



Hildale City Council Meeting

Wednesday, May 11, 2022 at 6:00 PM
320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Welcome, Introduction and Preliminary Matters: Mayor Jessop

Roll Call of Council Attendees: Deputy City Recorder Barlow

PRESENT

Mayor Donia Jessop
Council Member Brigham Holm
Council Member JVar Dutson
Council Member Terrill Musser
Council Member Lawrence Barlow

ABSENT

Council Member Stacy Seay

Pledge of Allegiance: By Invitation of Mayor Jessop

Council Member Barlow lead the pledge.

Conflict of Interest Disclosures: Mayor and Council Members

None at this time.

Special Recognitions:

Mayor Jessop acknowledged Public Works for their efforts to better the community.

1. Councilmember appreciation award presented by Councilmember Terrill Musser.

Council Member Musser has nominated Julie Jeffs for May's appreciation award.

2. Utility Board service appreciation awards presented to: JVar Dutson, Stacy Seay, Jason Black

Mayor Jessop acknowledged appreciation for the members of the Utility Board for serving over the years.

Public Presentations: NONE

Approval of Minutes of Previous Meetings:

3. Hildale City Council Meeting Minutes 4-06-2022

Council reviewed and discussed minutes for 4-6-2022.

Motion made by Council Member Barlow, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

Public Comments:

Zxander Musser would like to see Hildale City get a water and skate park in the community.

Leroy Stubbs- addressed the Council about zoning.

Drexton Musser would like to give a shout out to the Council Members and Mayor for being great.

Samuel Dutson would also like to see a water park and skate park in the Community.

Council Comments: For items not on the agenda

Council Member Dutson would like to give a shout out to the board members who have served and is moving on.

Council Member Barlow informed the public the process of the Mayor and her duties of appointing the Board Members.

Oversight Items: Written submissions

4. Financial Reports and Invoice Register Approval

City Recorder Cawley updated the Council on the financial report. Council Members discussed the finances.

Motion made by Council Member Dutson to pay the bills as funds become available, Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries

5. Administrative Reports

City Manager Duthie presented to Council the ongoing draining and repairing of the water tank. The tank is now being inspected and preparing the to be refilled.

Attorney Hood presented to Council his gratitude of working with the City. He has put in his notice as the City Attorney to be terminated. He would be staying on as the Court Prosecutor.

Public Hearing:

6. Hildale City Council will hold a public hearing during the regular council meeting to receive public comment concerning possible amendment to Hildale City Code, Sec 31-82 Compensation Of Elected And Statutory Officers, concerning City Treasurer compensation.

Mayor Jessop called to go into a Public Hearing, Council Member Dutson Motioned to open Public Hearing at 6:41pm, Council Member Holm Seconded Motion. All in favor, Motion Carries.

City Manager Duthie presented to Council the reasoning behind why there is a pay increase.

John Barlow addressed the Council to recommend keeping in mind the cost of living that comes with inflation.

Leroy Stubbs gave appreciation for Mariah and her kindness to the community.

Council Member JVar motioned to go out of Public Hearing at 6:45pm, Seconded by Council Member Musser. All in favor, Motion carries.

7. Hildale City Council will hold a public hearing during the regular council meeting to receive public comment concerning possible amendment to Hildale City Code, Sec 31-82 Compensation of Elected And Statutory Officers, concerning the City Manager compensation.

Council Member Barlow motioned to open Public Hearing at 6:45pm. Second by Council Member Dutson, All in favor, Motion carries.

Mayor Jessop presented to Council the roll of a City Manager and the need to give pay increase.

Leroy Stubbs would like to see the Manager be more available.

Elissa Wall gave great recognition and appreciation for the City Manager and what he has brought to the community.

John Barlow spoke to Council Members in the need to pay increase in order to not lose good employees.

Council Member Barlow motioned to close Public Hearing at 6:51pm, Second by Council Member Dutson, All in favor, Motion carries.

Appointments to Boards or Commissions

8. Planning and Zoning Commission:

Mayor Jessop shall appoint and administer the Oath of Office to two (2) new members.

Mayor Jessop swear into office Lawrence Stubbs via Zoom, to Planning and Zoning Commission.

Mayor Jessop swear into office Elissa Wall into Planning and Zoning Commission.

Elissa Wall thanked the City for welcoming her and she looks forward to being apart of the Commission.

9. Joint Hildale-Colorado City Utility Advisory Board:

Mayor Jessop shall appoint and administer the Oath of Office two (2) new Hildale City representatives; and One (1) joint representative to serve as Board Chair, as agreed upon by Hildale Mayor Jessop and Colorado City Mayor Allred.

Mayor Jessop swear into office Arvin Black as a Member of the Utility Advisory Board.

Mayor Jessop swear into office Sterling Jessop Jr. as a Member of the Utility Advisory Board.

Mayor Jessop swear into office Jesse Barlow as a Member of the Utility Advisory Board.

Jesse Barlow addressed Council thanking for the opportunity to serve the Community.

Sterling Jessop thanked Council for the opportunity to be apart of the voice of the Community. He thanked the staff for making things run smoothly in the office.

Arvin Black thanked Council for allowing him to continue to be on the Utility Board and to be able to see things grow and continue.

Unfinished Council Business:

- 10. Consideration, discussion, and possible approval of Resolution 2022-05-001, approving the appointment of Councilmember Musser to the Southwest Mosquito Abatement & Control District; and designating Councilmember Barlow to serve as alternate.**

Mayor presented to Council the need to appoint Council Member to the board of Southwest Mosquito Abatement.

