



To: Hildale City Mayor and Council
From: City Manager Eric Duthie
Date: March 1, 2023
Re: Monthly update and report for February 2024

This is a general report of actions and administrative issues addressed during the previous month and advisory of actions and issues to address during the new month. If you have a specific question, please contact me directly.

General Information:

- Reviewed and approved permit applications
- Met with various residents to discuss issues and concerns.
- Staff meeting in person.
- Updated Facebook messaging.
- Economic Development Master Plan development ongoing
- Coordinated the rate study process with consultant.
- Coordinated media inquiries.
- Coordinated issues with the Upper Mesa Economic Development Group

Actions taken:

- ❖ External Agency/Group interchange:
 - Conducted various water strategies meetings.
 - Well certification process continuing.
 - ULCT Legislative Policy Committee participation
 - Dixie Transportation / Council of Mayors attended.
 - FY23 audit requests/responses continuing.
 - Continuing negotiation of a development agreement with Skye Valley Development
 - Hildale/Census follow up.
 - Continued coordination with legislature
 - Senator Owens
 - Representative Elison
 - Governor's Office of Planning and Budget
 - Governor's Senior Policy Advisor
 - Utah Geospatial Resource Center (GPS/Addressing)
 - Governor's Office of Economic Opportunity
 - Coordinated Special Service District issues.
 - Met in regional council for "Future Ready Utah" Academy in Kanab
 - Continued coordination of funding for the Maxwell Park Improvement project
 - Continued coordination with Mohave County to establish the Foreign Trade Zone for the Colorado City Airport
 - Facilitated contact between Arizona Department of Transportation and Five County Association of Governments



Mayor: Donia Jessop
Councilmembers: Lawrence Barlow, JVar Dutson, Brigham Holm, Terrill Musser, Stacy Seay
City Manager: Eric Duthie

❖ Internal interchange:

- Innovation Center training and assistance continuing.
- Innovation Center infrastructure improvements underway
- Addressed multiple building permit inquiries.
- Continued approval process for Water Master Plan
- Continued approval process for Impact Fee Plan
- Conducted a Utility Advisory Board meeting.
- Reviewed all invoices for expenditure.
- Approved submission of a First Responder Mental Health Grant Application
- Coordinated access and submissions to the Utah Broadband Availability Challenge Portal
- Coordinated the Hildale City Justice Court Audit Follow-up Report
- Coordinated the recertification of the Hildale Justice Court
- Coordinated the UDOT Technical Planning Assistance grant.
- Reviewed the Utility department wage and classification plan.
- Reviewed a draft of the Public Works wage classification plan.
- Reviewed a Municipal Advisor agreement with Zions Public Financing
- Notified of denial of the SRTS grant.
- Prepared for Utah Department of Natural Resources Water Rights Transfer hearing.
- Prepared and presented an economic development update to the five County economic development group.
- Attended a Washington County School Board meeting to discuss Hildale and common legislative issues and concerns.
- Attended the Dixie Regional Transportation Expo 2024 in Dt. George
- Discussed issues with the Chairman of the Utah transportation Commission.
- Discussed issues with the Southern Utah Bicycle Association
- Discussed issues with the various city and town representatives concerning transportation issues.
- Coordinated a meeting to assist and develop community activities and leagues.
- Coordinated a meeting with Renaissance Festival organizers.
- Met with Garkane representatives to review administrative services agreement.

Future actions

- Finalize follow-up to Justice Court Recertification Packet.
- Complete building upgrades for Innovation Center
- Continue discussions with the U.S. Census Department