



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: February 15, 2022
Time: 1:30 P.M.

1. CALL TO ORDER

Mayor Hillman called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner John Shoemaker
Commissioner Evalyn David
Commissioner Peggy Gossett-Seidman
Vice Mayor Natasha Moore
Mayor Douglas Hillman
Town Manager Marshall Labadie
Town Attorney Glen T. Torcivia
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

MOTION: David/Moore - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Florida Association of City Clerks 50th Anniversary Proclamation

Mayor Hillman read the proclamation.

6. PUBLIC COMMENTS

Mayor Hillman called for public comments.

Mr. Barry Donaldson of 3700 So. Ocean Blvd. expressed thanks to the Town Commission for their expeditious approach regarding the Fire Rescue project.

7. ANNOUNCEMENTS

Mayor Hillman read the announcements as follows:

Board Vacancies

Natural Resources Preservation Advisory Board - One vacancy for an unexpired term ending April 30, 2024

Planning Board - One vacancy for a three-year term

Meetings and Events

February 16, 2022 - 1:30 P.M. Town Commission Special Meeting

March 01, 2022 - 1:30 P.M. Town of Commission Meeting

March 09, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

March 10, 2022 - 9:30 A.M. Planning Board Regular Meeting

Board Action Report

A. None.

8. ORDINANCES

A. None.

9. CONSENT AGENDA

A. None.

10. UNFINISHED BUSINESS

A. Continued discussion on the Fund Balance Guidelines. Vice Mayor Moore

Mayor Hillman read the title of item 10.A.

Vice Mayor Moore presented a PowerPoint of the Fund Balance Guidelines. She talked about increasing the disaster recovery reserves, using the total amount of the remaining unassigned reserves toward the Fire Rescue implementation, considering the timing of expenditures, and avoiding the costs of a loan or bond. Following the presentation Town Commission, discussions ensued about the Fund Balance Guidelines.

11. NEW BUSINESS

- A. Approve and authorize Town Staff to execute an Agreement with Airgas USA, LLC for the purchase and delivery of carbon dioxide for the Water Treatment Plant. (Piggyback St. Johns County, Florida, Contract # 21-MCC-AIR-13407).**

Town Manager Labadie presented this item. He mentioned that Town Attorney Torcivia would prepare an addendum to the agreement.

MOTION: David/Shoemaker - Moved to approve the contract to purchase the carbon dioxide from Airgas USA, LLC with the amendment, which passed unanimously 5 to 0.

- B. Approve and authorize the Mayor to execute an Interlocal Agreement for Fire-Rescue Dispatch Services between Palm Beach County and the Town of Highland Beach.**

Consultant Glenn Joseph with GC Joseph & Associates, LLC presented this item.

MOTION: David/Gossett-Seidman - Moved to approve and authorize the Mayor to execute the Interlocal Agreement for the Fire-Rescue Dispatch Services with Palm Beach County, which passed unanimously 5 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner John Shoemaker commented about the COVID-19 home test kits. He inquired about the trespass signs (temporary signs) on the beach, and Town Manager Labadie explained that the temporary sign matter might be added to the strategic priorities plan list.

He talked about the Veteran's webpage, the crosswalk lights not turning on at night, Highland Beach TV Channel 99 not working, the positive and negative comments made about the five referendum questions, and the point of the five referendum questions. He also spoke about trust, transparency, teamwork, and the decisions of the Town Commission. Lastly, he encouraged the residents to look at the referendum questions and try to understand the questions.

Town Manager Labadie mentioned that he would have Chief Hartmann evaluate the crosswalk lighting matter.

Vice Mayor Natasha Moore mentioned that the Food Truck event was excellent. She talked about email communications regarding the referendum questions, referendum elections held between November 1 through April 1 per the Town's charter, the Vice Mayor's letter regarding the spending limits (funding limitation), 95 days to submit the

referendum ballot language to the Palm Beach County Supervisor of Elections Office, and the costs associated with having an election.

Commissioner Evalyn David talked about a temporary sign. She also spoke about the referendum question about increasing the funding limitations.

Vice Mayor Moore left the dais at 3:26 p.m.

Commissioner Peggy Gossett-Seidman was in Tallahassee last week and provided an update on the following:

The State appropriations.

Florida Senator Jennifer Bradley, District 5, is sponsoring the fire and rescue bill and recertification bill.

She spoke about the handwritten letters that she drafted and gave the letter to Florida House Representative Jay Trumbull, District 6, and Florida Senator Kelli Stargel, District 22.

Florida representatives, Florida senators, and Commissioners/Council members from the Palm Beach County area attended various sessions held by the League. They expressed wanting assistance with Home Rule in terms of Airbnb's and the ability to continue to manage ordinances.

The League supported the no-smoking ban on public parks and beaches, the sovereign immunity bill, the PTSD workers compensation bill, and the financial disclosures changes.

Mayor Douglas Hillman mentioned that the Town Commission would be ranking the Strategic Priorities Plan on February 16, 2022.

13. TOWN ATTORNEY'S REPORT

Town Attorney Torcivia had nothing to report.

14. TOWN MANAGER'S REPORT

Town Manager Labadie reported the following:

He clarified that the Veteran's webpage was private and restricted for private view by Commissioner Shoemaker before making the webpage active.

He mentioned that Highland Beach TV Channel 99 was working as of last week. Town staff will continue to investigate and work with Comcast regarding this matter.

The Town will be soliciting bids for the Construction Manager at Risk for the exiting Fire Station. He explained the Consultants' Competitive Negotiation Act (CCNA)

process related to bidding. He also said that Building Official Jeff Remas, Chief Craig Hartmann, and Consultant Glenn Joseph would be the committee members involved in this process.

Mr. Jerry Ford with Ford & Associates, Inc., Financial Advisors, will be the Town's Financial Advisor.

He met with Sam Ferreri of PGAL, Inc. and stated that the Fire Rescue design is moving forward.

The Investment Policy was added to the Strategic Priorities Plan.

Mayor Hillman asked Chief Hartmann about the boat. Chief of Police Hartmann explained that they would take delivery of the boat next week and would evaluate the vessel. The board will be operational the first week of March, and the ribbon-cutting may be on March 1, 2022.

There was a conversation about the community feedback on how great the Food Truck event was last week and the possibility of having similar events in the future.

15. ADJOURNMENT

The meeting adjourned at 3:49 P.M.

APPROVED on April 05, 2022, Town Commission Meeting.

ATTEST:

Douglas Hillman, Mayor

Transcribed by Ganelle Thompson
Administrative Support Specialist
and
Lanelda Gaskins, Town Clerk

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.