



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: June 07, 2022
Time: 1:30 PM

1. CALL TO ORDER

Mayor Hillman called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner John Shoemaker
Commissioner Evalyn David
Commissioner Peggy Gossett-Seidman
Vice Mayor Natasha Moore
Mayor Douglas Hillman
Town Manager Marshall Labadie
Town Attorney Aleksandr Boksner
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: David/Moore - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. None.

6. PUBLIC COMMENTS

There were no public comments.

7. ANNOUNCEMENTS

Mayor Hillman read the announcements as follows:

Board Vacancies

Board of Adjustment and Appeals - One vacancy for a three-year term

Natural Resources Preservation Advisory Board - One vacancy for an unexpired term ending April 30, 2024

Meetings and Events

June 14, 2022 - 1:00 P.M. Code Enforcement Regular Board Meeting

June 21, 2022 - 12:00 P.M. Town Commission Special Meeting

June 21, 2022 - 1:30 P.M. Town Commission Meeting

Board Action Report

A. None

8. ORDINANCES

A. Proposed Ordinance

An Ordinance of the Town Commission of the Town of Highland Beach, Florida, amending the Town's Comprehensive Plan by adding a new property rights element; providing for severability; providing for conflicts; and providing an effective date.

Mayor Hillman read the title of the proposed ordinance.

Town Planner Ingrid Allen presented the proposed ordinance amending the Town's Comprehensive Plan by adding a new property rights element.

MOTION: David/Moore - Moved to transmit the proposed ordinance incorporating the property rights element required by the State, which was approved unanimously 5 to 0.

9. CONSENT AGENDA

A. None.

10. UNFINISHED BUSINESS

A. Fire Rescue Implementation Update

Town Manager Labadie provided an update on the Fire Rescue Implementation. There were discussions about a resident with fire rescue experience only participating in the initial screening process of the applicants for the Fire Chief position. Town Manager Labadie and Police Chief Craig Hartmann will meet with the gentleman.

B. Continued discussion on Town Entry Signage Design Concepts

Vice Mayor Moore presented this item and discussed key dates related to the process to engage residents in the entry sign design contest.

Town staff will email the residents, add the information in the Town Manager's Minutes, and place an article in the Coastal Star Newspaper about the entry sign design contest. Town staff will also create a basic webpage with a pop-up of the entry sign design contest.

11. NEW BUSINESS

A. Resolution No. 2022-013

A Resolution of the Town Commission of the Town of Highland Beach, Florida; authorizing the Town to borrow funds from Synovus Bank in the principal amount not to exceed \$5,050,000 to pay a portion of the cost of constructing and equipping a new fire station; awarding the Note to Synovus Bank by negotiated sale; approving a Loan Agreement between the Town and Synovus Bank; designating the Note as a "Bank Qualified Obligation" under Section 265(b) of the Internal Revenue Code of 1986, as amended; providing for repeal of conflicting resolutions; and providing for severability, conflicts and an effective date.

Mayor Hillman read the title of Resolution No. 2022-013.

Town Manager Labadie presented Resolution No. 2022-013, authorizing the Town to borrow funds from Synovus Bank and approving the Loan Agreement with Synovus Bank.

MOTION: David/Moore - Moved to approve Resolution No. 2022-013. Upon roll call: Commissioner David (Yes), Vice Mayor Moore (Yes), Commissioners Shoemaker (Yes), Gossett-Seidman (Yes), and Mayor Hillman (Yes). The motion passed unanimously 5 to 0.

B. Approval of the Commission Meeting Minutes

April 19, 2022 Commission Meeting Minutes
May 03, 2022 Commission Meeting Minutes
May 17, 2022 Commission Meeting Minutes

MOTION: David/Gossett-Seidman - Moved to approve the Minutes as amended, which passed unanimously 5 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner John Shoemaker commented on the Town's 2021 Water Quality Report, inquired about the timeline related to the Marina Accessory Facilities, spoke about an interview and article he is writing on a Highland Beach Police Officer who is a veteran, and he extended condolences to the family of the late Ben Bishkoff.

Town Manager Labadie will forward a schedule to the Town Commission concerning the timeline related to the Marine Accessory Facilities/setback.

Vice Mayor Natasha Moore spoke about the results of the tax assessment base related to Highland Beach. Town Commission suggested Town Manager Labadie invite Dorothy Jacks, Palm Beach County Property Appraiser, to a future Town Commission meeting to give a presentation.

Commissioner Evalyn David had no comments.

Vice Mayor Moore left the dais at 2:51 p.m.

Commissioner Peggy Gossett-Seidman spoke about the beach area. She requested that a copy of the letters received concerning the entry signs be provided to the Town Commissioners.

Mayor Douglas Hillman thanked staff for the magnetic name tags. He mentioned that there are no changes to Palm Beach County plans involving Milena Park. He had lunch with Palm Beach County Mayor Robert Weinroth.

13. TOWN ATTORNEY'S REPORT

Town Attorney Aleksandr Boksner had nothing to report.

14. TOWN MANAGER'S REPORT

Town Manager Labadie reported the following:

He has received the numbers from the City of Delray Beach.

The town staff is working on the budget.
He is pursuing the recommendation of Raftelis Financial Consultants.
He gave kudos to Finance Director David DiLena.
He mentioned, “we are on target for the Fire Rescue Implementation updates.”

15. ADJOURNMENT

The meeting adjourned at 2:57 P.M.

APPROVED June 21, 2022, Town Commission Meeting.

ATTEST:

Douglas Hillman, Mayor

Transcribed by
Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

June 21, 2022
Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town’s Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.

