



Hildale / Colorado City Utility Board Meeting

Thursday, November 09, 2023 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Welcome, Introduction and Preliminary Matters: Presiding Officer (Vice Chair Jesse Barlow)

Vice Chair Barlow called the meeting to order at 6:00 pm.

Roll Call of Board Attendees: Utility Administrative Assistant (Athena Cawley)

PRESENT

Chair Ezra Nielsen

Vice Chair Jesse Barlow

Board Member Sterling Jessop, Jr.

Board Member Theil Cooke

ABSENT

Board Member Rick White

Staff Present: Jerry Postema, Nathan Fischer, Athena Cawley

Public Present: Donia Jessop, Eric Duthie, Lawrence Barlow, JVar Dutson

Pledge of Allegiance: By Invitation of Presiding Officer (Vice Chair Jesse Barlow)

Vice Chair Barlow offered prayer and lead the pledge.

Organization of the Board: Presiding Officer (Vice Chair Jesse Barlow)

1. Induction of Ezra Nielsen as Chair of the Utility Board

Vice Chair Barlow introduced and welcomed Ezra Nielsen as appointed by both city Mayor's as the new chair of the Utility Board. Chairman Nielsen requested Vice Chair Barlow to continue to conduct the meeting.

2. Introductions of Board Members and Staff

Vice Chair Barlow introduced the Utility Administrative Staff. Chairman Nielsen expressed thanks to be able to work with the Utility Team.

Approval of Minutes of Previous Meetings: Board Members

3. Utility Board Minutes for September 12, 2023

The board discussed the previous meeting minutes and Vice Chair Barlow entertained a motion.

Motion made by Board Member Cooke, to approve the minutes for September 12, 2023. Seconded by Board Member Jessop, Jr..

Voting Yea: Chair Nielsen, Board Member Jessop, Jr., Board Member Cooke, Board Member Barlow

Motion Carried

Conflict of Interest Disclosures: Board Members

None were given.

Public Comments: (3 minutes each - Discretion of Presiding Officer)

Councilman Lawrence Barlow, Hildale, thanked the Board for their service to the community and gave gratitude for all their efforts and work.

Councilman JVar Dutson, Hildale, appreciates all efforts for having a meeting and explained to the board the importance of reviewing the IGA agreement. He expressed gratitude to Chairman Nielsen for agreeing to serve on the board.

Mayor Donia Jessop, Hildale, introduced the new appointed chair, Ezra Nielsen, to the board and thanked all the Board Members who have been serving all along. She thanked Chairman Nielsen for accepting the position.

Financial Report: Utility Administrators (Jerry Postema & Nathan Fischer 10 minutes)

4. Approval of Utility Financial Report and Invoice Register

Superintendent Fischer presented the financial report and invoice register, explaining the Utility Enterprise Funds (Gas, Sewer, Water) and how they operate with the Joint Utility Expense Fund. He highlighted the Sewer Headworks project that is in progress. Chairman Nielsen questioned the dates of the report and accounting methods. Director Postema suggested the board review the FY22 audited financials recently presented to City Council by the auditor. He will provide that information to the board next meeting.

Motion made by Board Member Cooke, to approve the financial reports and invoice register. Seconded by Chair Nielsen.

Voting Yea: Chair Nielsen, Board Member Jessop, Jr., Board Member Cooke, Board Member Barlow

Motion Carried.

Reports: Utility Administrators (Jerry Postema & Nathan Fischer 10 minutes)

5. Utility Director Report and Updates

Utility Director Postema presented. He asked to discuss the Cluff Drilling estimate of the pump for Well#17 in addition to the packet. He spoke about the estimate not being part of the original agreement with Cluff Drilling. He recommended approval to add this to the next meeting agenda for discussion and consideration.

Vice Chair Barlow opened the floor for comments from the board. Utility Director Postema answered questions the board had about the need for the well and how the cost would come from the water operation fund. Superintendent Fischer gave details of the replacement Well#17 and the promising water output for the current system. The board were all in favor of directing staff to move forward in researching more quotes and bring back for recommendation of approval next meeting.

6. Utility Monthly Report

Superintendent Fischer presented the Utility report covering the Gas Operations, Sewer Lagoons, Sewer Headworks project, Water Operations and Fiber Connections. He highlighted on the Smart

Cover System that was purchase for the Sewer Lift Station that will provide an early alarm warning to the utility staff for potential malfunctions.

Utility Director Postema presented on grants and administration. The draft Water Master Plan and Impact Fees has been substantially completed and turned over to the DOJ to be reviewed. It's projected to be reviewed by the Councils and Utility Board in December. Administrative staff is working on a rate study for water and it is being done by Rural Community Assistance Corporation, which is 100% funded by USDA. We are seeking funding from Water Infrastructure Finance Authority Board (WIFA) for the work to be done on the 600,00 gallon and 800,000 gallon water tanks which will be done through Arizona. A request has been submitted to TOCC for the drilling of 2 wells in replacement of the raw water line that collects 8 wells and brings it to the Water Treatment Plant to be covered by American Recovery Plan Act (ARPA) Funds of Arizona.

Vice Chair Barlow questioned the 600,000 gallon and 800,000 gallon water tanks project for the WIFA Grant. Utility Director Postema gave a 6-10 month projection of timeline for the project.

Unfinished Board Business: None

New Board Business: Utility Director (Jerry Postema)

7. Consideration, discussion, and possible recommendation of applications for New Development and Rezoning.

Utility Director presented that in the IGA agreement effective as of June 2022 the board is responsible to review new zoning and construction that involves Utilities. Once reviewed it is then recommended to the City Councils for approval. At this time there is no rezone to approve.

8. Consideration, discussion, and possible recommendation of Centennial Park on Future Partnering for Sewer Treatment

Utility Director presented a letter from Centennial Park Sewer District explaining backup sewer in their systems. The Sewer Lift Station had a malfunction with the pumps and did overflow. The Smart Cover System recently installed will help notify Utility staff earlier before overflow happens again. There are several reasons and causes that can cause sewer overflow, which will need to be addressed with Centennial Parks system to work through current issues and prevent future damage. Utility Director Postema recommended the board approve Administrative Staff have future discussion with Centennial Park to address these concerns.

The board had questions and discussion of the current agreement with Centennial Park. Utility Director Postema gave clarification of how the billing is done and that they are charged same rate as Colorado City and Hildale customers. After discussion from the board, then Vice Chair Barlow asked the board if they were all in favor of approving staff to have discussion with Centennial Park and bring forward more information. All were in favor.

Board Comments: (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

Chairman Nielsen expressed gratitude for being a part of the Utility Board and thanked the Utility Staff for all their hard work.

Vice Chair Barlow thanked the Mayors for the appointment of Ezra Nielsen as the new chair of the Utility Board and all staff for their efforts.

Utility Director Postema requested the board set a schedule for monthly meetings. After discussion between the board, it was decided to set the future meetings to the 4th Thursday of each month at 6:00 pm.

The board discussed with Administrative Staff when to hold the December meeting to not conflict with holidays and meeting schedules in the chamber. Mayor Jessop and City Manager Duthie gave input. The board agreed to schedule the next meeting for December 20th at 6pm in Hildale City's conference room because court possibly will be using the chamber during that time.

Executive Session: As needed

None

Adjournment: Presiding Officer

Vice Chair Barlow adjourned the meeting at 7:08 pm

Minutes were approved at the Utility Board Meeting _____.

Sirrene Barlow, City Recorder

Rosie White, Town Clerk