



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE March 21, 2023

SUBMITTED BY: Town Manager's Office

SUBJECT: AUTHORIZE THE MAYOR TO EXECUTE A CONSTRUCTION AGREEMENT BETWEEN THE TOWN OF HIGHLAND BEACH AND KAUFMAN LYNN CONSTRUCTION FOR THE CONSTRUCTION MANAGER AT RISK.

SUMMARY:

On February 25, 2022, the Town issued a request for qualifications (RFQ) for a Construction Manager at Risk (CMAR) for the construction of the Town's new fire station. On May 3, 2022, the Town Commission authorized the Town Manager to execute the pre-construction agreement with Kaufman Lynn Construction, which was the first of two phases needed to be completed to build the new Fire Station. During this phase, the CMAR consulted with project stakeholders and participated in the review of design documents, prepared phasing and logistics plans, value engineering, identified subcontractors, managed preliminary scheduling, and advised on long-lead-time work. The preconstruction preliminary phase was a required step that allowed the CMAR to provide the town with a guaranteed maximum price (GMP) for the second phase of the project, the construction phase.

Pre-construction services have been completed and the Town and Kaufman Lynn Construction are ready to move forward with the construction phase of the project. This construction agreement consists of construction services, such as obtaining permits and materials, supervising subcontractors, and ensuring the project is completed on time and within budget.

FISCAL IMPACT:

TBD – Will be announced as an amendment to the CMAR Agreement.

ATTACHMENTS:

CMAR Proposed Agreement

Request for Qualifications RFQ 22-001 CMAR Services

Request for Qualifications RFQ 22-001 Kaufman Lynn Proposal

RECOMMENDATION:

Commission approval and the execution of the CMAR agreement.