

# REINA ENGINEERING

Francisco Reina, P.E.  
Senior Engineer, President  
Reina Engineering, LLC

550 SE 6th Ave Suite 200-F3  
Delray Beach, FL 33483

561.571.2210  
www.reinaengineering.com  
freina@reinaengineering.com



## Town of Highland Beach

### Request for Qualifications

Continuing Professional Engineering, Architectural, Landscape  
Architectural, Surveying and Mapping Consulting Services  
(CCNA)

RFQ No. 24-001

Due Date:  
January 10th, 2023

Submitted by:  
Reina Engineering, LLC

Submitted to:  
Town of Highland Beach Clerk's Office  
% Skender Coma, Management Analyst  
3614 South Ocean Blvd.  
Highland Beach, FL 33487  
Telephone: 561-278-4548

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# Letter of Interest

Mr. Skender Coma, Management Analyst  
Town of Highland Beach Clerk's Office  
3614 South Ocean Blvd.  
Highland Beach, FL 33487  
Telephone: 561-278-4548;

Re: Request For Qualifications For Continuing Professional Engineering, Architectural, Landscape Architectural, Surveying and Mapping Consulting Services (CCNA) RFQ No. 24-001

Dear Mr. Coma,

Reina Engineering, LLC is pleased to provide this Statement of Qualifications in response to your Request For Qualifications For Continuing Professional Engineering, Architectural, Landscape Architectural, Surveying and Mapping Consulting Services (CCNA) RFQ No. 24-001. Reina Engineering is a Civil Engineering consulting firm based in Delray Beach, Florida. Our consulting services focus mainly on the planning, modeling, design, permitting and construction management of municipal utility infrastructure improvement projects including water, sewer, reclaimed and stormwater utility systems. Reina Engineering is certified as an SBE with both Palm Beach County and the South Florida Water Management District (SFWMD) and has recently completed extensive water and wastewater improvement projects with Broward County, the City of Miramar, Opa-locka and Miami Gardens.

As the President of Reina Engineering, I have been a licensed and practicing Professional Engineer in the South Florida region continuously for the past 13 years. I am the firm's primary contact and am authorized to make representations for and enter into contracts on behalf of the firm. I believe the information presented in this Firm Profile will demonstrate to you in detail the scope of the Civil Engineering consulting services we offer. Please feel free to contact me at your convenience if you have any questions or if you require additional information.

