department 5800 Total:		**145,000.00**	**335,000.00**	**480,000.00**
Department: 6300 - PUBLIC SPACE						
78-71-6300-5970911	TRANSFER TO GF - SUSTAINABILITY			327,000.00	320,000.00	647,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		320,000.00	
78-71-6300-5970917	TRANSFER TO GF - CONNECTIVITY			20,000.00	20,000.00	40,000.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		20,000.00	
		Department 6300 Total:		**347,000.00**	**340,000.00**	**687,000.00**

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Department: 6900 - SPECIAL APPROPRIATIONS						
78-71-6900-5970918	TRANSFER TO GF - AFFORDABLE HOUSING			32,884.00	114,309.00	147,193.00
BA0000103	Adj per actual	GLPKT00379	06/24/2025		114,309.00	
			Department 6900 Total:	**32,884.00**	**114,309.00**	**147,193.00**
			Expense Total:	**605,884.00**	**802,957.00**	**1,408,841.00**
			Fund 78 Total:	**0.00**	**0.00**	**0.00**
			Budget Code 2024-2025 Total:	**9,553,215.00**	**0.00**	**9,553,215.00**

Budget Adjustment Report **For Date Range: 06/23/2025 - 06/25/2025**

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
	Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025			
	10	-2,619,134.00	0.00	-2,619,134.00
	30	7,383,957.00	0.00	7,383,957.00
	35	150,477.00	0.00	150,477.00
	66	0.00	0.00	0.00
	67	0.00	0.00	0.00
	70	3,742,945.00	0.00	3,742,945.00
	71	894,970.00	0.00	894,970.00
	78	0.00	0.00	0.00
	Budget Code 2024-2025 Total:	**9,553,215.00**	**0.00**	**9,553,215.00**

APPROVED: 3/0

DATE: 6/23/25

VERIFIED: Susan E Kinney

ORDINANCE
Amending Section 5-10: No Trespassing Regulations

The Hillsborough Board of Commissioners ordains:

Section 1. The Code of Ordinances shall be amended as follows:

Section 5-10. – Trespassing.

Section 5-10.a. – Trespassing on private property.

(a) The Hillsborough Police Department is hereby authorized to act as agents for property owners and tenants to enforce regulations against trespassing on private property located within the corporate limits of the town of Hillsborough, upon specific request by such owners or tenants.

(b) This section may be repealed at any time by the Hillsborough Board of Commissioners, without notice to any of the parties involved.

Section 5-10.b. – Trespassing on Town of Hillsborough premises.

a) Pursuant to the town's authority to preserve and protect the health, safety and welfare of the public and the peace and dignity of the town, the Hillsborough Police Department is hereby authorized, to the extent permitted by state and federal law, to trespass individuals from Town of Hillsborough premises who engage in dangerous, unlawful or unreasonably disruptive conduct and activities.

b) This section of the ordinance does not prohibit individuals from exercising their First Amendment rights at public forums or from exercising their rights to engage in legitimate activities protected by state and federal law.

c) The town manager is authorized to adopt rules and procedures consistent with this section of the ordinance.

Section 2. All provisions of any town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 23rd day of June in the year 2025.

Ayes: 3
Noes: 0
Absent or excused: 2

Sarah E Kimrey

Sarah E. Kimrey, Town Clerk

ORDINANCE
Amending Sec. 14-71 (a)(1) – Payment of System Development and Capital Facilities Fees

The Hillsborough Board of Commissioners ordains:

Section 1. Payment of system development and capital facilities fees

a) System development fees or capital facilities fees set forth in the schedule of rates and charges referenced in Section 14-9 and in Appendix A to this chapter shall be paid by the developer or owner of property being developed or redeveloped.

   1) The system development fee shall be applied to new development that connects to the utility system. New development shall be defined as any of the following: the subdivision of land or the construction, reconstruction, redevelopment, conversion, structural alteration, relocation or enlargement of any structure, which began after July 1, 2017, that increases the number of meters or increases the meter size. The system development fee shall not be applied to any manufactured home as defined by G.S. 143-145(7) unless or until the manufactured home is converted to real property as defined by G.S. 105-273(13), provided an existing water and or sewer connection is available. Any new water or sewer tap established for the use of a manufactured home shall pay a system development fee calculated from flow rates available in the North Carolina Administrative Code in Title 15A, Subchapter 2T: Waste Not Discharged to Surface Waters.

