



TOWN OF  
**HILLSBOROUGH**  
NORTH CAROLINA

## Nonprofit Partnership Scoring Guide

Evaluation Criteria	Overall Score Numbers and Definitions					
	Weight	5 – Excellent	4 – Good	3 – Average	2 – Needs Improvement	1 – Insufficient
General Information and Description	10%	Description of the project is clear, concise and easy to understand.	Description of the project is clear, and most aspects can be understood.	Description does not fully explain or articulate the program or service.	Description is difficult to understand and hard to follow.	The applicant did not provide sufficient information.
Community Impact	30%	The program or service benefits Hillsborough residents. An unmet community need is identified, and the program or service clearly addresses it.	The program or service benefits Hillsborough residents. An unmet community need is identified, and the program or service generally addresses it or if duplicative service, clearly demonstrates an unmet service demand or lower cost of service.	The program or service benefits Hillsborough residents. An unmet community need is identified, and the project or service loosely addresses it or if duplicative service, generally demonstrates unmet service demand or lower cost of service.	The program or service benefits Hillsborough residents. A community need is not identified, and/or it is not clearly being met or if duplicative service, does not demonstrate an unmet service demand or lower cost of service.	The applicant did not provide sufficient information.
Budget and Financing	25%	The project budget has no mathematical mistakes and line items and dollar amounts are reasonable.  The request leverages other funding sources.	The project budget has little to no mathematical mistakes and line items are reasonable.  The request may or may not leverage	The project budget has a few mathematical mistakes and line items are not all reasonable.  The request may or may not leverage	The project has numerous mathematical mistakes and line items are not reasonable.  The request may or may not necessarily	The applicant did not provide sufficient information.

			other funding sources.	other funding sources.	leverage other funding sources.	
Town Objectives	20%	The project clearly achieves one or more documented town objectives.		The project partially achieves a documented town objective.		The project does not clearly explain how it's going to achieve a documented town objective.
Fiscal Sustainability	15%	The organization is sustainable beyond town funding, with diversified revenue streams.		The organization is primarily reliant on the town for its revenue source.	The organization's only source of revenue is from the town.	The applicant did not provide sufficient information.

Organization Name:

Reviewer Name:

Total Points:

Additional Comments:

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Follow-Up Questions:

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