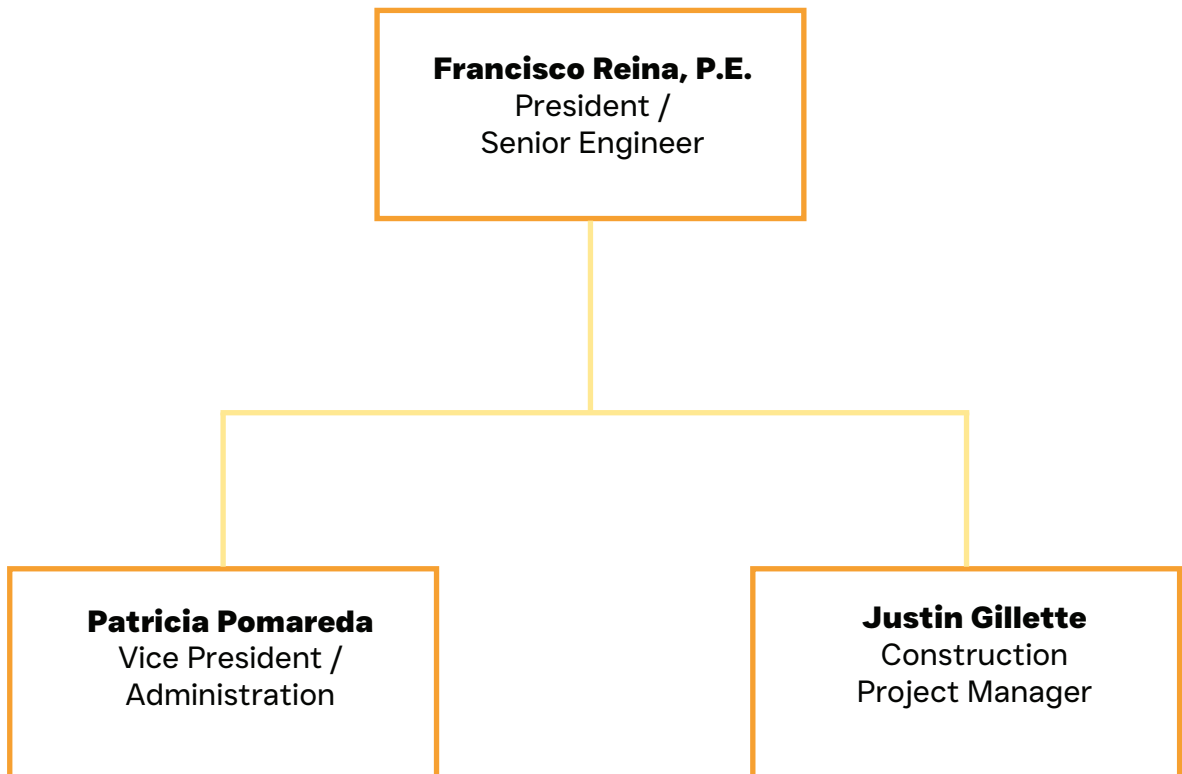
Sincerely,



Francisco Reina, P.E., President  
Reina Engineering, LLC  
550 SE 6th Ave Suite 200-F3  
Delray Beach, FL 33483  
Tel: (954) 496-3027  
Email: freina@reinaengineering.com

# RE Qualification of Project Team

The following organization chart along with resumes show the proposed principal Reina Engineering staff with their individual qualifications, who will perform work as required if the firm is awarded a contract.





# Francisco Reina, P.E.

President - Reina Engineering, LLC



## **Professional Summary**

Francisco Reina, P.E., has worked in South Florida since 2007 on civil engineering projects related to municipal utility, roadways, land development, master planning, FRS grants, FEMA grants, value engineering, basis of design studies, open channel and closed conduit hydraulic modeling. Mr. Reina's municipal experience includes project management experience of large scaled utility projects totaling over one billion dollars. Mr. Reina's experience in both the public and private sectors results in a unique understanding of teamwork and collaboration between all team members in order to achieve project results.

## **Education**

Bachelor of Science, Agricultural and Biological Engineering  
University of Florida, Gainesville, FL

## **Professional Experience**

**President/Principal Engineer** - Reina Engineering, LLC, Delray Beach, FL  
2022 to present (1 year)

**Planning & Development Supervisor** - Broward County WWS, Pompano Beach, FL  
2021 to 2022 (1 year)

**Construction Project Manager** - Broward County WWS, Pompano Beach, FL  
2015 to 2021 (6 years)

## **Registration**

Professional Engineer, State of Florida, 2012 (#95150)

## **Affiliations**

FES Broward-USA  
AWWA-USA  
ASCE-USA  
EWB-USA  
SAI-Colombia



# Patricia Pomareda

Vice President - Reina Engineering, LLC



## **Professional Summary**

Patricia Pomareda, MSN, ARNP, NP-C, is the vice president of Reina Engineering, LLC. She currently is responsible for a variety of leadership tasks including tracking company operations and performance, promoting company goals and influencing company-wide strategies and initiative. In addition Patricia oversees company marketing initiatives, budget proposals, approves hiring of staff, represents the company at key networking events, and implements business development.

## **Education**

Bachelor of Science in Advertising  
University of Florida, Gainesville, FL, December 2005.

Master of Science in Nursing,  
University of Miami, Miami, FL, August 2014.

## **Professional Experience**

**Vice President / Administration** - Reina Engineering, LLC, Delray Beach, FL  
2022 to present (1 year)

**President/Founder** - Integrative NP, Delray Beach, FL  
2021 to present (2 years)

**Financial/Customer Profitability Analyst** - DHL, Plantation, FL  
March 2006 to December 2009 (3 years)

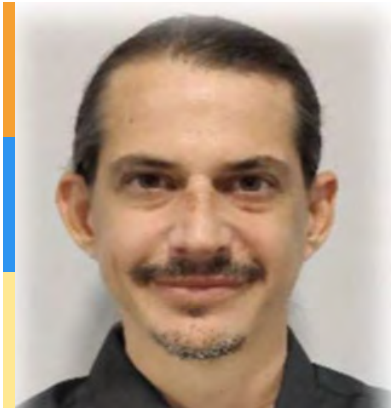
## **Affiliations**

SAI-Colombia  
Institute for Functional Medicine  
American Association of Nurse Practitioners



# Justin Gillette

Construction Project Manager - Reina Engineering, LLC



## **Professional Summary**

Justin Gillette, is an experienced Operations Manager with 15 years of construction operations and project management experience. He has a proven record of enhancing efficiency, accuracy, and productivity for multiple companies. He is a tenacious problem solver that thrives on tackling challenging issues. He is extremely analytical, diligent, and conscientious as well as an effective leader and communicator.

