

To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: February 1, 2023
Re: Monthly update and report for December 2023 and January 2024

This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Reviewed and approved permit applications
- Met with various residents to discuss issues and concerns.
- Staff meeting in person.
- Updated Facebook messaging.
- Economic Development Master Plan development continuing
- Coordinated the rate study process with consultant.
- Responded to media inquiries.
- Coordinated issues with the Upper Mesa Economic Development Group
- Christmas Day Holiday Office Closed
- New Year's Day Holiday Office Closed
- Martin Luther King Holiday Office Closed

Actions taken:

- ❖ External Agency/Group interchange:
 - Conducted various water strategies meetings.
 - Testified in Water Rights Transfer hearing.
 - Well certification issues are continuing to be processed.
 - ULCT Legislative Policy Committee participation
 - Dixie Transportation / Council of Mayors attended.
 - Maxwell Park plans submitted to State Senate.
 - Rural Utah Chamber Coalition Meeting participation.
 - FY23 audit requests/responses continuing.
 - Justice Court Recertification Packet submitted.
 - Negotiating a development agreement with Skye Valley Development
 - Coordinated general discussion of a regional wastewater option.
 - Submitted a Safe Routes to School (SRTS) grant application.
 - Acknowledged request from Ash Creek Special District to discuss wastewater options.
 - Podcast / video editing room discussion of Innovation Center
 - Initiated FCC Broadband funding request.
 - Assisted with video production crew on site.
 - Building Resilient Infrastructure and Communities grant submitted
 - BEAD State Challenge Process Webinar attended.
 - Reviewed Washington County Notice of Nonrenewal of Interlocal Election Agreement
 - UZONA Chamber of Commerce Gala attended by Mayor.

- Hildale/Census follow up.
- Interagency Agreement for Automatic License Plate Recognition Equipped Law Enforcement Agencies (ALPR) Utah Agreement approved.
- Attended Get ready: Prepare Your Community For Broadband Development Opportunities Webinar
- Attended FCC Fabric License Training Webinar
- Attended Disasters happen; How to plan, prepare, and prevail webinar.
- Reviewed Utah BEAD (Broadband) program
- Hosted State Senator Owens and State Senate President Adams to a site visit
- Hosted Utah Senator Lee's staff to a meeting
- Submitted the SRTS FY26 application.
- Registered two Councilmembers-elect to the Online Training Newly Elected Official Crash Course
- Hosted Congressman John Curtis to a site visit
- Attended a Connecting Utah Virtual meeting.
- Attended the ARPA Water project groundbreaking in Colorado City
- Finalized the Maxwell Park Master Plan for funding.
- Presented a scholarship partnership with UZONA Chamber of Commerce to Mohave Community College
- Met with officials of the Washington County School District
- Provided annexation area maps to Garkane for service preparation.
- Reviewed pending legislation concerning 911-Dispatch issues.
- Followed-up Hazard Mitigation scoping project to Federal Emergency Management Agency by uploading files/pictures/videos of flood events.
- Accepted invitation to serve on the "Future Ready Utah" Regional Coordinating Council
- Submitted Cherish Families Survey Community Impact: We need your input!

❖ Internal interchange:

- Innovation Center training and assistance continuing.
- Addressed multiple building permit inquiries.
- Continued approval process for Water Master Plan
- Continued approval process for Impact Fee Plan
- Conducted a Utility Advisory Board meeting.
- Continued Industrial Lot lease reviews.
- Prepared a Newly Elected Councilmembers Onboarding Template and distributed it to new Council members.
- Submitted the Hildale Innovation Center Traffic Study and Concept Design Scope and Engineer Fee grant application.
- Coordinated business license reviews with Code Enforcement Officer
- City Prosecutor agreement completed.
- Prepared and received Council approval of a fee change resolution.
- Hosted the Hildale City Christmas Tree Lighting
- Reviewed process for lot subdivisions

- Attended the Hildale Police Department annual dinner.
- Met with developer to discuss renegotiation of water issues.
- New Council members sworn in
- TKS fiber issues discussed.

Future actions

- Review follow-up to Justice Court Recertification Packet.
- Follow-up on the SRTS grant.
- Complete building upgrades for Innovation Center
- Continue discussions with the U.S. Census Department