



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

NOTICE OF HEARING / APPEARANCE

CASE NO. CC2023-06-009

TOWN OF HIGHLAND BEACH, FLORIDA

VS.

Monterey House Condominium Inc.
3114 S. Ocean Blvd
Highland Beach FL, 33487

Re: 3114 S. Ocean Blvd. Unit, Highland Beach FL 33487

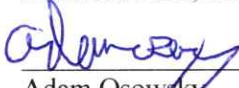
YOU ARE HEREBY NOTIFIED that pursuant to Article V, Chapter 2 (Administration) of the Town of Highland Beach's Code of Ordinances, the Code Enforcement Board will be conducting a Code Enforcement Board meeting on ***Tuesday, August 08, 2023, at 1:00 P.M., in the Library Community Room at 3618 South Ocean Boulevard***, regarding Tile installation on balconies without permit., (30-122 (A) Building Permits Required). During the meeting, a hearing will take place to determine whether you have violated one or more provisions and/or sections of the Town of Highland Beach's Code, as set forth in the attached "Violation Notice," sworn to by the Code Enforcement Officer of the Town of Highland Beach.

THEREFORE, YOU ARE HEREBY COMMANDED to be and appear before the Code Enforcement Board at the aforesaid place, date, and time. **IF YOU FAIL TO APPEAR, A JUDGMENT MAY BE RENDERED AGAINST YOU.**

ADDITIONALLY, YOU ARE ENTITLED to be represented by counsel, to present testimony and evidence, and to testify on your own behalf. Subpoenas for records, surveys, plats, and other materials and for witnesses may be requested and will be issued by the Code Enforcement Board upon proper request.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of the foregoing notice has been furnished to the above-named addressee by posting on the door of the addressee's residence and by U.S. Postal Service Certified Mail, Return Receipt Domestic Mail, **SIGNED** this 17th day of July 2023.



Adam Osowsky
Code Compliance Officer

Certified Mail: 7021 1970 0002 3025 2407

www.highlandbeach.us

Tel (561) 278-4548 • Fax (561) 265-3582

7021 1970 0002 3025 2407

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
OFFICIAL USE	
Certified Mail Fee \$ 4.35	
Extra Services & Fees (check box, add fee as appropriate)	
☒ Return Receipt (hardcopy)	\$ 3.55
☐ Return Receipt (electronic)	\$
☐ Certified Mail Restricted Delivery	\$
☐ Adult Signature Required	\$
☐ Adult Signature Restricted Delivery	\$
Postage \$.66	
Total Postage and Fees \$ 8.56	
Condominium Project 3114 S. Ocean Blvd. 707 Highland Beach, FL 33487	
PS	CC2023-06-009
Reverse for Instructions	

HIGHLAND BEACH, FL 33487

Postmark Here

JUL 18 2023

CPO #0237



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation
MONTEREY HOUSE CONDOMINIUM, INC.

Filing Information

Document Number	717768
FEI/EIN Number	59-1391307
Date Filed	12/22/1969
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	09/25/2017
Event Effective Date	NONE

Principal Address

3114 SOUTH OCEAN BOULEVARD
HIGHLAND BCH, FL 33487

Changed: 03/01/2000

Mailing Address

3114 SOUTH OCEAN BOULEVARD
OFFICE
HIGHLAND BCH, FL 33487

Changed: 02/23/2023

Registered Agent Name & Address

Condominium Project
3114 SOUTH OCEAN BOULEVARD
707
HIGHLAND BEACH, FL 33487

Name Changed: 03/13/2019

Address Changed: 02/16/2022

Officer/Director Detail

Name & Address

Title VP

Lenzsch, Byron
3114 SOUTH OCEAN BOULEVARD
404
HIGHLAND BCH, FL 33487

Title Secretary

Bartlewski, Paul
3114 S OCEAN BLVD #408
HIGHLAND BEACH, FL 33487

Title President

Barone, Franco
3114 SOUTH OCEAN BOULEVARD
704
HIGHLAND BCH, FL 33487

Title Director

Ellery, Robert
3114 SOUTH OCEAN BOULEVARD
205
HIGHLAND BCH, FL 33487

Title Treasurer

BUCK, RAE, III
3114 SOUTH OCEAN BLVD. #707
HIGHLAND BEACH, FL 33487

Annual Reports

Report Year	Filed Date
2021	01/29/2021
2022	02/16/2022
2023	02/23/2023

Document Images

[02/23/2023 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[02/16/2022 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[01/29/2021 -- ANNUAL REPORT](#)

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[03/18/2020 -- ANNUAL REPORT](#)

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[04/03/2019 -- AMENDED ANNUAL REPORT](#)

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[03/13/2019 -- ANNUAL REPORT](#)

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[02/08/2018 -- ANNUAL REPORT](#)

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[09/25/2017 -- Amendment](#)

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[03/08/2017 -- ANNUAL REPORT](#)

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02/17/2016 -- ANNUAL REPORT	View image in PDF format
12/07/2015 -- Amendment	View image in PDF format
02/17/2015 -- ANNUAL REPORT	View image in PDF format
02/20/2014 -- ANNUAL REPORT	View image in PDF format
02/14/2013 -- ANNUAL REPORT	View image in PDF format
02/17/2012 -- ANNUAL REPORT	View image in PDF format
03/29/2011 -- ANNUAL REPORT	View image in PDF format
02/16/2010 -- ANNUAL REPORT	View image in PDF format
05/11/2009 -- Reg. Agent Change	View image in PDF format
01/09/2009 -- ANNUAL REPORT	View image in PDF format
08/25/2008 -- ANNUAL REPORT	View image in PDF format
04/30/2007 -- ANNUAL REPORT	View image in PDF format
07/24/2006 -- ANNUAL REPORT	View image in PDF format
05/02/2005 -- ANNUAL REPORT	View image in PDF format
07/23/2004 -- ANNUAL REPORT	View image in PDF format
04/14/2003 -- ANNUAL REPORT	View image in PDF format
01/16/2002 -- ANNUAL REPORT	View image in PDF format
01/19/2001 -- ANNUAL REPORT	View image in PDF format
03/01/2000 -- ANNUAL REPORT	View image in PDF format
03/25/1999 -- Amendment	View image in PDF format
03/05/1999 -- ANNUAL REPORT	View image in PDF format
03/26/1998 -- ANNUAL REPORT	View image in PDF format
02/05/1997 -- ANNUAL REPORT	View image in PDF format
02/07/1996 -- ANNUAL REPORT	View image in PDF format
06/22/1995 -- ANNUAL REPORT	View image in PDF format



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

NOTICE OF HEARING / APPEARANCE

CASE NO. CC2023-06-009

TOWN OF HIGHLAND BEACH, FLORIDA

VS.

Monterey House Condominium Inc.
3114 S. Ocean Blvd
Highland Beach FL, 33487

**POSTED
ON PROPERTY**

July 17, 2023
DATE

Re: 3114 S. Ocean Blvd. Unit, Highland Beach FL 33487

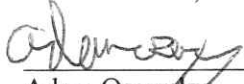
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Adam Osowsky
Code Compliance Officer

Certified Mail: 7021 1970 0002 3025 2407

www.highlandbeach.us

Tel (561) 278-4548 • Fax (561) 265-3582



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

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VS.

Monterey House Condominium Inc.

3114 S. Ocean Blvd

Highland Beach FL, 33487

Re: 3114 S. Ocean Blvd, Unit, Highland Beach FL 33487

**POSTED
ON PROPERTY**

July 18, 2023

DATE

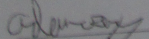
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Adam Osowsky
Code Compliance Officer

Certified Mail: 7021 2070 0002 3025 2407

www.highlandbeach.us

(561) 278-4548 • Fax (561) 265-3582

07/18/2023 06:09



Town of Highland Beach

3616 South Ocean Blvd.
Highland Beach, FL 33487
Phone: 561-278-4540
Fax: 561-278-2606

June 19, 2023

MONTEREY HOUSE CONDOMINIUM
3114 S OCEAN BLVD
HIGHLAND BEACH, FL 33487

RE: Code Compliance Case No. CC2023-06-009

MONTEREY HOUSE CONDOMINIUM,

Location : 3114 S OCEAN BLVD CONDO
HIGHLAND BEACH FL, 33487

Complaint Description:

Violation: Tile installation on balconies without permit.