Section 2. All provisions of any town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 23rd day of June in the year 2025.

Ayes: 3
Noes: 0
Absent or excused: 2

Sarah E Kimrey
____
Sarah E. Kimrey, Town Clerk

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the Town of Hillsborough, North Carolina has received bids, pursuant to duly advertisement notice therefore, for construction of the Lawndale Basin Sewer Rehabilitation and Replacement Project, and

WHEREAS, the Taylor Engineering & Consulting, PLLC Consulting Engineers have reviewed the bids; and

WHEREAS, Hinterland Group, Inc was the lowest bidder for the Lawndale Basin Sewer Rehabilitation and Replacement Project, in the total bid amount of $1,479,623, and

WHEREAS, the consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THERE FORE, BE IT RESOLVED that TENTATIVE AWARD is made to the lowest bidder(s) in the Total Bid Amount of $1,479,623.00.

Name of Contractor	Amount
1. Hinterland Group, Inc	$1,479,623.00
2. SAK	$1,923,890.25
3. InLiner Solutions, LLC	$2,557,330.00

BE IT FURTHER RESOLVED that such TENTATIVE AWARD be contingent upon the approval of the North Carolina Department of Environmental Quality.

Upon motion of Commissioner Kathleen Ferguson, seconded by Commissioner Matt Hughes, the above **RESOLUTION** was unanimously adopted.

This is 23rd day of June, 2025.

Mark Bell
Mark Bell, Mayor
Town of Hillsborough

Attestation:

Sarah E Kimrey
Sarah Kimrey, Town Clerk

PROCLAMATION

Recognizing the 35th Anniversary of the Americans with Disabilities Act

WHEREAS, July 26, 2025, marks the 35th anniversary of the Americans with Disabilities Act (ADA), landmark civil rights legislation signed into law on July 26, 1990, which prohibits discrimination against individuals with disabilities in all areas of public life, including employment, education, transportation, and access to public and private places that are open to the general public; and

WHEREAS, the ADA protects individuals with a wide range of disabilities, including physical, sensory, cognitive, intellectual, neurological, and mental health conditions, and acknowledges that not all disabilities are visible or immediately apparent; and

WHEREAS, the ADA has helped to increase access and opportunity for people with disabilities across the United States, including in the Town of Hillsborough, by ensuring greater inclusion and equity in civic life; and

WHEREAS, the Town of Hillsborough recognizes the importance of continuing to build on the progress of the ADA by promoting policies, infrastructure, and community practices that affirm the dignity, independence, and full participation of people with disabilities; and

WHEREAS, Hillsborough affirms its commitment to being a welcoming and inclusive community, where all residents, regardless of ability, can live, work, and thrive with dignity and respect; and

WHEREAS, the 35th anniversary of the ADA provides an opportunity to honor the contributions of disability rights advocates, leaders, and community members who have fought for equity and accessibility and to recommit ourselves to advancing the goals of the ADA;

NOW, THEREFORE, I, Mark Bell, mayor of the Town of Hillsborough, do hereby commemorate the 35th anniversary of the Americans with Disabilities Act and reaffirm the town's commitment to advancing equity, inclusion, and accessibility for people with disabilities and recognize the full spectrum of visible and invisible disabilities in Hillsborough.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 23rd day of June in the year 2025.

Mark Bell
Mark Bell, Mayor
Town of Hillsborough

RESOLUTION
Approving the 2025-2029 Orange County Consolidated Plan

WHEREAS, the Town of Hillsborough is a member of the Orange County HOME Consortium; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires the adoption of a Five-Year Consolidated Plan for housing and community development activities for HOME funding recipients; and

WHEREAS, it is necessary that all member jurisdictions of the Orange County HOME Consortium approve the Consolidated Plan before the document can be submitted to HUD.

NOW, THEREFORE, be it resolved by the Hillsborough Board of Commissioners that:

1) The 2025-2029 Orange County Consolidated Plan is approved as required by HUD, including all understandings, assurances, and certifications required therein, for federal HOME program funds.
2) Orange County, as the lead agency for the Orange County HOME Consortium, is authorized to submit the Consolidated Plan to HUD.

