



# Hildale City Council Meeting

Wednesday, February 09, 2022 at 6:00 PM  
320 East Newel Avenue, Hildale City, Utah 84784

## Minutes

**Welcome, Introduction and Preliminary Matters:** Mayor Jessop

Mayor Jessop called meeting to order at 6:05 pm.

**Attendees:**

Roll Call by Deputy Recorder Sirrene Barlow.

**PRESENT**

Mayor Donia Jessop  
Council Member Brigham Holm  
Council Member JVar Dutson  
Council Member Terrill Musser  
Council Member Lawrence Barlow  
Council Member Stacy Seay

**Staff**

Eric Duthie, Sirrene Barlow, Harrison Johnson, Attorney Hood, Roger Carter.

**Public**

Nathaniel Barlow, Jen Harding, Joseph Allred, Jesse Barlow

**Pledge of Allegiance:** By Invitation of Mayor Jessop

Council Member Holm lead the people in the pledge of allegiance.

**Conflict of Interest Disclosures:** Mayor and Council Members

Council Member Dutson reserves the right if a conflict comes up.

**Special Recognitions:** NONE

**Public Presentations:** NONE

**Approval of Minutes of Previous Meetings:** December 8, 2021, and January 5, 2022 Meeting Minutes

Council Members discussed the minutes to be approved.

Motion made by Council Member Barlow, to approve the minutes for December 8, 2021 and January 5, 2022  
Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Musser, Council Member Barlow, Council Member Seay  
Voting Abstaining: Council Member Dutson

Motion Carries

**Public Comments:** (3 minutes each - Discretion of Presiding Officer)

No public comments.

**Council Comments:** Council members

Council Member Barlow would like clarification to the approach of the public when addressing the council.  
Attorney Hood gave directions and would like to have time to look into it further. Council Member Dutson spoke of

the chain of process for people in the public to address their concern and citation. Attorney Hood explained the branches of government and where the council members come into place. City Manager Eric clarified the process of how we address citations.

**Oversight Items:** Consideration, discussion, and possible approval of finance reports; and receipt of administrative reports. (15 minutes - CM Duthie)

3. Financial Reports

City Manager Duthie presented the financials to Council. Council Member Dutson asked for clarification on some of the finances. Clarification was given.

Motion made by Council Member Dutson to pay the bills as the funds become available and to approve the financial report, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

4. City Manager report

City Manager Duthie excused from this report due to health issues.

5. Fire Department report

Report Included in packet.

6. Police Department report

Report Included in packet.

7. Public Works Department report

Report Included in packet.

8. Utilities Department report

Report Included in packet.

**Public Hearing:** NONE

**Appointments to Boards or Commissions:**

9. Consideration, discussion, and possible appointment of a City of Hildale representative to the Southwest Mosquito Abatement & Control District

Mayor and Council discussed what all this position would include. Roger Cater explained to Council what benefits the City will have to have a member on the Mosquito Board.

Council Member Musser has agreed to represent Hildale City on the Southwest Mosquito Abatement Board.

Motion made by Council Member Barlow to appointment Council Member Musser for City of Hildale representative to the Southwest Mosquito Abatement & Control District, Seconded by Council Member Holm.

Voting Yea: Mayor Jessop, Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay Motion Carries

**Unfinished Council Business: NONE**

**New Council Business:**

10. Consideration, discussion, and possible action concerning adjusting the schedule of Hildale City Council Regular meetings to the Wednesday following the first Saturday of each month, at 6:00pm at Hildale City Hall. (5 minutes CM Duthie)

Council discussed the benefits of adjusting the day of the month for Council Meetings.

Motion made by Council Member Barlow, to schedule Hildale City Council Regular meetings to the Wednesday following the first Saturday of each month, at 6:00pm at Hildale City Hall. Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

11. Consideration, discussion, and possible approval of the 2022 Hildale City Council regular meeting schedule. (5 minutes CM Duthie)

Mayor Jessop presented to Council Members the upcoming dates for Council Meetings for 2022.

