



# **TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES**

**Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487**

**Date: February 02, 2022  
Time: 1:00 PM**

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## **1. CALL TO ORDER**

Chairperson Parks called the meeting to order at 1:00 P.M.

## **2. ROLL CALL**

Member Virginia Egan-Eastwood  
Member Margarita Chappellear  
Member Leonard Brenner  
Member Nicole Stansfield  
Vice Chairperson Nievecita Maraj  
Chairperson Steven Parks  
Administrative Support Specialist Ganelle Thompson

### **ADDITIONAL STAFF PRESENT**

Town Planner Ingrid Allen

### **ABSENT**

Member Diane Matthewman

## **3. PLEDGE OF ALLEGIANCE**

The Board Members led the Pledge of Allegiance to the United States of America.

## **4. APPROVAL OF THE AGENDA**

Chairperson Parks added Resource Management to the agenda as Item B.3. under Unfinished Business and Discussion of Vegetation on A1A as Item 9.A. under New Business.

Vice Chairperson Maraj requested to move Item 8.A., Discussion on Scheduled Meeting Times to Item 6.A.2. under Presentations.

**MOTION:** Maraj/Parks - Moved to approve to agenda as amended, which passed unanimously on a 6 to 0.

## 5. PUBLIC COMMENT

There were public comments.

## 6. PRESENTATIONS

### A. Marine Patrol Vessel- Chief Hartmann

Chief Hartmann provided an update on the Marine Patrol Unit and included timeline of the implementation schedule. Also, Officer Lai provided information related to the issuance of citations, education signage, boat handling, and training.

Member Chappellear discussed blind corners.

#### A.2. Discussion on Scheduled Meeting Time (This item was formally 8.A.)

Vice Chairperson Maraj proposed changing the meeting times to an earlier time.

**MOTION:** Chappellear/Eastwood-Egan - Moved to change the meeting times to 12:30 P.M., which passed unanimously 6 to 0.

### B. Update on the November 3, 2021, Board recommendations to the Town Commission and the previous recommendation pertaining to the palms located in the right-of-way along State Road A1A

Chairperson Parks read the title of Item 8.B.

Town Planner Allen provided an update on the NRPAB on November 03, 2022 recommendations to the Town Commission which included the Marine Patrol Vessel and the expanded obligations of Code-compliant Officers to the beach.

There were comments about the maintenance of the Palm Trees on State Road A1A. Chairperson Parks asked Town Planner Allen to find out about the cost to maintain the trees.

Member Stansfield proposed finding out what has been done in creating an educational approach in regard to taking care of the palm trees.

Vice Chairperson Maraj left the dais/meeting at 2:00 P.M.

**MOTION:** Parks/Chappellear - Moved to engage the Services of Bartlett Tree Experts or a professional tree service company like Bartlett Tree Experts to facilitate the management and care of the palms situated on the right of way on State Road A1A which passed unanimously 6 to 0.

**MOTION:** Parks/Chappelear - Moved to include the Publication of the Bartlett Tree report on the Towns website on the NRPAB webpage which passed unanimously 6 to 0.

## **7. APPROVAL OF MINUTES**

A. November 03, 2021, Regular Meeting Minutes

**MOTION:** Chappelear/Brenner - Moved to approve the agenda as amended, which passed unanimously 5 to 0.

## **8. UNFINISHED BUSINESS**

**A. Discussion on Scheduled Meeting Time** (This item was moved to Presentations as item A2.)

### **B. Board Member Updates**

#### **1. Dune Restoration - Margarita Chappelear**

Member Chappelear presented a PowerPoint Presentation on dune restoration.

Chairperson Parks proposed including the presentation on the Towns website.

Member Chappelear suggested providing a more robust presentation to include more information on the species that can be planted in the dunes and volunteered to do a seminar that would inform the Town residents of the different options of plants that could be planted on the dunes in Highland Beach.

Chairperson Parks suggested that Member Chappelear present her presentation at the Town Commission meeting because more residents watch the Town Commission Meeting.

