



# TOWN OF HIGHLAND BEACH

## AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** October 3, 2023

**SUBMITTED BY:** Town Manager's Office

**SUBJECT:** Continued discussion on proposed referendum questions for the March 2024 election

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### SUMMARY:

At the September 5, 2023, and September 19, 2023, Commission meetings, the Commission began discussing possible referendum questions for the March election. The Commission directed the Town Manager and Town Attorney to provide draft language for the following five topics:

1. Funding and implementation of sanitary sewer lining project.
2. Funding limitation.
3. Repurposing of Town's Old Fire Station for Shared Use by Community and Fire Rescue Department.
4. Use of Palm Beach County Countywide Canvassing Board.
5. Adjustment of Salaries for Town Mayor and Commissioners.

Once the Commission is comfortable with the language, the questions will be included on the next Commission agenda for consideration and formal action to be taken. Pursuant to Section 166.031, Florida Statutes, referendums that seek to amend the Town's Charter are required to be in the form of an ordinance. Otherwise, Section 101.161(1), Florida Statutes, allows a referendum question to be adopted in an "enabling resolution." The referendums that seek to approve the sanitary sewer project and the rehab of the old fire station will take the form of a resolution since they do not involve the amendment of the Charter.

It is important to keep in mind, the final language must be submitted to the Supervisor of Election's (SOE) office no later than Friday, December 15, 2023. Please note, this date is subject to change per the SOE.

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### FISCAL IMPACT:

N/A

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### ATTACHMENTS:

Referendum ballot titles and summaries.

Old Fire Station Renovation Concept.

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**RECOMMENDATION:**

Commission discussion.