## **Education**

University of Central Florida  
Valencia Community College

## **Professional Experience**

**Construction Project Manager** - Reina Engineering, LLC, Delray Beach, FL  
2023 to present (1 year)

**Operations Manager** - Current Builders Inc., Pompano Beach, FL  
2019 to 2023 (4 years)

**Operations Manager** - Concrete Plus Inc., Palm Beach Gardens, FL  
2009 to 2018 (10 years)



# **R** Past Experience

Listed below is a sampling of some of projects completed by Reina Engineering's Principal Engineer which demonstrate the firm's experience and expertise.

## **Broward County Basin 224 Improvements Light House Point**

**Client:** Broward County Water and Wastewater Services

**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069

**Contact Person:** Michael Hagerty, P.E.

**Tel:** 954-831-3250

**Email:** mhagerty@broward.org

**Project Dates:** 2023

**Contract Award Value:** \$200,000.00

**Project Summary:** Project Manager for the evaluation of an existing sanitary sewer collection and transmission system. Scope consisted of the development of the design report, develop and implement a hydraulic model to evaluate existing hydraulic capacities, evaluate proposed improvements and hydraulic performance, perform field testing at existing pump stations, identified locations for needed lift stations and routing of new force main system, evaluate existing flow conditions, evaluate existing I/I conditions, demand forecasting, coordinate meetings with permitting agencies and stakeholders.







**Broward County UAZ 110, 111, 113, 122**

**Client:** Broward County Water and Wastewater Services  
**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069  
**Contact Person:** Michael Hagerty, P.E.  
**Tel:** 954-831-3250  
**Email:** mhagerty@broward.org  
**Project Dates:** 2015-2022  
**Contract Award Value:** N/A

**Project Summary:** Construction project management for approximately \$500 million worth of infrastructure improvements. Improvements consisted of the replacements of the entire sanitary sewer collection system, existing water distribution replacement, sanitary sewer lift station rehabilitations and sanitary sewer transmission improvements.





## **Broward County Hillsboro Mile Utility Improvements**

**Client:** Broward County Water and Wastewater Services

**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069

**Contact Person:** Rolando Nigaglioni, P.E.

**Tel:** 954-831-3250

**Email:** rnigaglioni@broward.org

**Project Dates:** 2016-2018

**Contract Award Value:** \$17 Million

**Project Summary:** County construction project management responsible for managing County's consultants during the design and solicitation process of awarding a \$17 million Hillsboro Mile utility project. Project consisted of the replacement of the entire sanitary sewer collection and transmission system including several lift stations.







## **Miramar JPA Water Main Replacement**

**Client:** City of Miramar Utilities Department

**Address:** 13900 Pembroke Rd, Miramar, FL 33027

**Contact Person:** Ronnie Navarro, Assistant Utilities Director

**Tel:** 954-602-3069

**Email:** rsnavarro@miramarfl.gov

**Project Dates:** 2013-2015

**Contract Award Value:** \$8 Million

**Project Summary:** Construction project management with the scope including the replacement of an existing water distribution system along with water service transfers, community outreach meetings, and permitting coordination with the building department and residents.





## **Broward County Reclaimed Water Hydraulic Model**

**Client:** Broward County Water and Wastewater Services  
**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069  
**Contact Person:** Rolando Nigaglioni, P.E.  
**Tel:** 954-831-3250  
**Email:** rnigaglioni@broward.org  
**Project Dates:** 2015-2022  
**Contract Award Value:** \$200,000.00

**Project Summary:** Project Engineer for the development and implementation of a County wide reclaimed water hydraulic model. Scope consisted of collecting and evaluating key GIS data, delineate service area boundaries, estimate and forecast future flows, size transmission mains and pumps, assess existing re-use water treatment plant capacities, coordinate meetings with both general public and permitting agencies, identify potential large user and project reclaimed water consumptions, evaluate hydraulic modeling results, generate and present technical report for stakeholders.







## **Broward County Lift Station Program Coordinator**

**Client:** Broward County Water and Wastewater Services

**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069

**Contact Person:** Rolando Nigaglioni, P.E.

**Tel:** 954-831-3250

**Email:** rnigaglioni@broward.org

**Project Dates:** 2021-2022

**Contract Award Value:** \$1 Million

**Project Summary:** Project Manager for County wide Lift and Pump Stations Program. The scope consisted of managing the County's lift station construction contract, coordinating meetings with operations, identifying key projects, and generating a capital improvement of lift station and pump station projects based on field evaluations. In addition, provided construction project management as needed, reviewed and approved pay requests, and coordinated project closeout, permitting and certifications.