Correction: Must obtain ALL required permits by July 11, 2023 to prevent further action.

30-122 (A) Building Permits Required

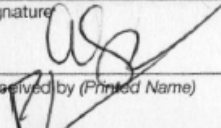
All construction within the Town of Highland Beach, unless otherwise exempted, shall require a building permit issued pursuant to the provisions of this code. All building permits shall be issued by the building official or designee.

Failure to comply by the above date will result, without any further notice, in you being summoned to appear before the town Code Enforcement board, which can result in a fine against the violator & property in the amount of \$250.00 per day for each day the violation exists. Your anticipated cooperation is greatly appreciated and simple compliance will resolve this matter easier than the formal process.

Should you have any questions, please contact the Code Compliance Officer for a reinspection at 561-351-6169 or the Town of Highland Beach Building Dept. at 561-278-4540.

Regards,

Adam Osowsky
CODE COMPLIANCE OFFICER
5613516169

COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
Items 1, 2, and 3. name and address on the reverse we can return the card to you. each this card to the back of the mailpiece, on the front if space permits.	A. Signature  X B. Received by (Printed Name) C. Date of Delivery
1. Article Addressed to: Bartlewski NOV 23 69 3114 S Ocean 408 HB FL 33487	D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No
 9590 9402 7910 2234 4297 68	3. Service Type ☐ Adult Signature ☐ Adult Signature Restricted Delivery ☐ Certified Mail® ☐ Certified Mail Restricted Delivery ☐ Collect on Delivery ☐ Collect on Delivery Restricted Delivery ☐ Priority Mail Express® ☐ Registered Mail™ ☐ Registered Mail Restricted Delivery ☐ Signature Confirmation™ ☐ Signature Confirmation Restricted Delivery
7015 3430 0000 8807 4930 20 JUN 2023 PM 1 L	Insured Mail Insured Mail Restricted Delivery (over \$500)
PS Form 3811, July 2020 PSN 7530-02-000-9053	Domestic Return Receipt

USPS TRACKING #	First-Class Mail Postage & Fees Paid USPS Permit No. G-10
 WEST PALM BCH FL 334 22 JUN 2023 PM 1 L	
9590 9402 7910 2234 4297 68	
United States Postal Service	• Sender: Please print your name, address, and ZIP+4® in this box*
RECEIVED JUN 26 2023 Town of Highland Beach, FL Town Clerk's Office	Town of Highland Beach Building Department 3616 South Ocean Blvd. Highland Beach, FL 33487

