



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: April 19, 2022
Time: 1:30 PM

1. CALL TO ORDER

Mayor Hillman called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner John Shoemaker
Commissioner Evalyn David
Commissioner Peggy Gossett-Seidman
Mayor Douglas Hillman
Town Manager Marshall Labadie
Town Attorney Glen Torcivia
Town Clerk Lanelda Gaskins

ABSENT
Vice Mayor Natasha Moore

3. PLEDGE OF ALLEGIANCE

Town Commission led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

Items 10.B., Update on the Mission, and Vision Statements for Strategic Plan, and 10.C., Continued discussion on Town Entry Signage Design Concepts, were deferred to the next Town Commission meeting since Vice Mayor Moore was not available to attend the meeting.

MOTION: David/Gossett-Seidman - Moved to approve the agenda as amended, which passed unanimously 4 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Resolution No. 2022-008

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Planning Board; and providing for an effective date.

Mayor Hillman read the title of Resolution No. 2022-008.

The Town Commission interviewed applicants Mr. Jason Chudnofsky and Ms. Nievecita Maraj.

MOTION: David/Gossett-Seidman - Moved to approve Resolution No. 2022-008 naming Jason Chudnofsky to the Planning Board, which passed unanimously 4 to 0.

Town Clerk Gaskins clarified that the term would expire on April 19, 2024.

6. PUBLIC COMMENTS

There were no comments from the public.

7. ANNOUNCEMENTS

Mayor Hillman read the announcements as follows:

Board Vacancies

Natural Resources Preservation Advisory Board - One vacancy for an unexpired term ending April 30, 2024

Meetings and Events

May 03, 2022 - 1:30 P.M. Town Commission Meeting
May 04, 2022 - 1:00 P.M. Natural Resources Preservation Board Quarterly Meeting
May 05, 2022 - 2:00 P.M. Financial Advisory Board Quarterly Meeting
May 10, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting
May 12, 2022 - 9:30 A.M. Planning Board Regular

Board Action Report

A. None.

8. ORDINANCES

A. Proposed Ordinance

An Ordinance of the Town Commission of the Town of Highland Beach, Florida adopting the current edition of the Florida Fire Prevention Code and providing for local amendments; providing for repeal of all ordinances in conflict; providing for severability and codification; and providing for an effective date.

Assistant Town Manager Terisha Cuebas presented this item. She discussed the proposed Florida Fire Prevention Code applicable to Highland Beach. In addition, there were conversations between the Town Commission, Consultant Glen Joseph with GJ Consulting, and Building Official Jeffrey Remas concerning the local amendments to the Fire Prevention Code.

MOTION: David/Shoemaker - Moved to accept the proposed Highland Beach Fire Rescue ordinance. The motion passed unanimously 4 to 0.

9. CONSENT AGENDA

A. None.

10. UNFINISHED BUSINESS

A. Fire Rescue Implementation Update

Town Manager Labadie gave an update on the Fire Rescue Implementation.

B. Update on the Mission and Vision Statements for Strategic Plan - Vice Mayor Moore

C. Continued discussion on Town Entry Signage Design Concepts

D. Discussion of the public participation and planning board review process of the proposed ordinance amendments for Marine Accessory Structures.

Mayor Hillman read the title of Item 10.D.

It was the consensus of the Town Commission for town staff to coordinate/create a map of all waterways depth using the Town's GIS system and provide the information to the Planning Board members and the Town Commission. The Planning Board members and Town Commissioners will need to visit the physical site of the waterways separately. The Town Planner and Chief of Police will coordinate individual trips via the Police Department's Marine Patrol Unit for those Planning Board members or Town Commissioners who do not have access to a boat. Town staff will also coordinate and schedule independent site

observation trips for those Planning Board members or Town Commissioners who have access to a boat. Once the Planning Board members complete the site observations, town staff will send letters to all waterfront property owners (on the west side of State Road A1A) prior to a Planning Board meeting. The board will discuss the proposed concepts for the amendments.

Mayor Hillman mentioned that if the Planning Board sees a likeness in an area, the district concept could become semi-viable. The Planning Board may want to invite a neighborhood to a meeting for public participation.

Mayor Hillman opened the item for public comments.

Mr. Jason Chudnofsky asked, "what was the charge to the Planning Board concerning the exercise?" Town Manager Labadie explained the Board members are to physically observe the existing marine accessory structures because the Board will discuss the proposed amendment concepts at a future meeting.

Mayor Hillman closed the public comments.

11. NEW BUSINESS

- A. Approve the recommendation of the Evaluation Committee and authorize staff to conduct negotiations with the first-ranked firm, Kaufman Lynn Construction, and establish a contract in accordance with the Request for Qualifications (RFQ) No. 22-001 for the Construction Manager at Risk.**

Mayor Hillman read the title of Item 11.A.

Interim Finance Director Eric Marmer presented this item. Additionally, Mr. Ben Baffer, Senior Vice President, Operations, and Mr. Ryan Rider, Director of Government Relations with Kaufman Lynn Construction, commented on the Construction Manager at Risk.

MOTION: David/Hillman - Moved to authorize the negotiations with Kaufman Lynn Construction RFQ (Request for Qualifications) No. 22-001 for the Construction Manager at Risk, which passed unanimously 4 to 0.

- B. Discussion on fees related to the establishment of the Fire Rescue Department.**

Assistant Town Manager Terisha Cuebas introduced this item. Also, Consultant Glen Joseph with GJ Consulting, Inc. presented a PowerPoint illustrating the Fire Rescue Department fees and discussed the same.

The Town Commission was good with the fees for the Fire Rescue Department.

C. Approval of the Commission Meeting Minutes

February 16, 2022, Commission Special Meeting Minutes
March 01, 2022, Commission Meeting Minutes

MOTION: David/Gossett-Seidman - Moved to approve February 16, 2022, Commission Special Meeting Minutes and March 01, 2022, Commission Meeting Minutes as amended, which passed unanimously 4 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner John Shoemaker talked about the Town's entry signs, a document from Anne M. Gannon, Constitutional Tax Collector of Palm Beach County, the increasing cost of condominium insurance, the engineering certification program, and the seawalls, docks, and boat lifts.

Commissioner Evalyn David spoke about engineering and electrical inspections, the uncertainty of the economy, and the increasing cost of property insurance.

Commissioner Peggy Gossett-Seidman mentioned the lakes are in good shape ecologically.

Mayor Douglas Hillman spoke about the insurance companies pulling out of Florida, the increasing cost of property insurance, and electrical costs. He mentioned that he and Palm Beach County Mayor Robert Weinroth had lunch. They talked about the overtime dollars, the recertification of buildings, and requiring condominiums to establish reserves.

13. TOWN ATTORNEY'S REPORT

Town Attorney Torcivia had nothing to report.

14. TOWN MANAGER'S REPORT

Town Manager Labadie reported the following:

The Sanitary Sewer Lining Project will be hitting the street within a day or two and the Town will be soliciting bidders for this project.

The Town was on track with Fire Rescue.

He welcomed Mr. Jason Chudnofsky to the Planning Board. In addition, he recognized those employees who provided a presentation today.

15. ADJOURNMENT

The meeting adjourned at 4:15 p.m.

APPROVED on June 07, 2022, Town Commission Meeting.

ATTEST:

Douglas Hillman, Mayor

Transcribed by
Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

June 07, 2022
Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.