



MEMORANDUM

TO: Lanelda Gaskins, MMC, Town Clerk

FROM: Nicole Stansfield

DATE: 4/10/23

SUBJECT: Initial Vetting of Applicant: Christine Viegas

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On April 8, 2023 (date), I met with Christine Viegas (applicant's name) to discuss his/her community involvement, education, professional experiences and the positive impact he/she could bring to this Board for the betterment of the Highland Beach community.

Detail Explanation:

Christine has years of valuable professional and volunteer experience that will be a great asset to the Natural Resource Preservation Advisory Board. When speaking with Christine she was very knowledgeable about the work that NRPAB has been doing and how the role and the parameters within which the board operates in relationship to the Town Commission. Based on my review of Christine's credentials and my phone interview with her, I recommend her appointment to the NRPAB.

Based upon my review of the Resume', the Board Application and the Interview today, my recommendation is as follows:

- For the Appointment of this Applicant
- Against the Appointment of this Applicant

Nicole Stansfield

Signature of Board Chairperson