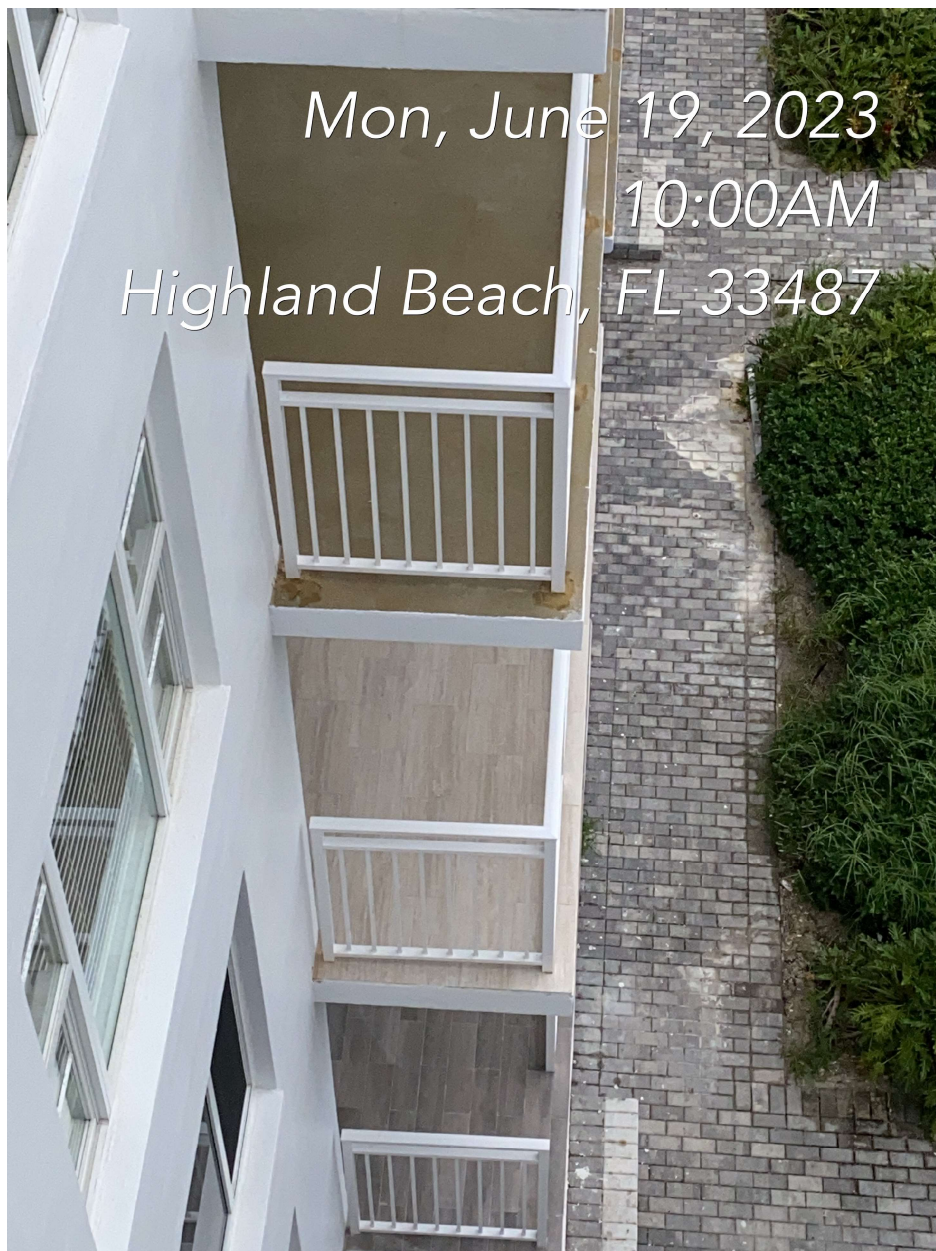
U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
Boca Raton, FL 33487	
Certified Mail Fee \$4.15	0233 17
Extra Services & Fees (check box, add fee as appropriate)	Postmark HOTEL
☐ Return Receipt (hardcopy) \$0.00	
☐ Return Receipt (electronic) \$0.00	
☐ Certified Mail Restricted Delivery \$0.00	
☐ Adult Signature Required \$0.00	
☐ Adult Signature Restricted Delivery \$0.00	
Postage \$0.63	06/20/2023
Total Postage and Fees \$8.13	
Sent To Bartlewski NOV 23 69 3114 S Ocean 408 HB FL 33487	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

