



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission  
**MEETING DATE** 11/2/05/2023  
**SUBMITTED BY:** Lanelda Gaskins, Town Clerk's Office  
**SUBJECT:** 2024 Municipal Election(s) Voting Processing Equipment Use and Elections Services Agreement

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**SUMMARY:**

Consideration to approve and authorize the Mayor to execute the 2024 Municipal Election(s) Vote Processing Equipment Use and Elections Services Agreement with the Palm Beach County Supervisor of Elections (SOE) Office for the Town's Municipal General Election on Tuesday, March 19, 2024.

The responsibilities of the Palm Beach County Supervisor of Elections Office and the Town (Town Clerk/Qualifying Officer) are set forth in the attached agreement.

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**FISCAL IMPACT:**

\$10,000

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**ATTACHMENTS:**

2024 Municipal Election(s) Vote Processing Equipment Use and Elections Services Agreement along with Exhibits

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**RECOMMENDATION:**

Staff recommends Commission approval of the 2024 Municipal Election(s) Vote Processing Equipment Use and Elections Services Agreement for March 19, 2023, Municipal General Election.