



Hildale / Colorado City Utility Advisory Board

Thursday, March 27, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Roll Call of Board Attendees: Utility Management Assistant

PRESENT

Chair Ezra Nielsen

Vice Chair Sterling Jessop, Jr.

Board Member Theil Cooke

Board Member Ruth Steed

Staff present: Nathan Fischer, Jerry Postema - Zoom, Athena Cawley, Jessica Bateman

Pledge of Allegiance: By Invitation of Presiding Officer

Board Member Jessop led the pledge.

Conflict of Interest Disclosures: Board Members

No conflict of interest disclosures given.

Approval of Minutes of Previous Meetings: Board Members

1. Utility Board Minutes of February 24, 2025 and March 13, 2025.

Board Member Steed pointed out a clerical error for the March 13, 2025 meeting minutes. The time when the meeting was called to order should be 6:10 pm.

Motion made by Chair Nielsen, to approve Utility Board Minutes of February 24, 2025 and March 13, 2025 with edits requested. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Vice Chair Jessop, Jr., Board Member Cooke, Board Member Steed

Motion Carried

Public Comments: (3 minutes each - Discretion of Presiding Officer)

No public comment.

Financial Report:

2. Approval of Utility Financial Report and Invoice Register

Board Member Steed asked about the percent expensed for the year compared to revenues. Director Postema answered.

Chair Nielsen didn't see anything the stood out on the financial statement and business as usual for the invoice register. He asked the Board if they had questions and entertained a motion.

Motion made by Board Member Cooke, to approve Utility Financial Report and Invoice Register. Seconded by Vice Chair Jessop, Jr..

Voting Yea: Chair Nielsen, Vice Chair Jessop, Jr., Board Member Cooke, Board Member Steed

Motion Carried.

Reports:

3. Utility Monthly Report

Superintendent Fischer presented on Utility operations of the report.

4. Utility Director Report and Updates

Director Postema presented on the Utility Administration of the report, highlighting the shut-off notices and shut-offs being a percentage less, and the WIFA Grant application due June 1st. The grant funding will be 2 million for several projects, including electrical work, pumps, and motors to outfit Well#25 and Well#26, SCADA System replacement, new fire hydrants, new radio read meters, and meter reading equipment

Chair Nielsen had questions on the PFAS testing. Director Postema explained that the EPA has the Utility Department doing quarterly sampling and will grant funds if treatment is needed.

Chair Nielsen thanked the staff for the report and their efforts.

Unfinished Board Business:

5. Consideration, discussion, and possible recommendation to the two City Council to approve the FY26 Tentative Utility Budget.

Chair Nielsen asked if the board had questions and comments on the FY26 Tentative Utility Budget and entertained a motion.

Motion made by Board Member Steed, to recommend to the two City Council to approve the FY26 Tentative Utility Budget. Seconded by Vice Chair Jessop, Jr..

Voting Yea: Chair Nielsen, Vice Chair Jessop, Jr., Board Member Cooke, Board Member Steed

Motion Carried.

6. Consideration, discussion, and possible recommendation to the two City Councils to approve Change Order #1 for the Booster Pump Station Project. The amendment is to cover the cost for redesigning the piping from the original location to the new location, adding the backup generator, assisting the Utility Department in getting Bond Council, and completing the Water Conservation and Asset Management requirements of DDW for the Grant. The additional cost is for \$61,500. The original design cost was \$59,500, bringing the new total to \$121,000.

Director Postema presented the Change Order for the Booster Pump Station Project.

Chair Nielsen asked where the funds are coming from. Director Postema responded that the grant will cover the change order amount.

Board Member Steed noticed a typo on the dollar amount on page 47, and the City Recorder's name is wrong.

Motion made by Chair Nielsen, to recommend to the two City Councils approval of the Change Order #1 for the Booster Pump Station Project with clerical corrections as stated. Seconded by Board Member Cooke.

Voting Yea: Chair Nielsen, Vice Chair Jessop, Jr., Board Member Cooke, Board Member Steed

Motion Carried.

New Board Business:

7. Consideration, discussion, and possible recommendation to the two City Councils for approval of the Water Tank Painting request.

Director Postema presented. The Water Tank Painting request isn't ready to be reviewed for approval.

The Board agreed to table agenda item #7 for another meeting

Board Comments: (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

8. April 2025 Utility Calendar

The Board agreed to have the next meeting on April 24th.

Executive Session: As needed

None

Infrastructure Improvements Advisory Committee Session: As Needed

None

Adjournment: Presiding Officer

Chair Nielsen adjourned at 6:42 pm

Minutes were approved at the Utility Board Meeting _____.

Maxene Jessop, City Recorder

Shirley Zitting, Town Clerk