



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: Feb. 24, 2025  
Department: Planning and Economic Development  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Planning and Economic Development Manager Shannan Campbell

#### ITEM TO BE CONSIDERED

**Subject:** Special Event Permit – Orange County Senior Games Archery Event

##### Attachments:

1. Special Event Permit Application
2. Event Layout
3. Event certificate of liability insurance

##### Summary:

The Orange County Senio Games Archery event has been held at Cates Creek Park for the last few years. The event has minimal impact to park operations, however archery is generally not permitted in the park, requiring a special event permit and approval from the town board for the use of the park as the property owner.

##### Financial impacts:

Low/none. No sponsorship of trash or streets closure is requested. Only use of Cates Creek Park.

##### Staff recommendation and comments:

Staff recommends approval and will include standard conditions including no painting or defacing the park with permanent markings. The event organizer has indicated that they use chalk.

##### Action requested:

Approve, approve with additional conditions, or deny the permit.