

FY2025 Outdoor Recreation Grant Infrastructure Application

Applicant

Applicant ID

Company Name

Recipient Address

Email

Amount Requested

Status

Draft

Funded



Basic Project and Contact Information

BEFORE BEGINNING: Please read and be familiar with the eligibility requirements, selection process, and reimbursement process outlined in the [2025 Program Guide](#) (PDF link). You may also need this resource as you formulate your responses. If you need additional information, please visit <https://recreation.utah.gov/> (hyperlink)

HELPFUL TIP: We suggest writing your application answers in a word processor outside of the online application. This will allow you to proofread and edit answers more effectively. Using a word processor easily allows you to keep track of the character count in your response, as there are character limits for some questions. This will also help alleviate connection errors and lost work. Lastly, remember to save your work as you fill out the application.

IMPORTANT: No application deadline extensions will be granted under any circumstance. All responses are extracted completely (without editing from the OOR staff) for all necessary reporting. Please make sure it is well-written and free of grammar and punctuation errors. Provide any links as the full URL; hyperlinked text from a word document will not be preserved when copying and pasting into the application.

Please make sure to ***hover your cursor over the question mark that appears near most questions***. This is "help text" and provides additional information about what your response should include.

This section is not scored.

Question: Project Name:

Question: Project Latitude (coordinates must be in the following example format: 37.858285):

Question: Project Longitude (coordinates must be in the following example format: -111.0391):

Question: Provide a description or any details of the project location if necessary:

Question: Project County:

Question: Project Organization Tax ID:

Question: Primary Contact First Name:

Question: Primary Contact Last Name:

Question: Primary Contact Organization:

Question: Primary Contact Title:

Question: Primary Contact Email:

Question: Primary Contact Phone:

Question: Secondary Contact Name:

Question: Secondary Contact Organization:

Question: Secondary Contact Title:

Question: Secondary Contact Email:

Question: Secondary Contact Phone:

Question: Project or organization info website, please copy and paste full URL:

Question: Contract Signatory Name:

Question: Contract Signatory Email:

Funding Request

NOTE: Funding decisions are at the discretion of the Utah Outdoor Recreation Infrastructure Advisory Committee based on review of the overall budget and project. The Utah Outdoor Recreation Grant awards Grant Funding Requests ranging from \$30,001 to \$500,000, plus the Regional Asset Tier of \$1,000,000.

Please make sure to ***hover your cursor over the question mark that appears near most questions***. This is "help text" and provides additional information about what your response should include.

For 2025, UORG Tier 1 and Regional Asset Tier grants are using a county-based matching scale, from 50%-20%. [Click here to view the UORG County-Based Matching Scale.](#)

This section is not scored.

Question: Total Project Cost:

Question: Grant Funding Request. UORG Tier 1 funds requests between \$30,001 and \$500,000, plus the Regional Asset Tier up to \$1,000,000.

Question: What suggested minimum match percentage does your project need to provide? See link above in overview section for county-based matching scale.

- 50%
- 40%
- 30%
- 20%

Question: If you are unable to meet your suggested county-based match, please provide justification for being considered for a reduced match requirement. Example: small city budget within highly populated county.

Question: Has the match been secured? If not, please explain.

Question: What is the applicant match for this project? Please give the value for both the cash match and the in-kind, designating each. Do not include the match from partners here.

Question: If the TOTAL cash match (from applicant and all cash partners) has NOT been secured, please provide some details on your contingency plan if other funding sources do not come through. (1000 character limit) If not applicable, put N/A.

Question: Legal Name of all partnering organizations providing any form of in-kind matches, donations/money, land, labor/workforce, equipment, etc. (if applicable)

Question: From all partners listed, (those providing in-kind matches, donations/money, land, labor/workforce, equipment, etc.), explain in detail what each organization is specifically providing to contribute to the success of this project. (If applicable)

Question: Are you applying for the Regional Asset Tier of UORG funding: \$500,001 - \$1,000,000?

- YES
- NO

Question: If applying for Regional Asset Tier: If you do not receive the Regional Asset Tier funding, would you still like to be considered for the \$500,000 UORG amount?

YES

NO

Question: If applying for Regional Asset Tier, what qualifies your project as a regional asset?

Question: Are you applying for 2025 Recreational Trails Program (RTP) as a match for this project?

Yes

No

Project Summary

NOTE: The project summary will provide an opportunity to fully explain the project and its value to the community. Provide any links as the full URL; hyperlinked text from a word document will not be preserved when copying and pasting into the application. Please refer to the program guide for any additional questions.

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This section is worth 5 points.

Question: Project Abstract: Summarize the project in a concise 2-3 sentence summary. 500 Character Limit

Question: Project Description: Describe your project in detail. Please include specific steps of the project's delivery and the anticipated completion date of each step within the full timeline. 3,000 Character Limit

Question: Measuring the Need: How will your project solve outdoor recreation problems in your community? Provide data that explains the current situation in the community in relation to outdoor recreation. 2,000 Character Limit

Question: Community Outreach and Diversity: How will this project improve recreational opportunities for youth, minorities, people with disabilities, veterans or lower income families living in the area? 2,000 Character Limit

Question: Existing or Expected Users: What recreational user groups, local clubs, youth teams, etc. will use the infrastructure? Provide an estimate of the number of users for each group. 2,000 Character Limit

Question: Marketing: How will you advertise and market this project to locals, tourists and identified user groups? 2,000 Character Limit

Question: Maintenance: Tell us about the maintenance plan for the life of this infrastructure. Who will be responsible for the the light maintenance and who will be responsible for the occasional heavy maintenance? 2,000 Character Limit

Question: Was this project denied support in previous UORG funding cycles or withdrawn by the applicant and you are resubmitting for approval in 2024? If so, what changes have been made to your proposal?

Project Readiness & Scheduling

NOTE: The scoring committee gives extra consideration for shovel-ready projects. If your project is not shovel ready, it must be mature enough in planning to ensure completion by September 2027. If projects don't meet this deadline, they will be disqualified and no funds will be awarded.

If the project will be constructed on federal lands, the project needs to have results from an environmental planning process (such as NEPA).

For more information on cultural clearances with the Utah State Historic Preservation Office, [refer to the Archeological Compliance Guidance document by clicking here](#).

Please see the [program guide](#) (linked text) for any additional questions.

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This section is worth 5 points.

Question: Timeline: What is the approximate schedule for your project? When will it be ready for construction and when will it be complete? 3,000 Character Limit

Question: Planning: What engineering or conceptual design work has been done so far? Please explain in detail. 3,000 Character Limit

Question: Permits: List any permits or environmental documentation required to construct the project and their status (if applicable). 2,000 Character Limit

Question: Does your project require a cultural clearance? Any project that is ground-disturbing and in an area that has not been previously disturbed in the last 50 years will likely need an archaeological investigation. See help text for more information.

YES

NO

Question: Land Ownership: Select the PRIMARY type of land the project is being constructed on.

Question: Land Ownership: Select all of the SECONDARY types of land the project is being constructed on (if applicable).

USFS

BLM

State Park

City

- County
- National Park Service
- DWR
- SITLA
- UDOT
- Private with Public Access
- Private with owner granting easement

Question: Land Ownership: If the land owner is not the applicant, please explain the contracts, easements and agreements that have been made between the property owner and the applicant. 3,000 Character Limit

Question: Is this project part of a phased project? If so, please provide some background on other phases of the project and the history that has been done on those previous phases.

Economic Impact

Please make sure to ***hover your cursor over the question mark that appears near most questions***. This is "help text" and provides additional information about what your response should include.

This section is worth 5 points.

Question: What is the PRIMARY economic development need that this project will serve?

Question: What is the SECONDARY economic development need that this project will serve? (Please select a different answer).

Question: Please explain the ways in which your project is helping solve the primary and secondary selections made above. If your project has any additional economic benefits, please explain. 3,000 Character Limit

Question: Highlight the value of the project for the area(urban, rural, suburban) and give details on how it improves quality of life, serves underserved populations, increases property values, benefits local businesses, give access to public transportation, ect.

Question: How many new Full Time jobs will the construction of the infrastructure support? (Full time is at least 30 hours/week)

Question: How many new Part Time jobs will the construction of the infrastructure support? (Part time is less than 30 hours/week; position continues throughout year)

Question: How many new Seasonal jobs will the construction of the infrastructure support? (Seasonal jobs are only a portion of the year)

Recreational Access & Value

Please make sure to **hover your cursor over the question mark that appears near most questions**. This is "help text" and provides additional information about what your response should include.

This section is worth 5 points.

Question: What is the PRIMARY outdoor recreation activity this project will support? Select one:

Question: What SECONDARY type of outdoor recreation activity will this project support? Select a different one:

Question: Is the project part of a regional, county or other type of master recreation plan for the area? Describe how. 2,000 Character Limit

Question: How are you integrating Americans With Disabilities Act and accessibility considerations into your outdoor recreation site and trail projects? How are you accommodating the needs for adaptive recreation outside of the ADA? for 2,000 Character Limit

Question: What fee will the public be charged to access this amenity? If there is no fee, enter a value of '0.00'.

Question: If the project is a trail project, does it connect two or more significant existing trails or area attractions?

Question: If the project is a trail project, how many NEW miles of trail will be created?

Question: For trail project only: is the trail going to be purpose built for mountain biking? If so, please give some detail about the expected difficulty rating.

Required Supportive Materials and Attachments

NOTE: For each question, click "Choose File," select the correct file you would like to attach, then click "Upload." **Make sure to download the file, complete it, and then reupload otherwise it will attach as a blank template.** Save the page before moving on to the next section. Individual attachments should not exceed 20 MB. Please see the [program guide](#) (linked text) for any additional questions.

[Use this link](#) (linked text) for the required Budget Spreadsheet --- **This budget sheet is hosted in google drive. To edit, you must download the file or make a copy into your own google drive. Please rename the file to your project name.**

[Click here to view the brief UORG Budget Spreadsheet Guide](#) --- [Click here to view the County-Based Matching Scale.](#)

[Use this link](#) (linked text) for the required **Statement of Responsibility.**

[Use this link](#) (link) for the **W-9 tax form.**

Please make sure to ***hover your cursor over the question mark that appears near most questions.*** This is "help text" and provides additional information about what your response should include.

This section is worth 5 points.

Question: Logo/Pictures: Please attach a logo from the project organization. In addition, you may attach any photos from the project.

Question: Map: Please attach a map of the project location within the community. On the map, identify the main roads that provide access, and any infrastructure that surrounds it. If it is a trail, show how it links to other recreational amenities or other trails.

Question: Site Plan or Concept Drawing: Please attach a recreational site plan or detailed conceptual drawing that includes orientation and layout of the project itself.

Question: Letters of Support: Include at least two and at most seven, letters of support for the project from businesses and/or organizations in the community that demonstrates the project's importance to the area. Please attach as one file.

Question: Tourism/Economic Development Letter: Please attach a letter from the local tourism or ED office with an estimate of community or economic impact of the project.

Question: Budget Spreadsheet: Please download, fill out, and attach the provided budget spreadsheet for the project (in Excel). Please view the brief UORG budget spreadsheet guide linked above in the section overview before filling out.

Question: Statement of Responsibility: Please download, fill out, and attach the provided Statement of Responsibility form to document the entity responsible for long-term maintenance of this project.

Question: W-9: Please fill out and attach the W-9 tax form provided above.

If Applicable Supportive Materials and Attachments

NOTE: For each question, click "Choose File," select the correct file you would like to attach, then click "Upload." Save the page before moving on to the next section. Individual attachments should not exceed 20 MB.

Please see the [program guide](#) for any additional questions.

[Use this link](#) (linked text) when filling out the Sensitive Wildlife Area Documentation.

Please make sure to **hover your cursor over the question mark that appears near most questions**. This is "help text" and provides additional information about what your response should include.

This section is not scored.

Question: Landowner Approval Letter: Please attach if applicant is not the landowner or land manager. This can include a Landowner Approval Letter, MOU, or legal contract with the property owner (If applicable).

Question: NEPA Documentation: Please attach if the project is on or crossing federal lands (If applicable).

Question: Cultural Clearance: Utah State Historic Preservation Office agency letter regarding a project's effects on cultural resources.

Question: Sensitive Wildlife Area Documentation: Please attach documentation from the Utah Department of Wildlife Resources (DWR) if the project is in or near a special management area for a sensitive species such as the Sage Grouse (If applicable).

Question: Permit from Army Corps of Engineers: Please attach for river projects (If applicable).

Question: Engineering Plans: Please attach if engineered plans have been completed (If applicable).

Question: Master Plan: Please attach if the project is part of a regional, county or other type of master recreation plan for the area (If applicable).

Question: Donation Confirmations: Please attach written confirmations of donations from partners or other sponsors in letter form (if applicable).