

To: Hildale City Mayor and Council  
From: City Manager Eric Duthie  
Date: July 1, 2024  
Re: Monthly update and report for June 2024

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This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Reviewed and approved permit applications
- Met with various residents to discuss issues and concerns.
- Staff meeting in person.
- Updated Facebook messaging.
- Coordinated issues with the Upper Mesa Economic Development Group
- Juneteenth Holiday Off State Holiday (June 19)

Actions taken:

- ❖ External Agency/Group interchange:
  - Conducted various water strategies meetings.
  - Well certification issues are continuing to be processed.
  - Innovation Center training and assistance continuing.
  - Attended a Future Ready Utah Regional Coordinating Council mtg.
  - Reviewed Federal Grant opportunities.
  - Utah Tech University grant reviewed and delivered Grant White Paper
  - Participated in webinar concerning State and Local Fiscal Recovery Funds
  - Participated in webinar concerning Background Checks
  - DOJ review issues - utilities admin procedural changes
  - Centennial Park water well assistance offer
  - Completed ULCT Commission on Housing Affordability survey
  - ADEQ permit issues reviewed
  - Participated in webinar concerning Reviewed FY 2024 SMART REENTRY: HOUSING DEMONSTRATION PROGRAM
  - Notice to AZ Senate candidate (directly by phone) of yard signs in Utah. Candidate asked City to remove. Directed PW to remove.
  - Participated in webinar concerning USDA and Reinvestment Fund Launch New Program to Increase Access to Healthy Foods in Underserved Communities
  - Utah Tech University City Alliance Program plan prep
  - Participated in webinar concerning Funding Opportunities, Resources, Events and Learning: Innovation Matters

- Water meeting with Department of Natural Resources
- Hosted Five County Association of Governments to a Hildale orientation tour
  - City Hall, Fire, Water, Police, and Maxwell Park
- Participated in a ULCT/UDOT Planning LPC
- Attended a community invited Autism Awareness presentation
- Participated in a DeserTech/AgriTech business development meeting with Utah Tech University
- Attended a Washington County Municipal Affordable Housing Forum in St. George

❖ Internal interchange:

- Prepared the utility rate study for Council presentation.
- Addressed multiple building permit inquiries.
- Continued development of Well 17.
- ARPA Water project continued support for Colorado City
- Prepared the FY25 budget.
- Continued drafting the GOEO Innovation Grant renewal.
- Business license zoning denial (Short-term rentals in RM1 zone)
- Attended the ULCT Legislative Policy Committee ZOOM meeting.
- Utility Invoice review/approve
- Received approval of the EDA/Uth Office of Tourism Grant
- Continued discussion for potential resolution for a self-serve water large load station
- Resolved payroll errors and charges with Colorado City
- Water Shortage Preparation and Policy reviewed
- Water Restrictions and Updates implemented
- Addressed a resident demanding the City ban a float from the INDEPENDENCE DAY parade
- Responded to a discrimination complaint to Court Monitor from an individual who had their account suspended due to being delinquent for 2 months
- Prepared for State Capitol meetings
- Introduced to staff at Governor's Office of Economic Opportunity concerning status of Maxwell Park legislative funding contracts
- Reviewed Justice Court proceedings
- Submitted Prevention Coalition funds contracts approval and invoices to receive \$40K for programs
- Scheduled a FY25 budget work session
- Met with developers to discuss issues
- Coordinated VIP logistics for Maxwell Park event

Future actions

- Respond to 2017 Lease Purchase Escrow inquiry.
- Prepare Utility Commission recommended Preliminary Plat adjustments to Council.
- Prepare Utility Board recommended sewer regulation adjustments to Council.
- Prepare Utility Board recommended water rate increase to Council.
- Present the FY25 Budget to Council at a work session
- Execute GOEO Maxwell Park legislative funding contracts
- Receive Utah EDA/State Tourism Grant Agreement
- Utah Tech University City Alliance plan adoption
- Utah Tech University/USEDA grant prepared for submission
- Continued drafting the GOEO Innovation Grant renewal.
- Special Service District authorization completed
- Coordinate with Short Creek Special Events Committee concerning the Independence Day celebration
- Mandatory US Constitution training scheduled for July 11 9am
- Independence Day Holiday July 4. Office closed
- Make-up administrative holiday lost (Memorial Day community breakfast) on July 5. Office closed
- Pioneer Day (State holiday) July 24. Office Closed