



## PLANNING BOARD STATEMENT OF PLAN CONSISTENCY AND RECOMMENDATION

Staff-initiated text amendment to UDO Section 2.5

May 21, 2026

**WHEREAS**, the Town of Hillsborough Planning Board has received and reviewed a staff-initiated text amendment to UDO Section 2.5, Administration – Historic District Commission; and

**WHEREAS**, North Carolina General Statute 160D-604 (Planning Board Review and Comment), paragraphs (c) (Review of Other Ordinances and Actions) and (d) (Plan Consistency), require that, when considering a proposed amendment to development regulations, the Planning Board must advise and comment on whether the amendment is consistent with any adopted comprehensive or land-use plan and any other applicable, officially-adopted plan. The Planning Board must then provide a written recommendation to the Town Board of Commissioners addressing plan consistency and other matters deemed appropriate; and

**WHEREAS**, UDO §3.7.10 (Planning Board Recommendation) requires the written report be delivered to the Town Board of Commissioners within 30 days of the amendment's initial referral to the Planning Board; and

**WHEREAS**, after deliberation of the requested amendment, the Planning Board finds:

1. The proposed amendment **IS CONSISTENT** with the Town of Hillsborough Comprehensive Sustainability Plan (CSP), specifically with the following goal, strategy, and action in the Town Government Goals and Actions chapter:

- Town Government Goals and Actions 2: Adopt local laws, regulations, and policies that help to achieve sustainable and equitable outcomes.
- Strategy: Develop and adopt policies that help accomplish town goals.
- Action: Regularly review and update town policies as new information is garnered and achievements are met.

2. The proposed text amendment **ADVANCES** identified goals and strategies found in the CSP and **PROMOTES** the public health, safety, and welfare by removing two long-standing vacancies and aligning the UDO with the North Carolina General Statutes.

**WHEREFORE**, upon a motion by Robert Iglesias, seconded by Jeannette Benjey, the foregoing was put to a vote of the Board, the results of which vote are as follows:

Ayes: 6 (Jeannette Benjey; Robert Iglesias; Megan Kimball; Sherra Lawrence; Hooper Schutlz; Carrie Winkler)

Noes: 0

Absent: 2 (Sean Kehoe; Kimberly Landaverde)

**NOW, THEREFORE**, the Board hereby **RECOMMENDS** that the Town Board of Commissioners **APPROVE** the requested UDO text amendment with a revision: change the term "appointed members" to "filled seats".

*Hooper Schutlz*

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Hooper Schutlz, Chair  
Town of Hillsborough Planning Board

Date of signature by Chair: Jun 10, 2026