## **2016 Retail Master Plan**

**Client:** Broward County Water and Wastewater Services

**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069

**Contact Person:** Rolando Nigaglioni, P.E.

**Tel:** 954-831-3250

**Email:** rnigaglioni@broward.org

**Project Dates:** 2014-2016

**Contract Award Value:** \$800,000.00

**Project Summary:** Project Manager for the development and implementation of a County wide retail master plan. Scope consisted of managing County's consultants for the development and implantation of a County wide utility master plan, develop scope of work, develop RFP and select consulting team, coordinate meetings with consultants during master plan development, collected and analyze field data, coordinate field inspections with operations team and consultants, review consultant's draft reports and provided feedback, review potable and sewer flow forecasts, review operation goals set in the report, assisted during the development of water and sewer hydraulic models, reviewed and coordinated future capital improvement plans outlined in master plan.





**City of Miami Gardens Neighborhood improvement projects**

**Client:** City of Miami Department of Public Works

**Address:** 444 SW 2nd Ave #8, Miami, FL 33130

**Tel:** 305-416-1200

**Project Dates:** 2014-2015

**Contract Award Value:** \$5 Million

**Project Summary:** Project engineering with a scope which included the design, permitting and engineering services during construction associated with roadway improvements, utility relocation, drainage improvements, basis of design reports, permitting, engineering plans, storm water hydraulic modeling and project closure, permitting coordination with Miami Dade County DERM and WASD.







## **City of Opa-Locka Master Pump Station Improvements**

**Client:** City of Opa-Locka

**Address:** 2555 W Copans Rd, Pompano Beach, FL 33069

**Tel:** 305-953-2868

**Project Dates:** 2013

**Contract Award Value:** \$400,000.00

**Project Summary:** Project Manager for the existing condition assessment of a sanitary sewer master pump station. Scope consisted of implementing a complete rehabilitation of an existing triplex flooded suction pump station, perform hydraulic testing on existing pumps, evaluate and project sewer flows based on basin delineations, develop construction drawings for permitting, coordinate with Miami Dade DERM during design and permitting phase, coordinate with City staff during design phase, perform hydraulic simulations on pumps and transmission system to determine existing and proposed tie-in pressures, work with electrical engineer during the design of standby generator, coordinate with pump manufactures during pump sizing.



# Approach to Project Management

The primary focus of Reina Engineering is in providing comprehensive Civil Engineering consulting services in the following major areas:

- General Civil Engineering
- Land Development
- Municipal Engineering
- Government Projects
- Government Services
- Additional Services

## **General Civil Engineering**

Why go to multiple firms when you can just use one? Here at Reina Engineering, we provide in-depth General Civil Engineering services for utility improvement, land development, municipal and government agencies, and more. We have experience working with both public and private sector clients in providing quality civil engineering solutions involving utility development and improvements, hydraulic modeling, sewage, water, and stormwater design. We value being able to provide services for all your needs and can solve all your permitting, design, modeling, planning, management, and many more problems all at one firm.

## **Land Development**

Before a site can be built upon, it needs to be prepared and that's where we come in. We can facilitate the designing, planning, and modeling for your future project. It's important before constructing any idea that the design is perfect and fits your needs. Here is an in-depth listing of the services RE offers:

- Site Layout and Design
- Utility Permitting
- Water Resources Planning & design
- Cost Estimates
- Water & Sewer Hydraulic Modeling
- ADA Site Assessments and Design
- Local and State Drainage Permits
- FDOT Permitting
- Utility System Planning and Design
- Storm Water Hydraulic Modeling
- Land Planning Services

## **Municipal Engineering**

We know that codes and ordinances need to be followed to ensure a successful and safe project for local communities everywhere. We have years of experience working closely with our local communities to provide quality services to serve the locals and the environment. Here is an in-depth look at the services we provide for municipalities:



- Sewer & Water hydraulic Modeling
- Pipeline Studies & Design
- Trenchless Design
- Basis of Design Reports
- Utility Permitting
- Stormwater Modeling
- Water & Wastewater Pump Station Design
- Pump Station Design
- Utility Relocations
- Cost Estimates
- Stormwater Design
- Hydraulic Data Collection & Analysis

### **Government Projects**

We understand how important it is to fulfill municipal projects on time and on budget. Here is an in-depth look at the services we provide for government agencies:

- Capital Improvement Program Management
- Construction Project Management Services
- Project Solicitation, Advertising, Bidding and Award Services
- RFP and Engineering Services Agreement Management
- Utility Planning Services, Permitting and Plan Reviews
- Grant Services
- Surtax Project Management

### **Government Services**

Our team's experience in the government sector understands the importance of providing cost saving solutions to our clients by managing projects effectively and efficiently. Here is an in-depth look at the services we provide:

- Site/Civil Plan Reviews
- Project Management
- DRC Reviews
- Team management
- Quality Control
- Planning and Design Services
- Consulting

Services





### **Additional Services**

Some of the additional engineering consulting services as offered by Reina Engineering are as follows:

- National Pollution Discharge Elimination System (NPDES) Permits
- Surface Water Management License Five Year Inspection and Certification
- Cost Estimate and Value Engineering
- Pavement Design
- Signing, Pavement Marking and Channelization
- Municipal Planning Departments

### **Budget and Quality Control**

All projects carried out for the City of Highland Beach will be personally supervised by Francisco Reina, P.E. who is Reina Engineering's President and Principal Engineer. Mr. Reina will ensure that all budgets are met, work is completed on a timely basis, and that the quality of the final product or deliverables is excellent. Mr. Reina has many years of experience managing large scale utility and infrastructure improvement projects with Broward County and will bring this extensive expertise to bear on all projects with the City of Highland Beach.

# Resources, Availability and Commitment

Reina Engineering LLC will provide a technically proficient and qualified team with significant utility infrastructure experience to undertake any project assigned by Highland Beach. Mr. Francisco Reina, P.E. who is the President and Principal Engineer for Reina Engineering is currently working with ongoing projects in Pembroke Pines and Broward County Water and Wastewater Services. His time commitments for these projects vary depending on project stage. However it should be noted that this projected workload would not negatively impact any potential project work assigned from the City of Highland Beach. Mr. Reina would dedicate the time and resources needed to any Highland Beach project in order to complete it on a timely and cost effective basis.

In the past 10 years, while working with Broward County's Public Works Division, the firm's President, Mr. Francisco Reina has managed large-scale utility infrastructure improvement projects for Broward County's Water and Wastewater Engineering Division totaling over \$300 million. His experience includes working on projects in collaboration with the Florida Department of Transportation, Florida Department of Environmental Protection, and Florida Department of Health, along with applicable South Florida counties, municipalities and other local agencies.

Reina Engineering LLC has been in business since October of 2022 and is set up as a Limited Liability Company (LLC) under the state of Florida. The firm maintains a current status on the Engineering Business Registry under the Florida Department of Business & Professional Regulation (DBPR) and has obtained SBE certifications for Broward County and the South Florida Water Management District (SFWMD) with SBE certifications currently pending for both the City of West Palm Beach and the FDOT. Reina Engineering's main office is located at 550 SE 6th Ave Suite 200-F3, Delray Beach, FL 33483.

# References

## **Reference #1**

Mike Hagerty, P.E., Division Section Manager  
Broward County Water & Wastewater Services  
Tel: 954-831-3250  
Email: mhagerty@broward.org

## **Reference #2**

Ronnie Navarro, P.E., Assistant Director of Utilities  
City of Miramar, FL  
Tel: 954-883-6825  
Email: rsnavarro@miramarfl.gov

## **Reference #3**

Karl Kennedy, P.E., City Engineer  
City of Pembroke Pines  
Tel: 954-450-6888  
Email: kkennedy@ppines.com



# Certified Minority Business Enterprise

Reina Engineering LLC does not currently qualify as a DBE/MBE/WBE. However, Reina Engineering has obtained SBE/CBE certifications for Broward County and the South Florida Water Management District (SFWMD) with SBE certifications currently pending for both the City of West Palm Beach and the FDOT. Copies of these certificates can be found in the Licenses, Certifications and Additional Information section of this proposal.

# **RE** Required Forms

## FIRM ACKNOWLEDGEMENT

Submit RFQ's to: Town Clerk's Office  
Town of Highland Beach  
3614 South Ocean Blvd.  
Highland Beach, FL 33487  
Telephone: 561-278-4548

RFQ Title: "CONTINUING PROFESSIONAL CONSULTING SERVICES (CCNA)"  
RFQ Number: 24-001

RFQ Due: January 10, 2024, NO LATER THAN 2:00 P.M. (LOCAL TIME)

Proposals will be publicly opened and recorded for acknowledgement of receipt, unless specified otherwise, on the date and time indicated above and may not be withdrawn within ninety (90) days after such date and time.

