

To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: June 1, 2022
Re: Monthly update and report

This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Holiday - Office Closed May 30 Memorial Day
- Continued Bureau of Land Management discussion for various land transfer options
- Conducted Planning & Zoning meeting
- Finalized review of Interlocal agreements.
- Coordinated utilities review with consultant
- Attended the Town of Colorado City Council Meeting
- Attended the monthly Transportation Commission meeting
- Met with various residents to discuss issues and concerns
- Updated Facebook messaging
- Coordinated with City Auditor for final report
- Financial Consultant discuss issues
- Met with various developers to review their potential plans
- Reviewed and approved several permit applications
- Addressed multiple Zoning inquiries
- Staff education/career development discussion
- Follow-up Maxwell Park weather damage

Actions taken:

- ✓ Conducted the Hildale Pancake Breakfast and Flag Raising Ceremony at Maxwell Park
- ✓ Assisted TOCC liability insurance acceptance into Arizona Municipal Risk Retention Pool
- ✓ Continued the CDBG project with contractor
- ✓ UEP Lot Line Adjustment presented to Zoning Commission
- ✓ Short Creek Irrigation District interlocal agreement approved by Council
- ✓ Staff vehicle accident reported and awaiting follow-up
- ✓ Finalized logistical issues with Dawn Black for the Music Festival
- ✓ A Food Production supplemental grant opportunity was distributed to a local business
- ✓ AmeriCorps opportunity for community service researched
- ✓ Broadband capability finalized and installed at Maxwell Park
- ✓ Attended a community wellness presentation entitled "Digital Detox"
- ✓ Review potential ULCT LPC Council and staff participation
- ✓ Arizona Gubernatorial candidate meeting with TOCC
- ✓ Suicide Prevention Task Force created amongst staff
- ✓ DOJ document request distributed to staff

- ✓ Attended the Utah Tech concurrent enrollment ribbon cutting
- ✓ Attended Utah State Purchasing Regional training
- ✓ Hosted a Short Creek Festivities meeting
- ✓ Provided grant approval for Natural Gas pipeline funding
- ✓ Event Food Handler Permit training scheduled
- ✓ 5 County AOG CDBG Rankings survey submitted
- ✓ Treasury ARPA funds action report submitted
- ✓ Joint Defense Memorandum of Understanding finalized
- ✓ Zoning Map updated
- ✓ Parade policy approved by Council
- ✓ Public Works/resident project cost share options reviewed
- ✓ FY23 Budget preparations
- ✓ Broadband grant opportunities reviewed

Future actions

- Finalize Event Standards policy for all events utilizing city property.
- Finalize new Audio/Visual system for Council Chambers
- Continued development of an Event Standards policy for public property usage
- Continued preparation of a Capital Asset Inventory
- Continued revision of the Water Master Plan
- Continued developing the Roadway Master Plan
- Continued analysis of potential sales tax leakage