



# Hildale / Colorado City Utility Advisory Board

Monday, February 24, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

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## Minutes

### Welcome, Introduction and Preliminary Matters: Presiding Officer

Chair Nielson called the meeting to order at 6:00 pm.

### Roll Call of Board Attendees: Utility Management Assistant

#### PRESENT

Chair Ezra Nielsen  
Board Member Theil Cooke  
Board Member Sterling Jessop, Jr.  
Board Member Ruth Steed

#### ABSENT

Board Member James Broadbent (Recently resigned from the Board. Colorado City Council is looking for a replacement)

Staff: Jerry Postema, Athena Cawley, Jessica Bateman

Public: Roger Carter, Jesse Hammon

### Pledge of Allegiance: By Invitation of Presiding Officer

Board Member Cooke led the pledge.

### Conflict of Interest Disclosures: Board Members

None were given.

### Approval of Minutes of Previous Meetings: Board Members

1. Utility Board Minutes of January 23, 2025.

The Board discussed the previous minutes. Chair Nielson entertained a motion.

Motion made by Board Member Cooke, to approve the Utility Board Minutes of January 23, 2025.  
Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

### Public Comments: (3 minutes each - Discretion of Presiding Officer)

No public comment.

### Financial Report:

2. Approval of Utility Financial Report and Invoice Register

Chair Nielsen questioned a few line items and Director Postema answered.

Motion made by Chair Nielsen, to approve the Utility Financial Report and Invoice Register. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

#### **Reports:**

3. Utility Monthly Report

Director Postema presented the monthly Utility Report, explaining some staffing changes with the allocation of Utility funds and an addition to the report for Customer Service Billing. He touched on current projects and Well Permitting.

Chair Nielsen and the Board expressed appreciation to the Utility crews and staff for their dedication to the community.

4. Utility Director Report and Updates

#### **Unfinished Board Business:**

None

#### **New Board Business:**

5. Consideration, discussion, and possible recommendation to the two Councils to approve the Wastewater Master Plan contract to Sunrise Engineering.

Director Postema presented the Wastewater Master Plan contract to Sunrise Engineering, stating a part of the contract is partnering with Centennial Park Domestic Water Wastewater District.

Jesse Hammon from CPDWWD talked about how the conversation has begun with key individuals about the contract with Centennial Park as part of the Study/Report of the Wastewater Master Plan in the amount of \$46,000.

Chair Nielsen inquired about the contract with Centennial Park and having it reviewed by legal counsel. Director Postema explained that the City Attorney will review and make recommendations to the City Council as needed.

Motion made by Board Member Cooke, to recommend to the two Councils to approve the Wastewater Master Plan contract to Sunrise Engineering. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

6. Consideration, discussion, and possible recommendation to the two City Councils to approve the Engineer Design for the Homestead Wastewater Line project to Sunrise Engineering.

Director Postema presented the Engineer Design for the Homestead Wastewater Line project contract for \$106,900.

Board Member Cooked asked about the timeline for the project. Director Postema stated the plan is to get the project going no later than the first of June.

Board Member Steed asked about the details of the location of the project. Director Postema gave details.

Motion made by Board Member Cooke, to recommend to the two City Councils to approve the Engineer Design for the Homestead Wastewater Line project to Sunrise Engineering. Seconded by Board Member Steed.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

7. Consideration, discussion, and possible recommendation to the two City Councils to approve design and bidding for the A Line Sewer Manhole Lining Project to Sunrise Engineering.

Director Postema presented the Pressure Booster Station Project and the bidding process. The cost to Sunrise Engineering is \$61,900 and the project is 100% out of the Operating Maintenance Budget from the Sewer fund.

Motion made by Board Member Jessop, Jr., to recommend to the two City Councils to approve design and bidding for the A Line Sewer Manhole Lining Project to Sunrise Engineering. Seconded by Board Member Cooke.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr., Board Member Steed

Motion Carried.

8. Consideration, discussion, and possible recommendation to the two City Councils to approve the Pressure Booster Pump Station Project additional funding for Jones and DeMille Engineering.

Director Postema presented that the Pressure Booster Station Project contract is not yet ready. He recommended holding off for the next meeting when more information is provided.

The Board agreed to put the Pressure Booster Pump Station Project additional funding for Jones and DeMille Engineering on the agenda for the next regular Utility Advisory Board meeting.

9. Consideration, discussion, and possible recommendation to the two City Councils to approve the FY26 Tentative Utility Budget.

Director Postema presented the FY26 Tentative Utility Budget. He recommended scheduling a work session to review FY26 Tentative Utility Budget for more discussion. The IGA agreement states that the budget needs to be recommended by April 15th to the two City Councils for adoption.

The Board agreed to schedule a Work Session on Thursday, March 13th at 6:00 pm.

**Board Comments:** (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

Chair Nielson gave thanks to the Board and Staff for their efforts.

10. Utility Calendar - February & March 2025

Chair Nielson invited the Board to the Work Session Budget Training on Wednesday, February 26, 2025 at 6:00 pm at Hildale City Hall Chamber. The next regular Utility Advisory Board Meeting is scheduled for Thursday, March 27, 2025 at 6:00 pm.

**Executive Session:** As needed

None

**Infrastructure Improvements Advisory Committee Session:** As Needed

None

**Adjournment:** Presiding Officer

Chair Nielsen adjourned the meeting at 6:57 pm.

Minutes were approved at the Utility Board Meeting \_\_\_\_\_.

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Maxene Jessop, City Recorder

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Shirley Zitting, Town Clerk

Pending Review