All Contracts entered as a result of this RFQ shall conform to applicable sections of the Town Charter and Town Code of Ordinances.

Name of Firm: Reina Engineering LLC

Federal I.D. Number: 88-4147307

A Corporation of the State of Florida

Telephone No.: 561-571-2210

Mailing Address: 550 SE 6th Ave Suite 200-F3

City / State / Zip: Delray Beach, FL 33483

Email Address: freina@reinaengineering.com

  
\_\_\_\_\_  
Authorized Signature





**SERVICES TO BE CONSIDERED - PLEASE CHECK OFF EACH TO BE PROVIDED**

Civil Engineering

Water/Wastewater/Stormwater

Architecture

Landscape Architecture

Geotechnical

Transportation

Mechanical/Electrical/Plumbing

Other Services (Please list below)

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### CONFIRMATION OF DRUG-FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. In order to be considered having a drug-free workplace program, the Firm shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**As the person authorized to sign the statement, I certify that this Firm complies fully with the above requirements.**

  
\_\_\_\_\_  
Authorized Signature



**PALM BEACH COUNTY INSPECTOR GENERAL**

**ACKNOWLEDGMENT**

The Firm is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract, and in furtherance thereof may demand and obtain records and testimony from the Firm and its subcontractors and lower tier subcontractors.

The Firm understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the Firm or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the Town to be a material breach of this contract justifying its termination.

Reina Engineering LLC  
\_\_\_\_\_  
FIRM NAME

By: \_\_\_\_\_  
A handwritten signature in black ink is written over a horizontal line.

Title: President

Date: 12/28/2023





**CERTIFICATION PURSUANT TO FLORIDA SECTION 287.135, FLORIDA STATUTES**

I, Francisco Reina, President, on behalf of Reina Engineering LLC certify  
Print Name and Title Company Name

That Reina Engineering LLC does not:  
Company Name

- 1. Participate in a boycott of Israel; and
- 2. Is not on the Scrutinized Companies that Boycott Israel List; and
- 3. Is not on the Scrutinized Companies with Activities in Sudan List; and
- 4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- 5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The Town shall provide notice, in writing, to the Contractor of the Town's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the Town's determination of false, certification was made in error then the Town shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the Town from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the Town for goods or services may be terminated at the option of the Town if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Reina Engineering LLC  
COMPANY NAME

  
SIGNATURE

Francisco Reina, P.E.  
PRINT NAME

President  
TITLE



**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Town of Highland Beach (the "Town") by:

Francisco Reina, P.E., President  
(Print individual's name and title)

For: Reina Engineering LLC  
(Print name of entity submitting sworn statement)

Whose business address is:

550 SE 6th Ave Suite 200-F3 Delray Beach, FL 33483

And (if applicable) its Federal Employer Identification Number (FEIN) is: 88-4147307

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:

- a. A predecessor or successor of a person convicted of a public entity crime; or
- b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person.

A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.





6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Bidder list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: 12/28/2023

[Signature]  
Signature

STATE OF FLORIDA

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me this 2 day of January, 2024, by, Francisco Reina as President (title) of Reina Engineering LLC (name of company), on behalf of Company (type of entity).

\_\_\_\_\_ who is personally known to me, ✓ who produced Florida Notary License as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.



[Signature]  
Signature  
Mark L. Jones  
Print Name

NOTARY PUBLIC - STATE OF FL  
My Commission Expires: 01-14-2025  
Commission No.: HH187563





**ADDENDA ACKNOWLEDGEMENT**

TOWN OF HIGHLAND BEACH, FLORIDA

RFQ TITLE: **“CONTINUING PROFESSIONAL CONSULTING SERVICES (CCNA)”**

RFQ NO.: 24-001

DATE SUBMITTED: Jan. 10<sup>th</sup>, 2024

We propose and agree, if this submittal is accepted, to contract with the Town of Highland Beach, in the Contract Form, to furnish all material, means of transportation, coordination, labor and services necessary to complete/provide the work specified by the Contract documents.

