



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Commission Meeting  
**MEETING DATE** December 05, 2023  
**SUBMITTED BY:** Jaclyn DeHart, Deputy Town Clerk  
**THROUGH** Lanelda Gaskins, Town Clerk  
**SUBJECT:** Resolution No. 2023-034

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Planning Board; and providing for an effective date.

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## **SUMMARY:**

Consideration of Resolution No. 2023-034 ratifying the selection, appointments, and term of office of a member of the Planning Board (PB); and providing for an effective date.

On November 15, 2023, one (1) member resigned from the Planning Board which created one (1) vacancy for an unexpired term ending on May 04, 2024.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicant's name is as follows:

Eve Rosen (Braemar Isle)

As set forth in Sec. 2-99, in the Town's code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Division reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. In addition, there were no code violations.

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## **FISCAL IMPACT:**

N/A

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## **ATTACHMENTS:**

Eve Rosen application, and vetting form.  
Resolution No. 2023-034

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## **RECOMMENDATION:**

With the Commission's consideration, Staff recommends the adoption of Resolution No. 2023-034 for one applicant to serve a term as outlined in the resolution.