



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Oct. 27, 2025
Department:	Public Space and Sustainability
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Stephanie Trueblood, Public Space and Sustainability Manager

ITEM TO BE CONSIDERED

Subject: Memorandum of Understanding between Orange County and the Town of Hillsborough for Solar Feasibility Study

Attachments:

1. Memorandum of Understanding
2. Attachment A

Summary:

The Comprehensive Sustainability Plan includes a recommendation to study the feasibility and solar energy generating potential at town facilities. Recently, town staff learned that Orange County is performing a similar study at county facilities. In January 2025, Orange County staff advertised a Request for Qualifications, received eleven responses, and in May 2025, selected and negotiated a contract with Pisgah Energy for a solar feasibility study. The study is anticipated to begin later this year.

Town staff sees time savings and coordination advantages to joining the county's study. Staff propose entering a Memorandum of Understanding with Orange County to expand the feasibility study to include five of the town's facilities, those best situated for solar collection, including the Town Hall Annex, Highway 86 North Fleet Facility, Water Treatment Plant, Adron F. Thompson Water/Sewer Facility, and the Wastewater Treatment Plant.

If approved, Orange County will serve as the fiscal agent for the contract, utilizing county funds to initiate the project. The town will reimburse up to \$23,460 within 30 days of receiving the completed solar feasibility study. The town's portion of the study will be paid for using existing sustainability funds.

Financial impacts:

The town will contribute \$23,460 using funds set aside for sustainability initiatives.

Staff recommendation and comments:

No additional comments.

Action requested:

1. Approve a Memorandum of Understanding between Orange County and the Town of Hillsborough for a Solar Feasibility Study.
2. Authorize the town manager to execute the agreement.