Certified Mail service provides the following benefits:	
- A receipt (this portion of the Certified Mail label). - A unique identifier for your mailpiece. - Electronic verification of delivery or attempted delivery. - A record of delivery (including the recipient's signature) that is retained by the Postal Service™ for a specified period.	- for an electronic return receipt, see a retail associate for assistance. To receive a duplicate return receipt for no additional fee, present this USPS®-postmarked Certified Mail receipt to the retail associate. - Restricted delivery service, which provides delivery to the addressee specified by name, or to the addressee's authorized agent. - Adult signature service, which requires the signee to be at least 21 years of age (not available at retail). - Adult signature restricted delivery service, which requires the signee to be at least 21 years of age and provides delivery to the addressee specified by name, or to the addressee's authorized agent (not available at retail).
Important Reminders: - You may purchase Certified Mail service with First-Class Mail®, First-Class Package Service®, or Priority Mail® service. - Certified Mail service is not available for international mail. - Insurance coverage is not available for purchase with Certified Mail service. However, the purchase of Certified Mail service does not change the insurance coverage automatically included with certain Priority Mail items. - For an additional fee, and with a proper endorsement on the mailpiece, you may request the following services: - Return receipt service, which provides a record of delivery (including the recipient's signature). You can request a hardcopy return receipt or an electronic version. For a hardcopy return receipt, complete PS Form 3811, Domestic Return Receipt; attach PS Form 3811 to your mailpiece;	To ensure that your Certified Mail receipt is accepted as legal proof of mailing, it should bear a USPS postmark. If you would like a postmark on this Certified Mail receipt, please present your Certified Mail item at a Post Office™ for postmarking. If you don't need a postmark on this Certified Mail receipt, detach the barcoded portion of this label, affix it to the mailpiece, apply appropriate postage, and deposit the mailpiece.
IMPORTANT: Save this receipt for your records.	
PS Form 3800, April 2015 (Reverse) PSN 7530-02-000-9047	

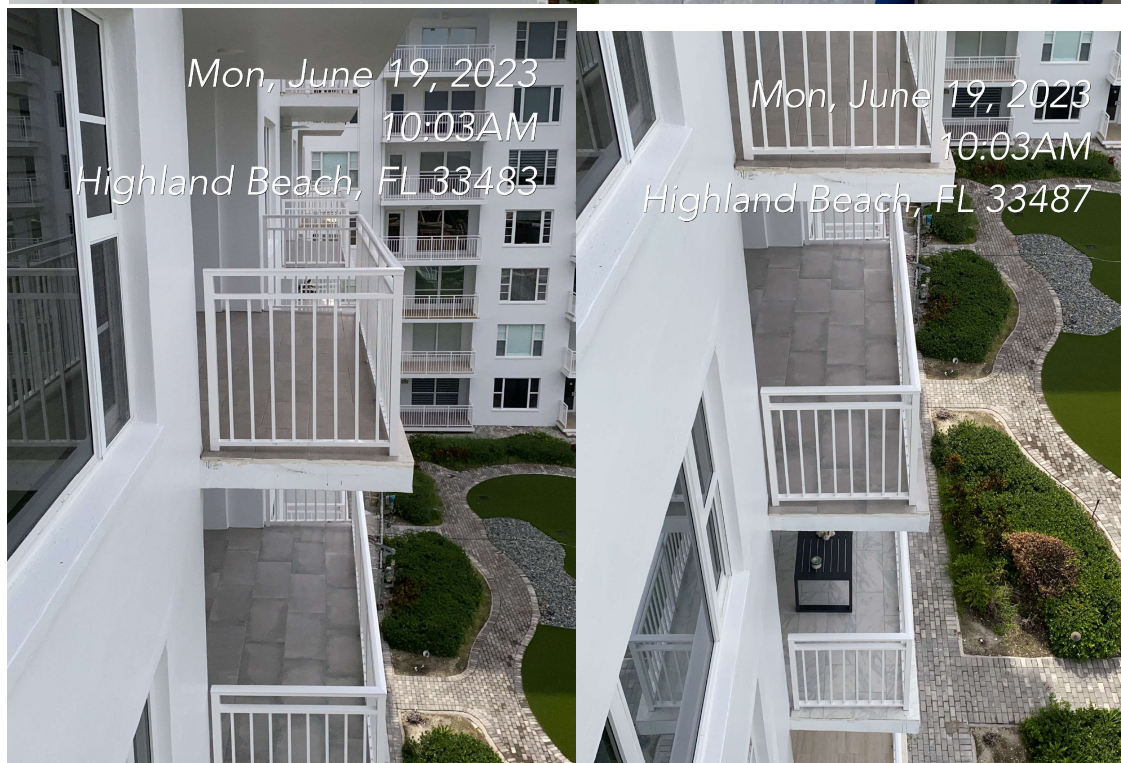
Evidence Sheet	
Case Number:	CC2023-06-009
Property Address:	3114 S Ocean Blvd Condo
Officer:	Adam Osowsky



