

DRAFT



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS
3614 S. OCEAN BLVD., HIGHLAND BEACH, FL

Date: February 04, 2025
Time: 1:30 PM

1. CALL TO ORDER

Vice Mayor Stern called the meeting to order at 1:32 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Vice Mayor Stern
Town Attorney Leonard Rubin
Town Clerk Lanelda Gaskins

ABSENT

Mayor Natasha Moore
Town Manager Marshall Labadie

Mayor Moore and Town Manager Labadie are away attending Palm Beach County Board of County Commissioner public meeting.

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. INVOCATION

None.

5. APPROVAL OF THE AGENDA

MOTION: David/Goldberg – A motion was made and seconded to approve the Agenda as presented, which passed unanimously, 4 to 0.

6. PRESENTATIONS / PROCLAMATIONS

None.

7. PUBLIC COMMENTS (Public Comments will be limited to five (5) minutes per speaker.)

Ms. Maggie Chappelle provided comments and asked if she could be on the next meeting agenda regarding signage.

8. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None

9. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approval of Meeting Minutes

December 03, 2024 Town Commission Meeting Minutes

B. Approve and authorize the Mayor to execute the 2025 Municipal Election(s) Vote Processing Equipment Use and Elections Service Agreement between the Palm Beach County Supervisor of Election and the Town of Highland Beach for March 11, 2025 Municipal General Election.

C. Approve and authorize the purchase of a new air-conditioning system from Carrier Commercial Services in an amount not to exceed \$102,303.80 for the Library - Fiscal Year 2025 Planned and Approved Project.

MOTION: David/Goldberg – A motion was made and seconded to approve the Consent Agenda as presented, which passed unanimously, 4 to 0.

10. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Building Department Recertification Program Update

Katerina Jaddaoui, Administrative Assistant/Permit Technician provided an update on the Building Department Milestone Recertification program.

Vice Mayor Stern opened public comments. Hearing none, he closed public comments.

B. Florida Department of Transportation (FDOT) RRR Project Update

Pat Roman, Public Works Director, noted has been communicating with the weekly Florida Department of Transportation about the silk fence, tree protection, maintenance of traffic (MOT), and potholes. They are on target with the project.

There was discussion about the left hand turn onto Linton Boulevard, the bike lanes along A1A, and the sidewalks.

Vice Mayor Stern opened public comments. Hearing none, he closed public comments.

11. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Resolution No. 2025-004

A Resolution of the Town Commission of the Town of Highland Beach, Florida, approving the Interlocal Agreement with Palm Beach County to redetermine, readopt and ratify the existing distribution formula for the six (6) cent local option fuel tax; and providing an effective date.

Vice Mayor Stern read the title of Resolution No. 2025-004.

Town Attorney Rubin presented this item.

Vice Mayor Stern opened public comments. Hearing none, he closed public comments.

MOTION: David/Goldberg – A motion was made and seconded to approve Resolution No. 2025-004. Based upon roll call: Commissioner David (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); and Vice Mayor Stern (Yes). The motion passed unanimously, 4 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg commented and acknowledged how grateful she was to have served on the Town Commission with Commissioner David.

Commissioner Donald Peters also commented about serving on the Town Commission with Commissioner David.

Commissioner Evalyn David shared that serving on the Town Commission has been one of the greatest highlights of her life, bringing her immense satisfaction. She expressed appreciation for the Commission's ability to conduct civil meetings and pride in all they have accomplished over the past six years. She concluded by thanking the Commission for their kind words.

Vice Mayor David Stern echoed his colleagues.

13. TOWN ATTORNEY'S REPORT

Town Attorney Rubin praised the Building Department, noting that their level of compliance with milestone inspections is unparalleled.

14. TOWN MANAGER'S REPORT

15. ANNOUNCEMENTS

Vice Mayor Stern read the announcement as follows:

Board Vacancies

Board of Adjustment and Appeals Board	One (1) vacancy for a three-year term
Code Enforcement Board	One (1) for a three-year term and One (1) vacancy for an unexpired ending May 30, 2025

Meetings and Events

February 05, 2025	11:00 A.M.	Natural Resources Preservation Advisory Board Regular Meeting
February 11, 2025	1:00 P.M.	Special Magistrate Hearing
February 24, 2025	11:00 A.M.	Financial Advisory Board Meeting
March 04, 2025	1:30 P.M.	Town Commission Meeting

Board Action Report

None.

16. ADJOURNMENT

The meeting adjourned at 1:50 P.M.

APPROVED: March 04, 2025, Town Commission Meeting.

Signed minutes on file in the Town Clerk's Office

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.