Having studied the documents prepared by: The Town of Highland Beach

We propose to perform the work of this Project according to the Contract Documents and the following addenda which we have received:

ADDENDUM	DATE	ADDENDUM	DATE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS RFQ**




**RFQ No.: 24-001  
CONTINUING PROFESSIONAL CONSULTING SERVICES (CCNA)**

**SCHEDULE OF SUB-CONSULTANTS**

The Undersigned Respondent proposes the following major subcontractors for the major areas of work for the Project. The Respondent is further notified that all sub-consultants shall be properly licensed, bondable and shall be required to furnish the Town with a Certificate of Insurance in accordance with the contract general conditions. This page may be reproduced for listing additional sub-consultants, if required. **If not applicable or if no-sub-consultants will be used in the performance of this work, please sign and date the form and write "Not-Applicable" or "NONE" across the form.**

<u>Name of Sub-Consultant</u>	<u>Address of Sub-Consultant</u>	<u>License No.:</u>	<u>Contract Amount</u>	<u>Percentage (%) of Contract</u>
N/A				

Signature   
 Title/Company Reina Engineering LLC

Date: 12/28/2023

Owner reserves the right to reject any sub-consultant who has previously failed in the proper performance of an award, or failed to deliver on time contracts in a similar nature, or who is not responsible (financial capability, lack of resources, etc.) to perform under this award. Owner reserves the right to inspect all facilities of any sub-consultant in order to make a determination as to the foregoing.



**REFERENCES FOR** Reina Engineering LLC

(NAME OF FIRM)

1. Reference/Contact Name:

Mike Hagerty, P.E., Division Section Manager, Broward County Water & Wastewater Services

Professional Services Performed:

Project Management for water and wastewater infrastructure construction projects.

Phone:

Fax:

E-Mail:

Tel: 954-831-3250

Email: mhagerty@broward.org

2. Reference/Contact Name:

Ronnie Navarro, P.E., Assistant Director of Utilities, City of Miramar, FL

Professional Services Performed:

Project Management for water and wastewater infrastructure construction projects.

Phone:

Fax:

E-Mail:

Tel: 954-883-6825

Email: rsnavarro@miramarfl.gov

3. Reference/Contact Name:

Karl Kennedy, P.E., City Engineer, City of Pembroke Pines

Professional Services Performed:

General Civil Engineering consulting work.

Phone:

Fax:

E-Mail:

Tel: 954-450-6888

Email: kkennedy@ppines.com



Ron DeSantis, Governor  
Melanie S. Griffin, Secretary

STATE OF FLORIDA


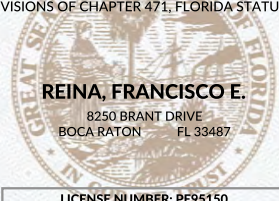

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**REINA, FRANCISCO E.**  
8250 BRANT DRIVE  
BOCA RATON FL 33487

LICENSE NUMBER: PE95150  
EXPIRATION DATE: FEBRUARY 28, 2025  
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.  
This is your license. It is unlawful for anyone other than the licensee to use this document.

Palm Beach County  
Office of Equal Business Opportunity

Certifies That  
**Reina Engineering LLC.**  
Vendor # VS000027653  
is a Small/Minority Business Enterprise (S/MBE) as prescribed by section 2-80.21 - 2.80.30 of the Palm Beach County Code for a three year period from April 24, 2023 to April 23, 2026

The following services and/or products are covered under this certification:  
Civil Engineering; Compliance Consulting, American Disabilities Act (ADA); Engineering Consulting; Storm Drainage; Waste Water Treatment Engineering; Water Supply, Treatment, and Distribution Engineering; Water, Wastewater and Reclaimed Water Engineering

Allen Gray, Manager  
04242023

Palm Beach County Board of County Commissioners  
Gregg K. Weim, Mayor  
Marta Sieho, Vice Mayor  
Marta G. Marino  
Michael A. Barnett  
Marcy Woodward  
Sara Baxter  
Mack Bernard  
County Administrator  
Veronica C. Baker



**SOUTH FLORIDA WATER MANAGEMENT DISTRICT**

June 16, 2023

REGISTERED VENDOR NO.: 100000847

Mr. Francisco Reina, President  
Reina Engineering, LLC  
8250 Brant Drive  
Boca Raton, FL 33487

CERTIFICATION EFFECTIVE DATE:  
June 16, 2023

CERTIFICATION EXPIRATION DATE:  
June 16, 2026

Dear Mr. Reina:

Congratulations, the South Florida Water Management District (District) has certified your firm as a Small Business Enterprise (SBE). This certification is valid for three (3) years and may only be applied when business is conducted in the following area(s):

**Professional and Civil Engineering Services**

Your submittal of bids or proposals to supply other products or services outside of the specialty area(s) noted above will not count toward SBE participation. If you require certification in other specialty areas, please contact the Procurement Bureau, SBE Section, for additional information.

Renewal is required every three (3) years and should be requested a minimum of 45 days prior to the above expiration date.

