



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Commission Meeting
MEETING DATE July15, 2025
SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk
THROUGH Lanelda Gaskins, Town Clerk
SUBJECT: Resolution No. 2025-017

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.

SUMMARY:

Consideration of Resolution No. 2025-017 ratifying the selection, appointments, and term of office of a member of the Natural Resources Preservation Advisory Board (NRPAB); and providing for an effective date.

On April 30, 2025 one (1) Board Members term ended which created one (1) vacancy for a three-year term April 30, 2028.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicants' name is as follows:

Kiki Baxter (Parker Highland)

As set forth in Sec. 2-99, in the Town's code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Department reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. In addition, there were no code violations.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Kiki Baxter application, resume, and vetting form.
Resolution No. 2025-017

RECOMMENDATION:

With the Commission's consideration, Staff recommends the adoption of Resolution No. 2025-017 for one applicant to serve a term as outlined in the resolution.