Minutes
Board of Commissioners Work Session

7 p.m. Nov. 25, 2024
Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present:	Mayor Pro Tem Robb English and commissioners Matt Hughes and Evelyn Lloyd
Absent:	Mayor Mark Bell (remote) and commissioners Meaghun Darab (remote) and Kathleen Ferguson (remote)
Staff:	Administrative Services Assistant Town Manager and Community Services Director Matt Efird, Police Chief Duane Hampton, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Communications Specialist JC Leser-McMinn, Town Manager Eric Peterson and Public Space and Sustainability Manager Stephanie Trueblood

1.   Opening of the work session
Mayor Pro Tem Robb English called the meeting to order at 7:02 p.m. No action was taken due to the lack of a quorum.

2.   Agenda changes and approval

3.   Appointments
A.   Historic District Commission – Appointment of Daniel Widis for a term expiring Nov. 30, 2027

4.   Items for decision - consent agenda
A.   Miscellaneous budget amendments and transfers
B.   2025 Board of Commissioners Meeting Schedule Amendment
C.   Collins Ridge (SFTEN, LLC and Collins Ridge Landco, LLC) land dedication(s) to the town
D.   Special Event Permit – 2024 Solstice Lantern Walk & Market

5.   In-depth discussion and topics
A.   Resolution adopting the Orange County Safe Routes to School Plan
Orange County Transportation Director Nish Trivedi conducted a presentation of the Orange County Safe Routes to School Plan. The board will consider a resolution to adopt the plan at the next meeting.

6.   Committee updates and reports
Board members gave updates on the committees and boards on which they serve.

7.   Closed session
A.   Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney in order to preserve the attorney-client privilege

8.   Adjournment
The mayor pro tem adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Sarah Kimrey
Town Clerk
Staff support to the Board of Commissioners

DRAFT