



**TOWN OF HIGHLAND BEACH
2022 MUNICIPAL ELECTIONS
MARCH 08, 2022
LOGIC AND ACCURACY TEST MINUTES**

**Palm Beach County Supervisor of Elections
Equipment Service Center
7835 Central Industrial Dr.
Riviera Beach, Florida**

**Date: February 17, 2022
Time: 10:00 AM**

Supervisor of Elections Wendy Link introduced the County Canvassing Board Members.

I. Call to Order

Town Clerk Gaskins called the meeting to order at 10:04 A.M. followed by roll call.

II. Roll Call

Town Clerk Lanelda Gaskins, Canvassing Board Member
Vice Mayor Natasha Moore, Canvassing Board Member
Administrative Support Specialist Ganelle Thompson, Canvassing Board Member

III. Review legal advertisement for Notice of Public Meeting

Town Clerk Gaskins mentioned that Highland Beach legal advertisement for Notice of Public Meeting was posted at Town Hall and on the Town's website.

IV. Rules of the Canvassing Room

Supervisor Link introduced the SOE staff present. In addition, Supervisor Link discussed rules of the canvassing room to include phones, photography/recording, standards of conduct, and objections.

- Phones must be on silent.
- No photography or recording of signature canvassing.
- Order is to be maintained in the canvassing room.
- Objections may be made against decisions of the Canvassing Board during canvassing which will be notated in the minutes. Additional discussion by the public related to objections is not permitted during canvassing.

V. Commence Logic and Accuracy Test for the 2022 SH88 General/Municipal Elections

Supervisor Link provided an overview of the Logic and Accuracy Test procedures and introduced the Supervisor of Elections (SOE) staff assigned to conduct the testing. The Canvassing Board directed the SOE staff to proceed with the Logic and Accuracy Test; testing began at 10:14 A.M.

Vice Mayor Moore/Town Clerk Gaskins made a motion to accept the Logic and Accuracy Test results into the record. The motion carried to accept the results into the record.

VI. Direct the Palm Beach County Supervisor of Elections to have staff commence with the canvassing (opening, duplication, and tabulation) of vote by mail ballots

Town Clerk Gaskins/Administrative Support Specialist Thompson made a motion for the Canvassing Board to instruct the SOE staff to commence with the processing of VBM ballots to encompass opening, duplication, and tabulation. The motion carried, and the SOE staff was instructed to begin preparing for the processing of VBM ballots.

The Palm Beach County Supervisor of Elections staff publicly tested eighty-eight Election Day DS200s, one Early Voting DS200, seven DS850s and ten ExpressVotes. After the test was completed, the pre and post testing reports were compared, and it was confirmed that the results matched.

VII. Canvassing Guidelines

The Canvassing Board reviewed the canvassing guidelines to be utilized for the March 8, 2022 SH88 General/Municipal Elections. The following guidelines were reviewed:

- Household signature mismatch – any signature mismatch for which members of the same household sign the wrong ballot envelope will be counted if both parties have vote-by-mail requests on file and the signatures match those on record. All other mismatch ballots will be presented to the Canvassing Board for review.
- Voter Intent Addendum – The Canvassing Board will utilize the voter intent addendum agreed upon for guidance with the added discretion of the Canvassing Board to consider any voter selection patterns when determining voter intent. A copy of the voter intent addendum is attached (Exhibit A).
- Signature Cure Affidavits – For all signature cure affidavits received by the cure affidavit deadline, the Canvassing Board will designate the SOE staff to accept the ballots for which properly executed signature cure affidavits have the necessary supporting documents and the signatures match. All others will be presented to the Canvassing Board for review.

Town Clerk Gaskins/Administrative Support Specialist Thompson made a motion to accept the canvassing guidelines as presented above. The motion carried.

Administrative Support Specialist Thompson/Vice Mayor Moore made a motion to authorize the SOE staff to correct the mismatch signatures. The motion carried.

Vice Mayor Moore/Town Clerk Gaskins made a motion to direct the SOE staff to accept the ballots for which properly executed signature cure affidavits have the necessary supporting documents and the signatures match. The motion carried.

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Administrative Support Specialist Thompson/Town Clerk Gaskins made a motion to accept the Voter Intent Addendum as a guide. The motion carried.

Vice Mayor Moore/Administrative Support Specialist Thompson made a motion to appropriate subject time as suggested. The motion carried.

Town Clerk Gaskins adjourned the meeting at 12:10 P.M.

Minutes prepared by Lanelda Gaskins, MMC
Town Clerk