

To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: May 11, 2022
Re: Monthly update and report

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This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Finalized review of Inter local agreements.
- Coordinated financial reviews with consultant.
- Holiday - Office Closed March 21
- Coordinated utilities review with consultant
- Coordinated with City Auditor
- Continued the CDBG project with contractor
- Addressed multiple Zoning inquiries
- Attended the Town of Colorado City Council Meeting
- Initiated liaison with Utah Department of Transportation Commission

Actions taken:

- ✓ Participated in the Court Monitor Public forum
- ✓ Larger water storage tank leak evaluated and repaired
- ✓ Met Garkane on-site to review pole relocation project on Canyon Drive
- ✓ Submitted the Smart Water Grant
- ✓ Added Alzheimer's assistance link to City website
- ✓ Coordinated activities with the Colorado City Music Festival
- ✓ Continued Garkane/Deseret Power project discussions
- ✓ Initiated utility rate study
- ✓ Coordinated broadband capability at Maxwell Park
- ✓ Initiated erosion control inquiries
- ✓ Clarified City's review of Air BnB issues on social media
- ✓ Met with Washington County Commissioners
- ✓ Prepared Interlocal Agreement with Short Creek irrigation District for right of way access
- ✓ Prepared addition city holiday ordinance
- ✓ Prepared Board and Commission appointments
- ✓ Submitted FY21 Fraud Risk Assessment to the State Auditor
- ✓ Coordinated Parade Standards for SC Festivities Committee
- ✓ Participated in the North Mohave Education Attainment Hub meeting
- ✓ Prepared for the May 7 Flag raising Ceremony and community breakfast
- ✓ Hosted Short Creek Festivities meeting to prepare for Independence Day events

- ✓ Received training at Utah City Managers Association (UCMA) conference in St. George:
 - State law requiring secondary water metering by 2030
 - Best practices for mitigating litigation
 - Attracting the best candidates
 - City Hall security
 - Preparing and managing City Council meetings
 - Managing in the age of protests
 - Employee recognition and praise
- ✓ Received training (with Council and Mayor) at the ULC T conference on:
 - Keynote speaker for overcoming challenges with determination
 - Road Fee Court Case
 - Issues concerning Utah legislation
 - Economic development in rural Utah
 - Caucus concerning traditionally rural issues
 - Rapid Growth Caucus
 - Social media
 - Utah growth conversations with the Governor's Office
 - Peer to Peer Networking
 - Putting Public Assets to Work
 - Addressing Utah's Land, Water, & Air Challenges
- ✓ Coordinated planning meeting with consultants for Zoning Code revision
- ✓ Staff trained concerning social media
- ✓ Clarified SW Mosquito Abatement Board schedules and requirements
- ✓ Prepared draft FY23
- ✓ Attended Garkane's annual meeting
- ✓ Continued Bureau of Land Management discussion for various land transfer options
- ✓ Finalized an Event Standards policy for public property usage
- ✓ Discussed issues with City Justice Court Judge Graf
- ✓ Continued development of a Capital Asset Inventory
- ✓ Continued developing the Roadway Master Plan
- ✓ Continued revision of the Water Master Plan
- ✓ Continued analysis of potential sales tax leakage

Future actions

- Finalize new Audio/Visual system for Council Chambers
- Host first Public Stakeholder meeting for Zoning Code revision
- Finalize FY23 budget for Council approval
- Complete water tank inspection, refill