



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Natural Resources Preservation Advisory Board Regular Meeting

MEETING DATE 05/04/2023

SUBMITTED BY: Jaclyn DeHart, Administrative Support Specialist

SUBJECT: **Nomination of Vice-Chairperson**

SUMMARY:

As of March 14, 2023, Ms. Margarita Chappelear resigned from her role as a member and Vice- Chairperson of the Natural Resources Preservation Advisory Board. The Board will need to nominate a Vice-Chairperson.

According to Resolution No. 19-029 R, - Advisory Board and Committees Appointment Process Policy, Section 9, it should be common practice that no member shall serve as chair until he or she has served for one full year on the advisory board unless no existing member is willing to serve as chairperson or vice-chairperson.

FISCAL IMPACT:

None.

ATTACHMENTS:

Board Members List

RECOMMENDATION:

Staff recommends the nomination of a Vice-Chairperson to serve for one year, ending May 04, 2023.