



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: August 16, 2022  
Time: 1:30 PM

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### **1. CALL TO ORDER**

Mayor Hillman called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

PRESENT

Commissioner John Shoemaker

Commissioner Evalyn David

Commissioner Peggy Gossett-Seidman

Vice Mayor Natasha Moore

Mayor Douglas Hillman

Town Manager Marshall Labadie

Town Attorney Glen Torcivia

Town Clerk Lanelda Gaskins

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. APPROVAL OF THE AGENDA**

**MOTION:** David/Moore - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

### **5. PRESENTATIONS / PROCLAMATIONS**

#### **A. Sea Turtle Presentation by Joanne Ryan, Highland Beach Sea Turtle Permit Holder**

Ms. Ryan presented a video of the Highland Beach Sea Turtle Volunteer program. To encourage public education and awareness concerning the threats to sea turtles, Town staff will add the video to the Town's website and include an article in the Town Manager's Minutes.

**6. PUBLIC COMMENTS**

Mr. Timothy Routole of Coronado at Highland Beach provided comments about his family history in Highland Beach and his experience with Mr. Jason Chudnofsky.

**7. ANNOUNCEMENTS**

Mayor Hillman read the announcements as follows:

**Board Vacancies**

Board of Adjustment and Appeals - One vacancy for a three-year term

**Meetings and Events**

August 23, 2022 - 11:30 A.M. Financial Advisory Board Regular Meeting

August 25, 2022 - 1:30 P.M. Town Commission Special Meeting

September 05, 2022 - Town Hall Closed in Observance of Labor Day

September 06, 2022 - 1:30 P.M. Town Commission Meeting

September 06, 2022 - 5:01 P.M. Town Commission Special First Public Hearing  
Budget Meeting

**Board Action Report**

None.

**8. ORDINANCES**

A. None.

**9. CONSENT AGENDA**

A. None.

**10. UNFINISHED BUSINESS**

**A. Fire Rescue Implementation Update**

Town Manager Labadie provided an update on the Fire Rescue Implementation. On Thursday, August 12, 2022, the Public Safety – Emergency Medical Services (EMS) Council of Palm Beach County unanimously supported and approved the Town's request for the Certificates of Public Convenience and Necessity (COCPN) EMS. The Board of County Commissioners of Palm Beach County will review the final request for the Certificates of Public Convenience and Necessity

(COCPN) EMS license on September 13, 2022, at 9:00 A.M. Mayor Hillman encouraged the residents to attend the meeting to show support for the Fire Rescue Department. He mentioned that free transportation would be available to those residents interested in attending the meeting.

**B. Discussion of review timeline for proposed amendments to the Accessory Marine Facility regulations of the Town Code.**

Mayor Hillman announced this item.

Town Planner Ingrid Allen presented this item. There were discussions about the proposed meeting dates and defining neighborhoods. Mayor Hillman suggested that Town staff define “neighborhoods” and produce three (3) evening meeting dates in early November. Town Planner Allen and Town Manager Labadie will work together to generate the evening meeting dates.

**11. NEW BUSINESS**

**A. Consideration to nominate the External Auditor Selection Committee Members, which shall assist the governing body in selecting an external auditor to conduct the Town of Highland Beach’s annual financial audit as required by Florida Statute 218.39.**

Commissioner David presented this item.

**MOTION:** Hillman/Gossett-Seidman - Moved to approve the External Auditor Selection Committee, which passed unanimously 5 to 0.

**B. Approval of the Commission Meeting Minutes**

August 02, 2022 - Commission Meeting Minutes

**MOTION:** David/Gossett-Seidman - Moved to accept the minutes with the changes, which passed unanimously 5 to 0.

**12. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker attended the Florida League of Cities (FLC) Annual Conference last week and spoke about the event. He also spoke about Fire Rescue.

Commissioner Evalyn David also attended the Florida League of Cities Annual Conference last week and concurred with Commissioner Shoemaker regarding the event. She encouraged the public to contact their state representatives and state senators to voice their concerns about local choices remaining at the local government/municipality level.

Commissioner Peggy Gossett-Seidman attended last week's Florida League of Cities Annual Conference and Transportation and Intergovernmental Relations Committee meeting. She briefly spoke about the concerns of the Florida League of Cities.

Vice Mayor Natasha Moore had no comments.

Mayor Douglas Hillman had no comments.

### **13. TOWN ATTORNEY'S REPORT**

Town Attorney Torcivia commented on the ongoing battle that local governments have with the legislators. He talked about the EMS Council Meeting and commended the Highland Beach team.

### **14. TOWN MANAGER'S REPORT**

Town Manager Labadie reported the following:

The increasing support from the Board of County Commission of Palm Beach County regarding the implementation of the Fire Rescue Department.

The Financial Advisory Board will meet next Tuesday, August 23, to review the Employee Healthcare program and the Interlocal Agreement with the Town of Gulf Stream.

The budget was still progressing positively, recognizing a few of the changes. Finance Director DiLena is working to address those changes and adjustments.

He will present an agenda item at the August 25, 2022, Town Commission Special Meeting regarding the bonus program.

The Florida League of Cities Annual Conference was a great event.

Mayor Hillman inquired about the entry sign contest. Town Manager Labadie explained that Assistant Town Manager Cuebas would follow up on this matter.

Town Manager Labadie mentioned that at the end of October, the Town will have a welcome back food truck event for the residents. At the event there will be information about the entry sign contest, display the renderings of the Fire Rescue Department, and information on dune management.

Vice Mayor Moore will work with the Town staff and give an update on the entry sign contest at the next Commission meeting.

**15. ADJOURNMENT**

The meeting adjourned at 2:43 P.M.

**APPROVED** September 06, 2022, Town Commission Meeting.

ATTEST:

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Douglas Hillman, Mayor

Transcribed by  
Lanelda Gaskins

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Lanelda Gaskins, MMC  
Town Clerk

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September 06, 2022  
Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.