Motion made by Council Member Dutson to approve Resolution 2022-05-001, ratifying the appointment of Council Member Musser to the Southwest Mosquito Abatement & Control District; and designating Council Member Barlow to serve as alternate. Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries

- 11. Consideration, discussion, and possible approval of Resolution 2022-05-002 approving the Fraud Risk Assessment, as submitted to the Utah State Auditor for FY20.**

City Manager Duthie presented the need to update the Resolution.

Motion made by Council Member Dutson to approve Resolution 2022-002 approving the Fraud Risk Assessment, as submitted to the Utah State Auditor for FY20. Seconded by Council Member Barlow.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

- 12. Consideration, discussion, and possible approval of Resolution 2022-05-003 approving the Fraud Risk Assessment, as submitted to the Utah State Auditor for FY21.**

Council Members discussed the Resolution.

Motion made by Council Member Dutson to approve Resolution 2022-05-003 approving the Fraud Risk Assessment, as submitted to the Utah State Auditor for FY21, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

- 13. Consideration, discussion, and possible approval of Resolution 2022-05-004 authorizing Zions Bank account signature changes to include the City Recorder, City Treasurer, and Mayor.**

City Recorder Cawley explained the need to update the signatures on the bank accounts.

Motion made by Council Member Dutson to approve Zions Bank account authorized signature changes to include the City Recorder, City Treasurer, and Mayor, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

- 14. Consideration, discussion, and possible approval adding the Friday after Thanksgiving and June 19, commonly referred to as "Juneteenth, National Freedom Day", to the authorized Hildale paid holiday schedule and Personnel Manual.**

City Manager Duthie presented to Council the explanation of adding these two Holidays to the Personnel Manual.

Motion made by Council Member Dutson move to approve adding the day after Thanksgiving and June 19 as paid City Holidays and adding them to the Personnel Manual, Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

- 15. Consideration, discussion, and possible approval of Ordinance 2022-04 amending the regular City Council meeting dates for 2022.**

Motion made by Council Member Dutson approval of Ordinance 2022-04 amending the regular City Council meeting dates for 2022, Seconded by Council Member Musser.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

New Council Business:

- 16. Consideration, discussion, and possible approval of Interlocal agreement between Hildale City and the Short Creek Irrigation District to allow the district access to perform repairs and maintenance within the City rights of way.**

Harrison Johnson presented to Council the recommendation to update the agreement with Short Creek Irrigation District. Council Members asked questions to John Barlow. John was present to answer questions.

Motion made by Council Member Musser moves to approve the interlocal agreement between the City of Hildale and Short Creek Irrigation District subject to legal reviews, Seconded by Council Member Barlow.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow.

Motion Carries.

- 17. Consideration, discussion, and possible approval of Resolution 2022-05-005 establishing Hildale City Parade Standards when municipal property and/or services are involved.**

City Manager Duthie presented to Council the Parade Standards and the reasoning behind it. This same set of standards will be presented to the Colorado City Council. Vance Barlow from Colorado City spoke to Council in regards to the need to have these standards in place.

Motion made by Council Member Musser move to establish Hildale City Parade Standards when municipal property and/or services are involved pending legal review of Resolution 2022-05-005, Seconded by Council Member Dutson.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

18. Consideration, discussion, and possible approval of Ordinance 2022-05 amending the City Treasurer compensation and City Manager compensation adjustments.

Council discussed the amendment with council for Attorney Hood.

Motion made by Council Member Barlow approval of Ordinance 2022-05 amending the City Treasurer compensation and City Manager compensation adjustments subject to legal review, Seconded by Council Member Holm.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

19. Discussion concerning opportunities identified, training received, and ideas generated from the Utah League of Cities and Towns Conference held April 21-23, 2022, in St. George, Utah.

Mayor Jessop asked the Council Members to give feed back on their attending the ULCT Conference.

Council Member Holm enjoyed meeting the other government leaders in Utah. He looks forward to getting more involved in other government involvement.

Council Member Musser apricates the opportunity to be apart of the growth of Utah.

Council Member Barlow spoke on the the appreciation of the City encouraging the growth and further education.

20. Consideration, discussion, and possible action to schedule and conduct a public hearing at the June 8, 2022, City Council meeting to amend City Code, Sec 31-82 Compensation Of Elected And Statutory Officers, to amend the salary of the City Recorder.

Mayor Jessop presented the need to have a public hearing for next Council Meeting.

Motion made by Council Member Barlow to schedule and conduct a public hearing at the June 8, 2022 City Council meeting to amend City Code, Sec 31-82 Compensation Of Elected And Statutory Officers, to amend the salary of the City Recorder, Seconded by Council Member Dutson.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

21. Consideration, discussion, and possible action concerning approval of an amended City Manager Employment Agreement.

City Manager Duthie presented to Council the need to update the the agreement with the City Manager.

Motion made by Council Member Barlow to put on agenda for next month a public hearing amending employment agreement which includes potential compensation changes, Seconded by Council Member Dutson.

Voting Yea: Council Member Holm, Council Member Dutson, Council Member Musser, Council Member Barlow

Motion Carries.

Calendar of Upcoming Events:

Determine availability of Council quorum for a FY23 Budget work session on Wednesday, May 25, 2022 at 6pm at Hildale City Hall

Memorial Day holiday - city offices closed - Monday, May 31, 2022

Regular City Council meeting June 8, 2022

Executive Session: Discussion of Washington County Fifth District Court case 210501071 (likely to be an executive session).

Tabled at this time.

Scheduling: As needed

Upcoming Memorial Day May 30.

Upcoming Colorado City Music Festival May 14 at Maxwell Park.

Adjournment: Mayor Jessop

Mayor Jessop adjourned meeting at 9:08pm.

Agenda items and any variables thereto are set for consideration, discussion, approval, or other action. Council Members may be attending by telephone. Agenda is subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on _____.

Athena Cawley, City Recorder