

DRAFT



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS
3614 S. OCEAN BLVD., HIGHLAND BEACH, FL

Date: September 03, 2024
Time: 1:30 PM

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Leonard G. Rubin
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission lead the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: David/Stern - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Resolution No. 2024-021

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.

Mayor Moore read the title of Resolution NO. 2024-021.

Applicant David Newman was present and provided background information about his professional experiences. He was interviewed by the Town Commission concerning his interest in serving on this board.

MOTION: David/Goldberg - Moved to approve Resolution No. 2024-021. Upon roll call: Commission David (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); Vice Mayor Stern (Yes); and Mayor Moore (Yes). The motion passed unanimously on a 5 to 0 vote.

B. Fiscal Year 2024-2025 Budget Presentation Recap

Finance Director David DiLena provided a PowerPoint presentation highlighting Fiscal Year 2024-2025 Budget presentation.

Town Manager Labadie talked about the open items such as the sewer lining project (unfunded), internal fund loans, the SRF loan, 75th Anniversary Celebration (price limit), Old Fire Station (\$1M budgeted), and police vehicles (partially budgeted). Discretionary Sales tax (funds).

Mr. David Newman provided comments.

6. PUBLIC COMMENTS (Public Comments will be limited to five (5) minutes per speaker.)

Fire Chief Glenn Joseph and the Fire Rescue Department presented Town Manager Labadie with an official firefighter helmet.

7. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

8. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approval of Meeting Minutes

August 06, 2024 Town Commission Meeting Minutes

Mayor Moore noted minor changes to the minutes and forwarded them to the Town Clerk.

MOTION: David/Stern - Moved to accept the Consent Agenda with the minor changes, which passed unanimously 5 to 0.

9. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Building Department Recertification Program Update

Building Official Jeff Remas provided updates as follows:

Fifty-three buildings are qualified under the milestone inspection. Nineteen percent of the buildings are currently certified.

Currently staff are reviewing three phase one milestone inspection reports.

Staff have reviewed nine buildings' milestone inspection reports. However additional information was pending.

Four buildings have complied with the milestone report but are overdue in completing the required work; town staff will scheduled meet with one building's condominium association this Friday.

Restoration is currently underway for nineteen buildings, while one building missed its deadline and must submit the electrical report.

Notifications were mailed to three buildings, but their reports are not due yet.

B. Florida Department of Transportation (FDOT) RRR Project Update

Assistant Public Works Director Sergio Gonzales reported that the RRR project is proceeding as planned. There were discussions about FDOT response time for fixing broken gas lines and sprinklers, when needed. Additional conversations focused on the project's anticipated completion, the construction plan and design, and addressing the potential traffic congestion near the turn lane on Linton Boulevard. Mr. Gonzales will gather the specifics regarding the turn lane on Linton Boulevard and provide the information to the Town Manager.

C. Sanitary Sewer Lining Rehabilitation Project Update

Assistant Public Works Director Gonzales reported that he and Public Works Director Pat Roman have met with three (3) vendors. The vendors have contracts with other municipalities, and he is working to obtain the best pricing for this project.

10. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Approve and authorize the Town Manager to sign a service agreement with Pantropic Power in an amount of \$133,278.33 for emergency repair and maintenance to the town's generator to ensure the generator's long-term operation and reliability.

Mayor Moore read the title for Item 10.A.

Assistant Public Works Director Gonzales presented this item. He talked about the emergency repair and maintenance to the town's generator.

MOTION: David/Stern - Moved to authorize the Town Manager to sign an agreement with Pantropic Power in the amount of \$133,278.33 for emergency repair and maintenance to the town's generator. Upon roll call: Commissioner David (Yes); Vice Mayor Stern (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); and Mayor Moore (Yes). The motion carried 5 to 0.

B. Resolution No. 2024-022

A Resolution of the Town Commission of the Town of Highland Beach, Florida, terminating the Town's 401(A) Defined Contribution Plan.

Mayor Moore read the title of Resolution No. 2024-022.