Motion made by Council Member Holm to approve the Regular City Council Meeting dates of 2022 as have been presented, Seconded by Council Member Seay.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

12. Consideration, discussion, and possible approval of Hildale City Council Appreciation Awards policy. (10 minutes - Mayor Jessop)

Mayor Jessop presented to the council guidelines for the appreciation award. Mayor Jessop appointed rotation of Council Members to include:

March- Council Member Seay,

April- Council Member Barlow,

May- Council Member Musser,

June- Council Member Dutson,

July- Council Member Holm,

August- Mayor Jessop.

Consideration, discussion, and possible approval of Hildale City Council Appreciation Awards policy.

Motion made by Council Member Seay, to approve Hildale City Council Appreciation Awards policy. Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

13. Consideration, discussion, and possible approval of calendar years 2022-2023 Hildale City Council Goals. (10 minutes - Mayor Jessop)

City Manger Duthie presented to Council the goals that were set during the Council Retreat. 2022-2023 Goals:

Development of a Hildale Roads Master Plan.

Update Hildale Water Master Plan.

Update Maxwell Park Master Plan.

Review, Refine, and Renew Hildale City/Colorado City IGA.

Establish Two Annual Community Events.

Repair or Replace Hildale City Hall.

Council discussed goals.

Motion made by Council Member Musser to approve of calendar years 2022-2023 Hildale City Council goals, Seconded by Council Member Barlow.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

14. Discussion and identification of process to add, relieve, or modify Boards and Commission appointments. (10 minutes CM Duthie)

City Manager Duthie presented to Council concern and reasoning behind wanting to have clear board members that are not going to serve on more than one board at the same time. Council Members discussed in great detail of concerns and views. Mayor Jessop invited Mayor Allred from Colorado City to speak on Colorado City's view. No motion will be made tonight.

15. Consideration, discussion, and possible approval of for Water Master Plan and Impact Fee Update project to Sunrise Engineering. (10 minutes - DCM Johnson)

Harrison Johnson presented to Council the water master plan. Going into detail of the growth of the City. Presented the requirements to use water improvement funding by April 2022, also the reason for using SunRise Engineering. Council Members discussed any concerns and questions.

Motion made by Council Member Seay to approval of Water Master Plan and Impact Fee Update project to Sunrise Engineering not to exceed 43,300, Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

**Calendar of Upcoming Events:** (5 minutes - CR Cawley)

Hope Walk in honor of suicide prevention, Saturday February 12, 2022 @ 9:00am at Cottonwood Park.

16. Discussion concerning the potential scheduling of a joint Hildale City-Apple Valley Council meeting to discuss common and regional issues. (10 minutes CM Duthie)

City Manager Duthie presented to Council the recognition of a need to meet with neighboring towns and have discussions. Council Member Holm and Council Member Musser spoke on meeting with Apple Valley officials and the desire to meeting and become good neighbors.

**Executive Session:** As needed

17. Discussion of Washington County Fifth District Court case 210501071 (likely to be an executive session).

Reason for Executive session is to discuss pending litigation for Washington County Fifth District Court case 210501071.

Location of Executives Session 320 E. Newel Ave.

Those invited by Mayor Jessop to join Executive session includes City Manager Duthie, Attorney Hood, Recorder Barlow, Harrison Johnson, Roger Carter.

Motion made by Council Member Dutson to go into executive session for pending litigation, Washington County Fifth District Court case 210501071, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow, Council Member Seay

Motion Carries

**Scheduling:** As needed

No scheduling made.

**Adjournment:** Presiding Officer

Meeting adjourned by Mayor Jessop at 8:43pm.

Agenda items and any variables thereto are set for consideration, discussion, approval, or other action. Council Members may be attending by telephone. Agenda is subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on \_\_\_\_\_.

\_\_\_\_\_  
Athena Cawley, City Recorder