



Hildale / Colorado City Utility Advisory Board

Thursday, January 23, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Welcome, Introduction and Preliminary Matters: Presiding Officer

Chair Nielsen called the meeting to order at 6:05 pm.

Roll Call of Board Attendees: Utility Management Assistant

PRESENT

Chair Ezra Nielsen
Board Member Theil Cooke
Board Member Sterling Jessop, Jr.
Board Member Ruth Steed

ABSENT

Board Member James Broadbent

Staff: Jerry Postema (by zoom), Nathan Fischer, Athena Cawley, Jessica Bateman

Public: Blaine Worrell (Sunrise Engineering)

Pledge of Allegiance: By Invitation of Presiding Officer

Board Member Jessop led the pledge.

Conflict of Interest Disclosures: Board Members

None given.

Organization of the Board: Presiding Officer

1. Welcome and induction of Ruth Steed as Utility Advisory Board member.

Chair Nielsen welcomed Ruth Steed as a new Board Member to the Utility Board.

2. Consideration, discussion, and approval of nominating a Vice-Chair of the Utility Advisory Board.

The board nominated Board Member Sterling Jessop as Vice Chair of the Utility Board.

Motion made by Board Member Cooke, to nominate Sterling Jessop as Vice Chair of the Utility Board. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.
Voting Abstaining: Board Member Steed

Motion Carried.

Approval of Minutes of Previous Meetings: Board Members

3. Utility Board Minutes of December 5, 2024

The Board discussed the previous minutes. Board Member Steed was not present at the meeting and will abstain from voting.

Motion made by Board Member Cooke, to approve Utility Board Minutes of December 5, 2024. Seconded by Board Member Jessop, Jr..

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.
Voting Abstaining: Board Member Steed

Motion Carried.

Public Comments: (3 minutes each - Discretion of Presiding Officer)

No public comment.

Financial Report:

4. Approval of Utility Financial Report and Invoice Register

Chair Nielsen asked who sets the budget for the year and what the approval process is. Director Postema explained that the tentative budget is reviewed by the Utility Advisory Board by the end of March and sent for approval to the City Councils by the end of June. As a state requirement, it must be adopted by the first of July.

Motion made by Chair Nielsen, to approve the Utility Financial Report and Invoice Register. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

Unfinished Board Business: None

None

Reports:

5. Utility Monthly Report (Superintendent Fischer)

Superintendent Fischer presented Utility Operations for Natural Gas, Propane, Sewer, and Water.

6. Utility Director Report (Director Postema)

Director Postema presented on Utility Administration, current projects, and grants.

Utility Updates: Director Postema

7. Sewer Master Plan

Blaine Worrell from Sunrise Engineering presented an overview of the Sewer Master Plan Update. He explained the importance of reviewing the Sewer Master Plan every 5 years. The plan will include Centennial Park Sewer District with the projection of their growth along with a new agreement.

Chair Nielsen asked what stage we are at with the plan. Director Postema presented the stages of the Sewer Master plan and how there will be opportunities for questions and discussions throughout the process. He pointed out that the Sewer Master Plan has not been reviewed for 7 years.

All Board Members agreed with the Sewer Master Plan project.

8. Sewer Project on Homestead

Superintendent Fischer presented the Sewer Homestead Street Project as an improvement of the capacity of flow to the system located at Richard Street and Mohave Avenue. This project is impact fee eligible.

Blaine Worrell, Sunrise Engineer, presented an estimate of \$106,000 for the planning phase and approximately \$700,000 for construction costs.

All Board Members agreed with the Sewer Project on Homestead.

9. Manhole Relining on the A Line Sewer

Director Postema presented that this project is ready for engineering design and bidding and has been projected in the budget for this year.

All Board Members agreed with the A Line Sewer project.

10. Pressure Booster Pump Station Project

Director Postema presented the requirements of the grant for the Pressure Booster Pump Station project. The project is currently in the engineering phase.

New Board Business:

11. Consideration, discussion, and approval of Utility Policy for Councils not to approve new development without a Development Agreement. (Director Postema)

Director Postema presented, recommending a Utility Policy for Councils not to approve new development without a Development Agreement. He referred to a water tracking spreadsheet sent to the Board Members earlier.

Chair Nielsen concurred with the idea of having a formal policy in place for the developers to have a Development Agreement for new development. He entertained discussion and motion from the Board.

Motion made by Board Member Cooke, to recommend to Councils a Utility Policy for Councils not to approve new development without a Development Agreement. Seconded by Chair Nielsen.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

Board Comments: (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

12. February 2025 Utility Calendar

The Board discussed the day of the next Utility Advisory Board meeting and all agreed to coordinate it the same week as the Work Session Budget Training on February 26th.

Executive Session: As needed

None

Infrastructure Improvements Advisory Committee Session: As Needed

None

Adjournment: Presiding Officer

Chair Nielsen adjourned the meeting at 7:02 pm

Agenda items and any variables there to are set for consideration, discussion, approval or other action. The Utility Advisory Board may, by motion, recess into executive session, which is not open to the public, to receive legal advice from their attorney(s) on any agenda item, or regarding sensitive personnel issues, or concerning negotiations for the purchase, sale, or lease of real property. Board Members may attend by telephone. The Agenda may be subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435 874-2323 at least three days prior to the meeting.

Minutes were approved at the Utility Board Meeting _____.

Maxene Jessop, City Recorder

Shirley Zitting, Town Clerk