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To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: February 7, 2022
Re: Memo concerning City Council Community Appreciation Awards

During the recent City Council Retreat it was determined that the City Council desires to extend awards of appreciation to various community members, groups, or businesses. This memo serves to memorialize the discussion and recommend a policy to establish guidelines for Council and/or Staff recommendation.

Purpose:

To publicly recognize individuals, groups, organizations, businesses, and others who provide noticeable, short- or long-term improvement within the community of Hildale, or within the Short Creek Valley.

Procedure:

The Mayor and each City Council member shall nominate a deserving awardee on a semi-annual basis (rotating through one member each month) and provide that nomination to the City Manager for action. The Mayor shall determine the rotation of each member.

The nominating Council member shall provide a written commendation to the City Manager at least 30 days prior to their designated award date.

The award and commendation shall be presented by the nominating Council member at their designated month of award. A photograph shall be taken for public release.

Should the Council member not make a recommendation, staff may designate an awardee.

Funding for this program shall be from the Community Outreach line item of each budget year.

The following suggested motion is provided:

I move to approve the City Council Community Appreciation Awards policy as presented.

Mayor: Donia Jessop

Councilmembers: Lawrence Barlow, JVar Dutson, Brigham Holm, Terrill Musser, Stacy Seay

City Manager: Eric Duthie