Town Manager Labadie presented this item and explained the reason for terminating the Town's 401(A) defined contribution plan and transitioning to Lincoln Financial.

MOTION: David/Goldberg - Moved to approve Resolution No. 2024-22, which passed unanimously 5 to 0.

C. Resolution 2024-023

A Resolution of the Town Commission of the Town of Highland Beach, Florida providing for Annual Training for members of town boards; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2024-023.

Town Attorney Rubin presented this item and explained that the resolution provides annual training for all advisory boards on an annual basis.

Mayor Moore opened the item for public comments.

Mr. Richard Greenwald of Tranquility Drive provided comments.

Mr. Jason Chudnofsky provided comments.

There were no further comments from the public.

MOTION: David/Vice Mayor Stern - Moved to approve Resolution No. 2024-23. Upon roll call: Commissioner David (Yes); Vice Mayor Stern (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); and Mayor Moore (Yes). The motion carried 5 to 0 vote.

11. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg talked about the annual training. She commended Town Manager Labadie for an outstanding job.

Commissioner Donald Peters commended Finance Director David DiLena for being conservative. He talked about the 75th Anniversary Committee meeting that he recently attended and provided the following update: Mr. Jason Chudnofsky, of the Highland Beach Police and Fire Foundation, will look into the foundation assisting with the Town's 75th Anniversary Celebration; and the Committee is looking to make the Mingle Jingle event better and more organized this year.

Town Manager Labadie mentioned that Reverend Father Horgan of St. Lucy Church was reviewing his calendar. He also mentioned that a professional event planner will be effective in planning the town's Anniversary events.

Commissioner Evalyn David talked about the annual training for the advisory boards. She mentioned that it is great to be in such a good financial state, love that the Town has reserves, and it is comforting to know that the Town provides big city services. She also likes that the Town has reserves and are thinking about the future.

Vice Mayor David Stern congratulated Town Manager Labadie on the firefighter helmet. He talked about an interview that he had with that he had an interview with Mr. Rich Pollack of The Coastal Stars about electric vehicles.

Mayor Natasha Moore had no comments.

12. TOWN ATTORNEY'S REPORT

Town Attorney Rubin had no comments.

13. TOWN MANAGER'S REPORT

Town Manager Labadie reported the following:

The Florida League of Cities Policy Committee meeting will start in October. He serves on Municipal Administration and Commissioner Goldberg serves on Finance and Taxation and they help convenience the legislator to keep home rule at the forefront and the Town's interest alive in Tallahassee.

He thanked the Fire Rescue Department for the fire rescue helmet. He talked about good call response, prompt response, a small fire incident that occurred at Ambassador, and providing accommodations to the firefighters who went above and beyond to assist a young lady concerning her living environment.

Town staff is collaborating with the architect concerning plans for the old fire station and post office space. This information is forthcoming.

The Marina Accessory Facilities item will be on the September 17 Town Commission agenda for discussion. The Town Planner and Town Attorney are working together on this matter.

He thanked Finance Director DiLena for the presentation and announced that the First Public Hearing Budget Meeting is today at 5:01 PM.

14. ANNOUNCEMENTS

Board Vacancies

Board of Adjustment and Appeals Board	One (1) vacancy for a three-year term
Natural Resources Preservation Advisory Board	One (1) vacancy for a three-year term

Meetings and Events

September 03, 2024	5:01 P.M.	Town Commission First Public Hearing Budget Meeting
September 04, 2024	11:00 A.M.	Natural Resources Preservation Advisory Board Regular Meeting
September 10, 2024	1:00 P.M.	Code Enforcement Board Regular Meeting
September 12, 2024	9:30 A.M.	Planning Board Regular Meeting
September 17, 2024	1:30 P.M.	Town Commission Meeting
September 18, 2024	5:01 P.M.	Town Commission Second Public Hearing Budget Meeting

Board Action Report

None.

15. ADJOURNMENT

The meeting adjourned at 3:14 P.M.

APPROVED: September 17, 2024 Town Commission Meeting.

Signed Minutes on file in the Town
Clerk's Office

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

09/17/2024

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodem meetings.com/>.