



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Natural Resources Preservation Advisory Board

**MEETING DATE** *11/01/2023*

**SUBMITTED BY:** Jaclyn DeHart, Deputy Town Clerk

**SUBJECT:** Natural Resources Preservation Advisory 2024 Calendar Year Meeting Dates

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**SUMMARY:**

This item is before the Board for discussion and consideration of the proposed 2023 meeting schedule. The proposed meeting dates and times are the first Wednesday of the month in February, May, August, and November at 11:00 A.M., as needed. Per Sec. 2-158. of the Town's code of ordinance, (Ordinance No. 18-004 O) an Organizational Meeting of the Natural Resources Preservation Advisory Board shall be held May 1 of each year, or as soon thereafter as is practicable.

Below are the proposed Natural Resources Preservation Advisory Board 2021 calendar year meeting dates:

- February 7, 2024
  - May 1, 2024 - Organizational Meeting
  - August 7, 2024
  - November 6, 2024
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**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

N/A

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**RECOMMENDATION:**

Staff recommends approval of the meeting dates.