



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	May 13, 2024
Department:	Planning and Economic Development
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Kelsey Carson, Planning Technician

ITEM TO BE CONSIDERED

Subject: Special Event Permit – Hillsborough Arts Council’s Handmade Parade

Attachments:

1. Special Event Permit Application
2. NCDOT Road Closure letter

Summary:

The Hillsborough Arts Council is requesting the use of town services for road closure assistance, traffic control, and Police coverage for the Handmade Parade and Market on June 1, 2024. This event will take place from 2 to 6 p.m. and will close portions of Churton Street (from Union Street to Margaret Lane). Organizers are expecting 3,000-5,000 people. This event is part of the Hillsborough Arts Council’s “Weekend of Art” with Last Fridays the day before, a Handmade Market in River Park with the Handmade Parade.

Financial impacts:

The financial impacts are expected to be moderate. Costs reflect the use of Police coverage and assistance with road closures and traffic control and drop off and collection of town rollout carts for trash at The Burwell School, the Historic Courthouse lawn, and River Park.

Staff recommendation and comments:

No comments received.

Action requested:

Approve, approve with conditions, or deny the special event permit.