



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Commission Meeting

MEETING DATE April 15, 2025

SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk

THROUGH Lanelda Gaskins, Town Clerk

SUBJECT: Resolution No. 2025-13

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Code Enforcement Board; and providing for an effective date.

SUMMARY:

Consideration of Resolution No. 2025-13 ratifying the selection, appointments, and term office of a member of the Code Enforcement Board and providing for an effective date.

On December 07, 2024 one (1) Board Members term ended which created one (1) vacancy for an three year term.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicant's name:

Ross Muscolino (45 Ocean Condo)

As set forth in Sec. 2-99, in the Town's code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Department reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. In addition, there were no code violations.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ross Muscolino application
Resolution No. 2025-013

RECOMMENDATION: Due to the lack of a Chairperson or Vice Chairperson it is at the discretion of the Town Commission to vet and appoint the applicant.