

To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: April 1, 2024
Re: Monthly update and report for March 2024

This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Reviewed and approved permit applications
- Met with various residents to discuss issues and concerns.
- Staff meeting in person.
- Updated Facebook messaging.
- Economic Development Master Plan development continuing
- Coordinated the rate study process with consultant.
- Coordinated issues with the Upper Mesa Economic Development Group

Actions taken:

- ❖ External Agency/Group interchange:
 - Conducted various water strategies meetings.
 - Well certification issues are continuing to be processed.
 - CC Music Festival requests addressed.
 - Innovation Center training and assistance continuing.
 - Border Store Tobacco Licensing addressed.
 - Participated in a water rights transfer hearing.
 - Attended a ULCT Affordable Housing Meeting
 - Attended a virtual Microsoft Copilot new product presentation:
 - Followed-up with State Legislature
 - Attended a combined Utah City Managers Association/ULCT Transportation funds meeting.
 - Attended a Future Ready Utah Regional Coordinating Council mtg in Hurricane.
 - Attended Future Ready Utah Workshop: Leading New Generations at Work
 - Reviewed Federal Grant opportunities.
 - Reviewed Utah Tech-Hildale City possible grant development
 - Initiated Utah Rural Leadership Academy Track 2
 - Met with US Bureau of Land Management concerning Maxwell Park
 - Discussed Conditional Use Permit concerns with various residents and businesses.
 - Discussed potential Land Trade with area residents.
 - Received a fee waiver for the One Utah Summit in SLC in April
 - Hosted US Senator Lee's Mobile Office at City Hall
 - Noticed public of a Free Mini MBA opportunity for Utah Businesses
 - Continued Court certification process
 - Innovation Center Director presented to UZONA Chamber of Commerce

❖ Internal interchange:

- City Court Clerk certified.
- City Manager out for bereavement/family illness several days
- Completed FY23 Financial Audit
- Addressed multiple building permit inquiries.
- Continued approval process for Water Master Plan
- Continued approval process for Impact Fee Plan
- Conducted a Utility Advisory Board meeting.
- Presented a Text Amendment request to the Planning and Zoning Commission
- Received a computer data program presentation.
- Social media air B&B issues addressed.
- Court forgery case reported to Hildale Police Department.
- Continued the process to possibly form Special Service District
- Attended a Community Trust/Social Media training.
- Attended an Enhanced Device Patching and Maintenance Procedure training.
- Conducted a Special City Council Meeting concerning the Special Service District

Future actions

- Continue training required to complete the Court Certification
- Complete interior/exterior upgrades for Innovation Center
- Meet with the Washington County Water Conservancy District to discuss issues.
- Prepare Mayor Jessop to present at the ULCT Conference
- Coordinate Mayor Jessop's role as rural representative to the ULCT.
- Issue bid for Audit services.
- Coordinate plat revisions with the Heights at South Zion Estates
- Present the FY23 Audit to Council
- Attend the ULCT Conference in St. George
- Receive UDOT/SRTS final funding reimbursement.
- Issue bids for Maxwell Park project.
- Participate in the Mohave Community College Campus Advisory group.
- Participate in AgriTech Connect orientation, TechHarvest Tour, and AgriTech expo and Pitch event with Utah Tech University
- Prepare US Economic Development Administration grant application with Utah Tech University