Town Planner Allen advised that the Florida Department of Environmental Protection (FDEP) needs to be contacted to obtain a field permit for the removal or replacement of plants in the dunes. She added that in addition to the Board's request to add Member Chappelear's presentation to the Natural Resources Preservation Advisory Board webpage, they consider the addition of the link to Palm Beach County's Environmental Resource Management page. She also mentioned the Board adding the FDEP link specific to dune restoration

Member Brenner the dais/meeting at 2:51 P.M.

Member Chappelear also recommended adding links on the webpage to inform residents about the different types of plants that can be planted in the dunes.

Town planner Allen also included information on how to mitigate issues from seawalls on dunes.

Chairperson Parks inquired about obtaining grants that would facilitate an initiative of dune restoration by planting noninvasive plant species in Highland Beach and further asked how that would work given the fact that the Beaches in the community are private.

## **2. Bucket Tree Update - Nicole Stanfield**

Member Stansfield presented her findings as they related to the bucket tree survey she conducted. She explained the Importance of education of the need and use of the bucket tree. She also displayed a PowerPoint Presentation that included pictures of a recent beach cleanup effort conducted by residents of the Highland Beach Club community

Chairperson Parks asked about the number of buckets that have had to be replaced since the bucket trees have been implemented.

Town Planner Allen mentioned that she has had previous conversations with Public Works Director Pat Roman who advised her that he has had to replace buckets. Town Planner Allen further explained that she will let the board know the exact number of replaced buckets at a later date.

**MOTION:** Parks/Stansfield - Approve the implementation of additional bucket trees to all associations along the beach that have authorized the use of the bucket trees which passed unanimously 4 to 0.

## **3. Beach Cleaning Management -Chairperson Parks** (This item was added to the agenda)

Chairperson Parks presented this item and discussed

**MOTION:** Parks/Eastwood-Egan - Consider providing a code enforcement officer that routinely (once or twice a week) walks or rides on the beach to facilitate visual observation of any violations to Section 5-9 of the Town Code and address the issue as a code enforcement violation which passed unanimously 4 to 0.

**MOTION:** Parks/Eastwood-Egan Town Commission to address the beach raking issue at a special meeting and take into consideration the needs of the individuals that are utilizing these services and come up with a policy program or a mandate that will facilitate cleaning the beaches without destroying or damaging adjacent properties which passed unanimously 4 to 0.

Member Eastwood Egan exited the meeting at 3:25 P.M.

## **9. NEW BUSINESS**

### **A. Water Resource Management** (This item was added to the agenda)

Chairperson Parks presented this item and suggested having a public awareness campaign to advise the residents that there are rain monitors that can be attached to the sprinkler system which would save residents a significant amount of money.

Town Planner Allen advised the Board Members that although water resource management is not in the Boards purview or powers and duties, she will speak with the Town Manager about putting an item together for the board's next meeting and suggested the possibility of one of the Board members volunteering to write an article to bring awareness to the residents.

Chairperson Parks mentioned that at the next meeting he would like to make a recommendation to the Town Commission to address the powers and duties and augment the ordinance or the code section that addresses water resource management.

### **B. Vegetation on State Road A1A** (This item was added to the agenda)

Chairperson Parks presented this item and asked for clarification if this item was in the Boards Purview. Town Planner Allen advised him that this item was not a part of the Boards Purview. Chairperson Parks suggested that the individuals do a better job taking care of the vegetation on State Road A1A adjacent to their properties.

Member Stansfield volunteered to do the research necessary to determine who is responsible for keeping the mangroves adjacent to the properties clean and what can be done to enforce the cleanup of those areas. She will also look into the property lines in relation to the mangroves on the property appraiser's website.

Chairperson Parks asked Member Chappellear to do research on the impact and the effects of the lack of liter control as well as the effects of pollution on the manatees in relation to the mangroves.

## 10. ANNOUNCEMENTS

February 08, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

February 10, 2022 - 9:30 A.M. Planning Board Regular Meeting (Cancelled)

February 15, 2022 - 1:30 P.M. Town Commission Meeting

February 21, 2022- Town Hall Closed in Observance of Presidents' Day

## 11. ADJOURNMENT

Chairperson Parks adjourned the meeting at 3:47 P.M.

**APPROVED** at the August 10, 2022, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

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Chairperson

Transcribed by Ganelle Thompson

Administrative Support Specialist

08/10/2022

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Ganelle Thompson,  
Administrative Support Specialist

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Date

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