



**STAFF REPORT**  
Hillsborough Tourism Board  
April 10, 2024

## **PRESENTER/INFORMATION CONTACT**

Tourism Program Manager, Shannan Campbell

## **ITEM TO BE CONSIDERED**

**Subject:** Burwell School Contract Renewal for FY25 (Visitors Services & Operations)

### **Attachments:**

1. Burwell School Contract Response and Budget

### **Background:**

The Tourism Program started contracting with the Burwell School in FY17 to support on-going tours, maintenance, and their continued operation as house museum and tourism destination. In FY23 Burwell School was funded in the amount of \$40,574. In FY24 the Burwell School requested an additional (\$44,426) in funding to expand staffing and attempt to become more self-sustaining, for a total of \$85,000 in FY24.

### **Summary, key points, and questions:**

- The Burwell School is asking for \$70,000 in FY25, a \$15,000 decrease over the FY24 contract amount of \$85,000.
- Budget Justification Forms are not included as Burwell is asking for less funds in FY25 than in FY24.

### **Staff recommendation and comments:**

None. Burwell indicated that they are going to speak on how the support in FY24 assisted in their goals.