Approved this 23rd day of June of the year 2025.

Mark Bell
Mark Bell, Mayor
Town of Hillsborough

Attestation:

Sarah E Kimrey
Sarah Kimrey, Town Clerk

RESOLUTION
Authorizing the Submission of the Fiscal Year 2025-26 HOME Annual Action Plan and Program Design for Orange County, North Carolina

WHEREAS, the Hillsborough Board of Commissioners as a member of the Orange County HOME Consortium authorize the town manager to submit the Orange County Annual Action Plan for fiscal year 2026 to the U.S. Department of Housing and Urban Development, including all understandings, assurances, and certifications required therein; and

WHEREAS, the board approves the following activities for the Fiscal Year 2025-26 HOME Program:

Tenant Based Rental Assistance	**$147,628**
Funds will be allocated to the Orange County Partnership to End Homelessness to provide rental assistance for people experiencing homelessness or low-income households (at or below 30% AMI).	
Home Repair and Rehabilitation	**$147,628**
Funds will be allocated for repair and rehabilitation for 15 owner-occupied units at or below 80% AMI currently experiencing homelessness. Ten of these households will be 50% AMI and below.	
Community Housing Development Organization (CHDO) Set-Aside	**$56,395.70**
HOME CHDO set-aside funds for EmPOWERment. Acquisition to preserve one unit of naturally occurring affordable housing in Carrboro.	
Program Administration (10%)	**$37,593.97**
Total Funding	**$389,245.67**

WHEREAS, the town manager is hereby designated as the authorized representative of the town to act in connection with the submission of these plans, to act in connection with the HOME program, and to provide such additional information as may be required by the U.S. Department of Housing and Urban Development.

NOW, THEREFORE, be it resolved by the Hillsborough Board of Commissioners that this resolution is effective upon approval.

Approved this 23rd day of June of the year 2025.

Mark Bell

Mark Bell, Mayor
Town of Hillsborough

Attestation:

Sarah E Kimrey

Sarah Kimrey, Town Clerk

RESOLUTION
Affirming the American Principle that We Are a Nation of Laws, Not Kings

WHEREAS, the United States was founded on the principle that government derives its just powers from the consent of the governed, not from divine right or royal decree; and

WHEREAS, the Town of Hillsborough holds a unique place in the American story as the epicenter of the Regulator Movement, an early rebellion against unchecked authority and colonial injustice that helped lay the groundwork for the American Revolution; and

WHEREAS, in 1775, Hillsborough hosted the Third North Carolina Provincial Congress, which organized resistance to His Majesty's government and laid the foundation for independence, and whose delegates included Hillsborough resident Thomas Burke, a future governor of North Carolina; and

WHEREAS, William Hooper, a prominent North Carolinian and one of Hillsborough's most notable historical figures, served as a delegate to the Continental Congress and was among the original signers of the Declaration of Independence in 1776, affirming that all people are created equal and entitled to liberty under law; and

WHEREAS, in 1788, Hillsborough hosted North Carolina's second Constitutional Convention, where delegates refused to ratify the United States Constitution without the addition of a Bill of Rights, recognizing the importance of explicitly protecting individual freedoms and liberties against governmental overreach; and

WHEREAS, these historic acts reflect Hillsborough's 254-year commitment to the rule of law, to holding power accountable, and to upholding the rights and responsibilities of democratic governance;

NOW, THEREFORE, be it resolved that the Hillsborough Board of Commissioners reaffirms our town's commitment to the founding American principle that ours is a nation of laws, not kings; a nation where democratic institutions and constitutional protections must be continually defended; and

BE IT FURTHER RESOLVED, that as elected officials who have sworn an oath to support and defend both the Constitution of the United States and the Constitution of the State of North Carolina, we take that responsibility seriously; not as a formality, but as a solemn promise to uphold the rule of law, protect the rights of all people, and carry forward the legacy of those who, in Hillsborough and throughout our state, have and will continue to stand for liberty, justice, and democratic self-government.

Approved this 23rd day of June in the year 2025.

Mark Bell
____
Mark Bell, Mayor
Town of Hillsborough