



MEMORANDUM

TO: Lanelda Gaskins, MMC, Town Clerk

FROM: Michael Thorson

DATE: September 10, 2025

SUBJECT: Initial Vetting of Applicant:

On September 10, 2025 (date), I met with SPOKE with Barry Donaldso (applicant's name) to discuss his/her community involvement, education, professional experiences and the positive impact he/she could bring to this Board for the betterment of the Highland Beach community.

Detail Explanation:

On September 10, 2025 I had an enjoyable and informative phone conversation with the applicant, Barry Donaldson. Barry is an experienced and knowledgeable architect who has lived in Highland Beach for over twenty years, and has previously served in a similar role as the Board of Adjustments and Appeals. He shares the desire of most Highland Beach residents to maintain the high standards and quality of life enjoyed by town residents, and stated that he is available to attend meetings as needed.

Per our conversation and the knowledge Mr. Donaldson will bring to the position, I believe Mr. Donaldson would be a great addition to the Highland Beach Board of Adjustments and Appeals.

Based upon my review of the Resume', the Board Application and the Interview today, my recommendation is as follows:



For the Appointment of this Applicant



Against the Appointment of this Applicant

Signature of Board Chairperson