If any changes occur within your company during the certification period such as ownership, affiliate company status, address, telephone number, licensing status, gross revenue, or any information that relates to your SBE Certification status, you must notify this office in writing immediately. It is imperative that we maintain current information on your company at all times.

Certification is not a guarantee that your firm will receive work, nor an assurance that your firm will remain in the District's vendor database.


We look forward to a mutually beneficial working relationship.

Sincerely,

Jennifer Dollar  
SBE Program Specialist  
Procurement Bureau

JD

3301 Gun Club Road, West Palm Beach, Florida 33406 • (561) 686-8800 • 1-800-432-2045  
Mailing Address: P.O. Box 24680, West Palm Beach, FL 33416-4680 • www.sfwmd.gov



**SMALL BUSINESS CERTIFICATION**  
The City of West Palm Beach's Small Business Program  
Certifies that  
**REINA ENGINEERING LLC**

Has met the necessary requirements for certification as a Small Business under the Small Business Program as prescribed by the City of West Palm Beach's Ordinance Number 3366-00.

The following List of Services and/or Product are covered under this certification:

- Consulting Services: Engineering Consulting
  - Engineering Services, Professional
  - Engineering Services, Professional: Civil
  - Engineering Services, Professional: Drainage
- Engineering Services, Professional: Utilities Gas, Steam, Electric/ Engineering

Issued by the City of West Palm Beach for a three-year period September 13, 2023 to September 12, 2026

Certificate Vendor Number: 1072262

Frank Hayden  
Director Office of Equal Opportunity





THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION



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**ONLINE SERVICES**

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- [Unlicensed Activity Search](#)
- [AB&T Delinquent Invoice & Activity List Search](#)

**LICENSEE DETAILS**

7:34:48 AM 10/10/2023

**Licensee Information**

Name:	<b>REINA ENGINEERING LLC (Primary Name)</b> <b>REINA ENGINEERING LLC (DBA Name)</b>
Main Address:	<b>550 SE 6TH AVE</b> <b>SUITE 200 F3</b> <b>CITY OF DELRAY BEACH Florida 33483</b>
County:	<b>PALM BEACH</b>

**License Information**

License Type:	<b>Engineering Business Registry</b>
Rank:	<b>Registry</b>
License Number:	<b>36570</b>
Status:	<b>Current</b>
Licensure Date:	<b>12/06/2022</b>
Expires:	

Special Qualifications	Qualification Effective
<input type="text"/>	

Alternate Names
<input type="text"/>

- [View Related License Information](#)
- [View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: [Customer Contact Center](#) :: Customer Contact Center: 850.487.1395

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Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. \*Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licenses licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. This emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our [Chapter 455](#) page to determine if you are affected by this change.





THE HARTFORD  
BUSINESS SERVICE CENTER  
3600 WISEMAN BLVD  
SAN ANTONIO TX 78251

December 6, 2022

For Informational Purposes  
550 SE 6TH AVE # 200  
DELRAY BEACH FL 33483-5306

**Account Information:**

<b>Policy Holder Details :</b>	<b>Reina Engineering LLC</b>
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**Contact Us**

**Need Help?**

Start a live chat online or call us at  
(866) 467-8730.

We're here weekdays from 8:00 AM to  
8:00 PM ET.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,  
Your Hartford Service Team



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/06/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> NUTMEG INS AGENCY INC/PHS 76210775 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (888) 925-3137      FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE      NAIC#
<b>INSURED</b> Reina Engineering LLC 550 SE 6TH AVE # 200 DELRAY BEACH FL 33483-5306	INSURER A : Hartford Underwriters Insurance Company      30104 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability			76 SBU AV2ABW	12/01/2022	12/01/2023	EACH OCCURRENCE      \$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)      \$1,000,000
							MED EXP (Any one person)      \$10,000
							PERSONAL & ADV INJURY      \$1,000,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE      \$2,000,000
							PRODUCTS - COMP/OP AGG      \$2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)
							BODILY INJURY (Per person)
							BODILY INJURY (Per accident)
							PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR CLAIMS-MADE						EACH OCCURRENCE
							AGGREGATE
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	Employment Practices Liability Insurance			76 SBU AV2ABW	12/01/2022	12/01/2023	Each Claim Limit      \$25,000 Annual Aggregate Limit      \$25,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Those usual to the Insured's Operations.

<b>CERTIFICATE HOLDER</b> For Informational Purposes 550 SE 6TH AVE # 200 DELRAY BEACH FL 33483-5306	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Susan L. Castaneda</i>
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