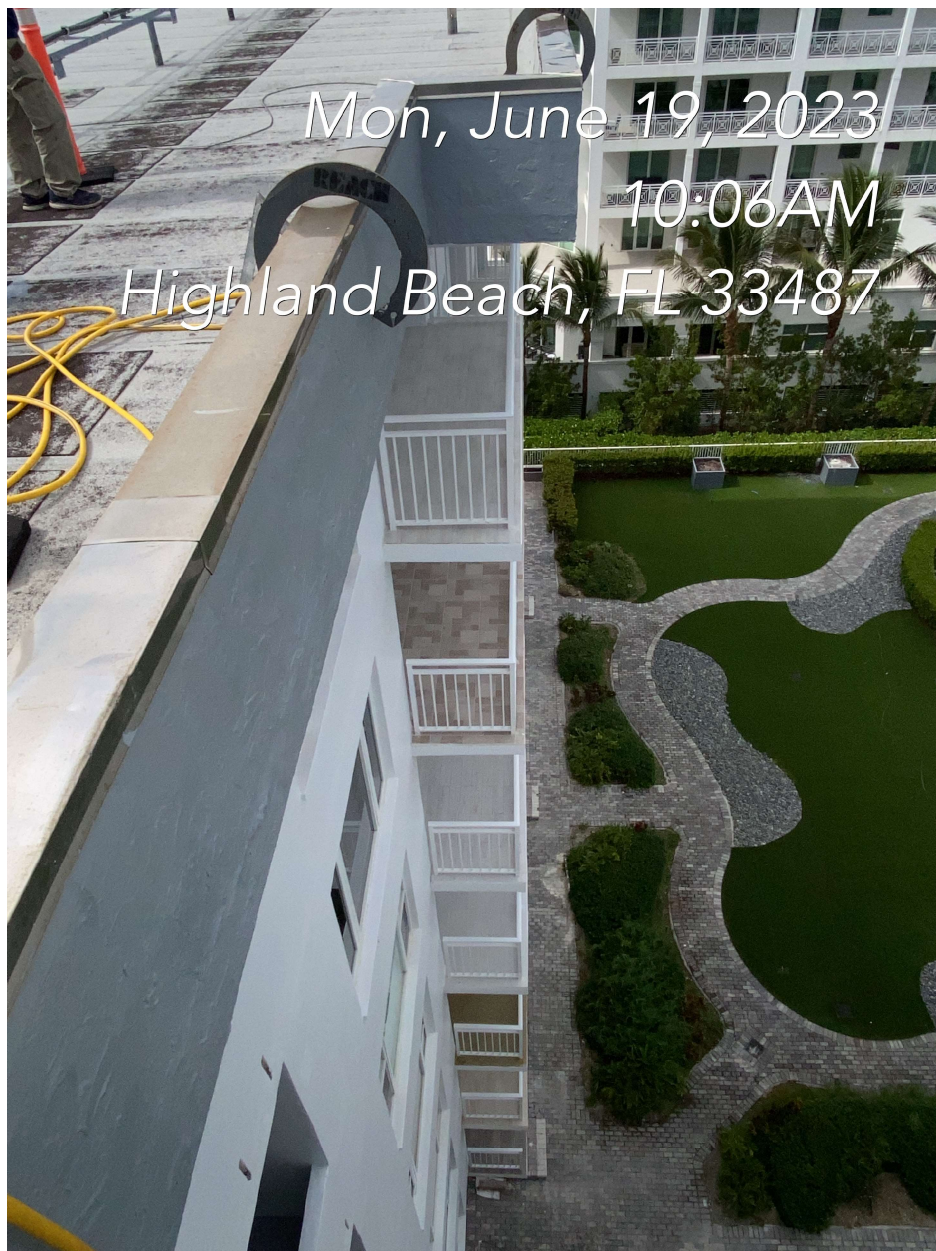
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