

# DRAFT



## TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

Town Hall Commission Chambers  
3618 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: May 07, 2025  
Time: 11:00 AM

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### 1. CALL TO ORDER

Chairperson Nestle called the meeting to order at 11:00 AM.

### 2. ROLL CALL

Board Member Christine Viegas  
Board Member Kenneth Shriberg  
Board Member David Newman  
Board Member Karen Jones  
Chairperson Barbara Nestle  
Deputy Town Clerk Jaclyn DeHart

#### **ABSENT**

Board Member Alan Blumberg

#### **ADDITIONAL STAFF PRESENT**

Town Planner Ingrid Allen

### 3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

### 4. APPROVAL OF THE AGENDA

**MOTION:** Viegas/Jones - Moved to approve the agenda as presented which passed 5 to 0.

### 5. PUBLIC COMMENT *(limited to three (3) minutes per speaker)*

Kiki Baxter provided public comments after Town Planner Allen gave her update.

### 6. PRESENTATIONS

#### **A. Town Planner Update**

Town Planner Allen provided an update based on the last meeting. The Town Manager submitted a letter to the Florida Department of Environmental Protection (FDEP) regarding the beach rakers, and a copy was provided to the Board Members. The three requested flyers were printed and displayed in the Building Department reception area; however, in the past two months, no one has taken any. Regarding the library event with Aptim Environmental and Infrastructure, LLC, the Town Manager has granted permission for it to take place after 1:00 PM on a Saturday, and a police officer may be present. Regarding the Delray Sands event, Ubers will not be paid for by the Town; however, the Town will contribute \$1,200 toward the breakfast.

## **7. APPROVAL OF MINUTES**

### **A. January 29, 2025 February 05, 2025**

**MOTION:** Shriberg/Viegas – Moved to approve the minutes of January 29, 2025, and February 05, 2025, which passed 5 to 0.

## **8. UNFINISHED BUSINESS**

### **A. Future Dune Restoration/Management-related events**

#### **1. Discussion on Delray Sands Dune Event**

Chairperson Nestle opened the discussion on the upcoming breakfast event scheduled for Wednesday, November 12 at 9:30 AM. It will be a continental breakfast, estimated at approximately \$30–\$40 per person, with a total budget of \$1,200. Attendance will be capped at 30 people and parking will not be included. A dune expert has agreed to talk at the event. Member Viegas will create a draft of the invitation and email it to Town Planner Allen. The Board will bring materials, and the Chairperson will organize them. The Town will send out an email blast and include the event in the Town Manager's Monthly, as well as post it to the Town calendar on the website. It was suggested that the invitation also be emailed to HOA managers to display within their communities.

#### **2. Discussion on Library Wine Tasting Event**

Chairperson Nestle opened the discussion on the Library Wine Tasting Event, and Member Jones provided an update. She has been in contact with two different companies. If there are more than 25 attendees, a license will be required to serve alcohol. There was discussion regarding possible dates and capping the number of attendees. Member Jones will follow up with the companies and provide an update to the Board at the next meeting with cost estimates and additional information. The Board would also like to reach out to *The Coastal Star* to cover the event.

### **3. Discussion on Beach Front Condo Associations**

Chairperson Nestle opened the discussion on Beach Front Condo Associations and mentioned that at the previous meeting the Board divided the list of condo associations to contact.

Chairperson Nestle provided the following update: Parker Highland is considering hosting an event but is currently undergoing concrete restoration and has only 10 available parking spaces. As a result, the event can be postponed until late 2026 or early 2027. The President of the 45 Ocean Homeowners Association stated that they would be willing to host an event in 2026 and have parking available for up to 60 people. The general manager of Boca Highland Beach Club stated they are working on their dunes now and Chairperson Nestle will reach out to them again after their restoration is completed.

Member Jones left the dais/meeting at 11:36 AM and returned at 11:39 AM.

Member Viegas provided the following update: She spoke with managers from Clarendon, Villa Mar, Ocean Pines, Ocean Dunes, Jamica Manor, Carlton House, Town Houses of Highland Beach, and Highland Place, many of which are under concrete restoration so she will follow up with the managers once construction has been completed. Member Newman will follow up with Town Houses of Highland Beach.

The Board started discussing other events but were reminded to stick to the agenda.

Member Newman provided the following update: He contacted the manager of Wiltshire House but received no response and did not follow up.

Member Jones provided the following update: She spoke with the manager at Trafalgar, who was very receptive. She will follow up after the idea is presented to their Board. She contacted Ocean Place Estates; although they have no parking, they are willing to host an event.

Member Shriberg provided the following update: He is working with his association, Regency Highland, on redoing the dunes. The property is currently under construction; they are open to holding an event in the future and they have parking.

### **4. Discussion on Other Future Events**

Chairperson Nestle opened the discussion on Other Future Events.

Member Jones left the dais/meeting 11:55 AM and returned at 11:56 AM.

**B. Beach Clean Up**

Chairperson Nestle obtained permission from private property owners to allow students from St. Andrew's to participate in a beach cleanup sometime in the fall. She will report back once a date is confirmed.

Member Newman provided ideas for beach cleanup.

The Board discussed the bucket trees and Member Viegas will draft an article on this topic for the Managers Monthly.

Member Jones provided suggestions for improving dog waste cleanup. Member Jones will contact Bel Lido about dog waste collection and report back at the next meeting.

**C. Board Member Updates**

There were none.

**9. NEW BUSINESS**

**A. Nomination of Chairperson and Vice-Chairperson**

Chairperson Nestle called for the nomination of Chairperson and Vice Chairperson.

**Motion:** Viegas/Newman - Moved to nominate Barbara Nestle as Chairperson, which passed 5 to 0.

**Motion:** Viegas/Jones – Moved to nominate Ken Shriberg as Vice Chairperson, which passed 5 to 0.

**10. ANNOUNCEMENTS**

May 08, 2025	9:30 AM	Planning Board Regular Meeting
May 13, 2025	1:00 PM	Special Magistrate Hearing

## 11. ADJOURNMENT

The meeting adjourned at 12:30 PM.

**APPROVED** at the September 17, 2025, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

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Chairperson Barbara Nestle

Transcribed by  
Jaclyn DeHart

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Date: September 17, 2025

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Jaclyn DeHart  
Deputy Town Clerk

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: