

To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: September 1, 2024
Re: Monthly update and report for August 2024

Page | 1

This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Met with various residents to discuss issues and concerns.
- Staff meeting in person.
- Updated Facebook messaging.
- Coordinated issues with the Upper Mesa Economic Development Group

Actions taken:

- ❖ External Agency/Group interchange:
 - Agreed on Water Impact Fees collection process with TOCC
 - Well certification issues are continuing to be processed.
 - Coordinated media requests
 - VM discussed litigation documents, water restrictions, payroll process issues, UZONA Chamber of Commerce assistance
 - Innovation Center training and assistance continuing.
 - Reviewed Federal Grant opportunities.
 - Conducted various water strategies meetings.
 - Attended the Utah Tech University City Alliance Kick-Off Luncheon
 - Issued the Utah League of Cities and Towns Rural Liaison Zoom invite
 - Followed up with United Effort Plan concerning building deeds, water and irrigation issues, and plat correction issues
- ❖ Internal interchange:
 - Continued drafting the GOEO Innovation Grant renewal.
 - Water Restrictions and Updates implemented
 - Met with developers to discuss issues
 - Discussed a Hildale Subdivision Update
 - Addressed multiple building permit inquiries.
 - ARPA Water project continued support for TOCC
 - Conducted a Planning and Zoning meeting
 - Coordinated a Future Ready Utah training session for the One Utah Summit.
 - Coordinated risk control issues with insurance

- Coordinate FY24 Audit issues
- Casselle Live Training Webinars scheduled for staff
- Coordinated review of United States Economic Development Administration grants supporting economic development and to Create Jobs in Rural Communities
- Reviewed Citizen *complement* letter re: Chief Radley
- Utilities bathroom remodel approved
- Coordinated scheduling for UZONA Chamber of Commerce to host Future Ready Utah presentations
- Verizon account reviewed and upgraded at reduced expense
- Justice Court UCJIS access approved
- Utility Operator Training approved
- Coordinated w/ Short Creek Youth Coalition
- Prepared the annual Alcohol-Free Student Proclamation for September City Council meeting
- Reviewed collateral impacts of the Zion Park Forever Project
- Reviewed and approved a public statement concerning the Innovation Center access to USDA Applications to Support Economic Development and Create Jobs in Rural Communities
- Scheduled Zions Bank Municipal Conference attendance in SG w/ Staff
- Reviewed and approved Hildale Insurance with Olympus
- Adopted FY25 budget submitted to State auditor
- Recommended video businesses and interviews for promotional economic development opportunities
- Reviewed New Microsoft 365 Backup Solution
- Responded to a Southern Utah University survey on Artificial Intelligence and local government
- Met with Washington County Water Conservancy District, Utilities, and Upper Mesa Special Service District concerning water projects
- Attended Dixie Metropolitan Planning Organization and Coordinating Council meetings
- Approved submission of Water System Pressure Assistance request
- Approved Innovation Center Interior Sign Quote - Liston Metal Works
- Prepared Hansen Group Zoning Ordinance review process for PZ Commission
- Reviewed FY24 Public Works reconciliation reports
- Issued Local Consent order for Utah Wine Fest to Water Canyon Winery
- Prepared Utah Statutory requirement to modify .COM address to .GOV address
- Conducted the initial Maxwell Park Architect mtg
- Participated in the Future Ready Utah Regional Coordinating Council
- Coordinated Garkane gas project
- Participated in the Utah Rural Leadership Academy Seminar

- Attended the August UZONA Chamber of Commerce Luncheon
- Coordinate Utah Rural Leadership Academy Presentation to the ULCT Rural Caucus meeting on September 4 2024 by Mayor Jessop
- Coordinate Hildale City employee traffic accident claim with insurance
- Forwarded Caselle Connect Release Notice - 2024.08 to staff
- Approved painting of storage unit at City Hall
- Reviewed Federal Lands Access Program
- Completed computer tech updates
- Mayor/CM met w/WCHS Principal Howell concerning the development of a youth council
- Assigned Utah Outdoor Recreation Funding Opportunity to UMEDG
- Coordinated Pat Walker assistance for FY24 audit
- Staff threat reported to HPD. threats to High School Intern to "blow up the building"
- Reviewed/approved 16 utility maintenance needs

Future actions

- Respond to 2017 Lease Purchase Escrow inquiry.
- Prepare Utility Board recommended Preliminary Plat adjustments to Council.
- Prepare Utility Board recommended sewer regulation adjustments to Council.
- Continue drafting the GOEO Innovation Grant renewal.
- Continue coordination of the Utah Tech City Alliance program
- Present plan for Hildale Subdivision Update to PZ Commission
- Coordinate Architect final draft plan for Maxwell Park
- Coordinate stakeholders meeting for Maxwell Park project
- Prepare final draft of the GOEO Innovation Grant renewal
- Present Hildale Subdivision Update to Council
- Present response concerning Water System Pressure Assistance request to Council