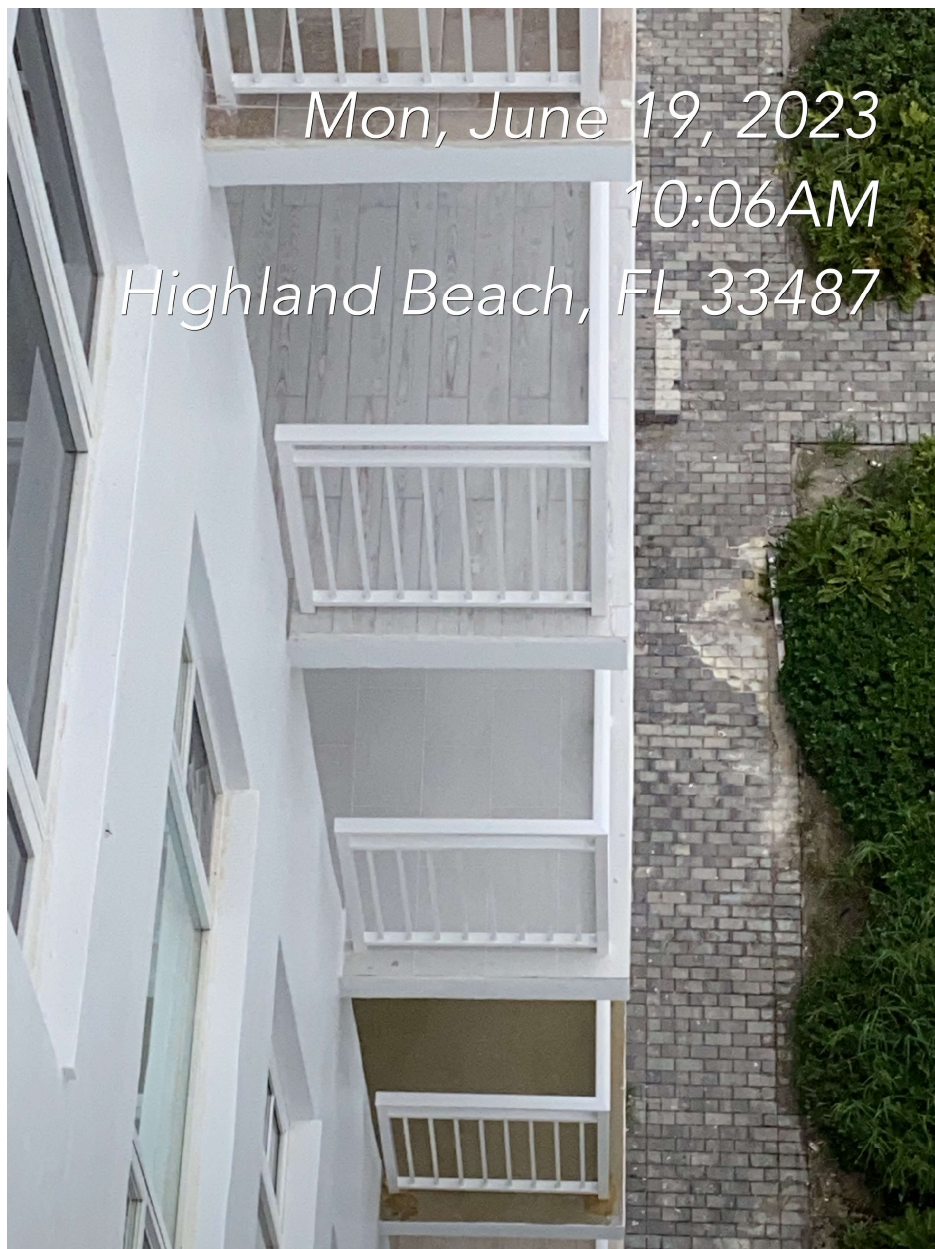
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